Position description

Professor and Deputy Director, Research

Faculty/Division	Monash Sustainable Development Institute
Classification	Level E
Work location	Clayton campus
Date document created or updated	June 2017

Organisational context

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit www.monash.edu

The **Provost & Senior Vice-President** is responsible for: setting and implementing the university's research strategy, improving the academic and research performance of the University; oversight of faculties and university-wide centres and institutes; development of academic staff employment policies and procedures that enable a high performance culture; identifying and developing new research opportunities and clusters, expanding international research collaborations and interdisciplinary areas of excellence.

As a leading interdisciplinary research and education institute for sustainable development, **Monash Sustainable Development Institute** is driven to find real solutions to some of the most significant challenges facing our world today. Monash University has a wealth of sustainable development expertise across its ten faculties. MSDI engages across Monash to facilitate cross-faculty research partnerships that provide solutions to sustainable development challenges globally; and provides a platform to share that expertise in partnership with industry, government and the community. MSDI is host to the Sustainable Development Solutions Network (SDSN) Australia/Pacific Regional Centre and the Oxfam-Monash Partnership. Our expanding education focus includes postgraduate courses and PhD supervision alongside capacity development and student leadership activities.

Position purpose

This senior MSDI role will lead the Institute's interdisciplinary research strategy by facilitating and stimulating interdisciplinary and multi-faculty research fora and projects. The incumbent will build relationships with faculties in order to co-develop high quality projects with researchers from across Monash that support MSDI's strategic agenda to enable solutions that positively impact on pathways into sustainable development policy and practice. The role will provide research leadership through the management of research projects, interdisciplinary teams and PhD students and by contributing to the preparation and submission of research proposals. The role will provide educational leadership through the supervision of PhD students and by contributing knowledge into MSDI's sustainable development education program.

In addition the position forms part of the MSDI Executive Team working collaboratively to cement the Institute as a leader in Sustainable Development research, research translation and education.

Reporting Line: The position reports to the Director, MSDI with a considerable degree of autonomy.

Supervisory responsibilities: The role supervises professional and academic staff.

Financial delegation and/or budget responsibilities: Commensurate with responsibilities of the role, and in accordance with the University delegations register.

Key responsibilities

1. Deliver an interdisciplinary research strategy that stimulates and supports multi-faculty sustainable development solutions to global challenges

2. Develop and deliver academic engagement activities in order to strengthen and maintain effective working relationships with faculties to ensure opportunities are identified and acted upon

3. Identify and pursue opportunities for multi-faculty collaborations and development of flagship research projects

4. Strategically facilitate cross-faculty collaboration to drive the development of large and complex research proposals including interdisciplinary project conceptualisation, scoping and MSDI staff support for proposal development

5. Actively engage in a specialist research area, by maintaining a substantial active publications record (high-quality refereed journals) and supervising and mentoring early career researchers and research students

6. Foster research excellence through procuring competitive research grants, leading significant research projects and working with other staff to develop research links

7. Support the expansion of the Institute's HDR program by attracting high quality HDR students

8. Contribute to academic and administrative leadership within the institute by participating in the development and delivery of policy and strategy

9. Contribute to the achievement of Institute KPIs including research revenue and publication targets, stakeholder satisfaction and research impact

10. Manage and lead a team, including planning and allocating staff resources, developing, coaching and mentoring employees and managing performance to deliver consistent service outcomes and continuous improvements

Key selection criteria

Education/Qualifications

1. The incumbent should possess a research doctorate in a field relevant to sustainable development

Knowledge and Skills

2. Evidence of outstanding scholarly activity of an international standard and a demonstrated ongoing commitment to one or more programs of personal research

3. Demonstrated extensive and broad experience in leading, motivating and developing interdisciplinary research teams to deliver complex research projects involving multiple stakeholders and in changing environments

4. Record of successful supervision of postgraduate research students and the ability to make a significant contribution to postgraduate training programs

5. Proven professional leadership qualities, capacity for executive administrative responsibilities and working as part of a leadership team, contributing to strategic planning, providing advice and implementing initiatives to deliver on organisational objectives

6. Exceptional consulting and relationship management skills, with the demonstrated ability to engage, influence and negotiate at senior levels within the academic context

7. Evidence of sustained relationships with industry, government and/or professional bodies and a proven track record of successfully navigating complex areas, especially advocacy, policy and the promotion of new thinking

8. Exceptional and demonstrated experience in project management of complex research projects

9. Demonstrated extensive and broad experience in leading, motivating and developing a team to deliver organisational objectives and continuous improvements

Other job related information

- Travel (e.g. to other campuses of the University) may be required
- Out of hours work (including evenings, weekends and public holidays) may be required
- There may be peak periods of work during which the taking of leave may be restricted

Legal compliance

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.