



Senior Instrument Flight Procedure (IFP) Designer

Air Navigation Services

Position Detail

Reports To	Flight Paths Design Manager	Group	Air Navigation Services
Classification	ASA 8	Location	Canberra
Reports – Direct Total	Nil		

Organisational Environment

Airservices is a government owned organisation providing safe, secure, efficient and environmentally responsible services to the aviation industry.

Each year we manage over four million aircraft movements carrying more than 156 million passengers, and provide air navigation services across 11 per cent of the world's airspace.

Airservices has two major operating centres in Melbourne and Brisbane and a corporate office in Canberra. We operate 29 air traffic control towers at international and regional airports, and provide aviation rescue fire fighting services at 26 Australian airports.

Primary Purpose of Position

As a Senior Instrument Flight Procedure (IFP) Designer within the Operational Standards Unit you will assist the Flight Path Design Manager to ensure the provision of instrument flight path development, implementation and maintenance services in support of safe, efficient and environmentally responsible ANS. Work will be designed and managed in compliance with ICAO, CASA and Airservices technical and safety standards.

You are an integral part of the Operational Standards Unit in a regulated high-performing and accountable team; and continue to contribute towards delivering Airservices' record of Safety, Environmental, WHS, Risk and Compliance excellence.

Accountabilities and Responsibilities

Technical

- Development, monitoring and continuous improvement of IFP design process in compliance with relevant CASR and aligned with international best practice.
- Training and supervision of IFP design staff
- Quality assurance and standardisation of FPD products
- Assurance of customer satisfaction by accurate capture of customer requirements when allocating design tasks and delivering instrument flight procedures that are ready for validation in accordance with the production schedule
- Assisting FPD manager with planning and scheduling of FPD work
- Providing feedback on staff performance to FPD Manager
- Acting in the Chief Designer role as required

People

- Maintain an effective working relationship with all Airservices people to ensure that you are productive and effective in all activities in support of organisational objectives
- Support your high-performance team with an emphasis on growth, learning and enabling others by sharing your knowledge and using your skills

Compliance, Systems and Reporting Compliance, Systems and Reporting

- Ensure compliance with enterprise governance systems and policies , including Safety, Environmental, WHS, Risk and Compliance

Safety

- Demonstrate safety behaviours consistent with enterprise strategies
- Support the safe provision of air navigation services through keeping up to date with all issues, developments and technical matters impacting on the way you complete your duties

Key Performance Indicators

Efficient, Effective and Accountable

- Ensure own work is up to date and processed with minimum delay
- FPD team outputs are consistent, timely and accurate
- Operate our systems and report system faults in accordance with documented procedures
- Published error rate trending to zero

Commercial

- Meeting Branch budget targets

People

- Engagement
- Training and development
- Capability improvement

Safety

- Compliance with regulatory standards
- Compliance with safety, risk, environmental and any other standards

Key Relationships

As Senior IFP Designer -

- Flight Paths Design Manager – to achieve team objectives
- Data Services Production Coordinator - to ensure team deliverables are on time
- ATM Data Services Unit employees – to achieve publication objectives
- External data originators and Commonwealth Government agencies – advice and information as requested
- Team members – provide guidance, supervision, and support as required

Skills and Competencies

- Strong written communications skills
- Strong numerical skills
- Demonstrated ability to deliver work on time in an environment where workload peaks and troughs are commonplace
- Attention to detail
- ICAO qualifications and experience in Instrument Flight Procedure Design
- Note this role requires issuance of ASIC ID (Red)
- Acceptable to CASA for appointment to this role

Performance Standards and Behaviours

As an employee of Airservices, you will consistently demonstrate performance standards and behaviours that meet Airservices Code of Conduct, as well as lead, coach and develop others in relation to the same.

This includes:

- Treating everyone with dignity, respect and courtesy
- Acting with honesty and integrity
- Acting ethically and with care and diligence
- Complying with all Airservices' policies and procedures, and applicable Australian laws
- Disclosing and taking reasonable steps to avoid any actual, potential or perceived conflict of interest
- Behaving in a way that upholds our vision, mission and values, and promotes the good reputation of Airservices.