

# Position description

## Senior Lecturer (Education-focused)

Department/Unit	SRH Latrobe Valley & West Gippsland
Faculty/Division	Faculty of Medicine, Nursing and Health Sciences
Classification	Academic Level C
Work location	Gippsland
Date document created or updated	31 January 2017

### Organisational context

If you're after a rewarding career, Monash University can help make it happen. With leading academics and world-class resources, combined with a ranking in the top 100 universities worldwide, we offer all you need to build a brighter future.

The **School of Rural Health (SRH)** has the mandate in the faculty to improve the health status of regional, rural and remote communities in Australia, and more specifically in Victoria. We meet this mandate through the development and implementation of medical and health professions education programs in under-served rural communities, the development of new models of rural health services and targeted research that addresses priority health problems in rural populations. SRH has major regional academic sites in South East and North West Victoria:

- Graduate Entry (Year A) Medicine (the first year of the Bachelor of Medical Science and Doctor of Medicine (MD) course, at Churchill
- Four regional clinical academic sites dedicated largely to rural medical education at Mildura, Bendigo, Latrobe Valley and West Gippsland, East and South Gippsland
- Monash University Department of Rural Health (MUDRH) at Moe, which is dedicated to education and research in the fields of Nursing, Allied Health and Indigenous Health
- Office of the Head of School which includes the Research Office across all sites and at Monash Clayton campus

For more information about us and the work we do, please visit <http://www.med.monash.edu.au/srh/>

### Position purpose

Education-focused staff at Monash are an elite category of the academy who focus on and contribute to the innovation of education and leading the design and delivery of education at the University. The Senior Lecturer (Education focused) is expected to make significant contributions to teaching and learning within their faculty and engage in educational leadership at department, school, faculty or University level.

The position will contribute to and deliver educational programs to direct entry and graduate entry medical students, offering effective leadership, direction and guidance to students. The role will focus on the provision and assessment of clinical education and skill acquisition for medical students within the Year 3B Bachelor of Medicine and Bachelor of Surgery (MBBS) in 2017 and Bachelor of Medical Science and Doctor of Medicine (MD) course program in 2018 at Monash Rural Health – Latrobe Valley and West Gippsland (SRH LV&WG). It will include the ongoing development and the coordination of clinical skills teaching and tutorials as well the facilitation of Problem Based Learning sessions to students in their first clinical year.

This position reports to the Director, LV & WG and is based at Traralgon, however, may be required to attend other campuses.

## Key responsibilities

This position is a Level C education-focused academic. Level C education-focused academics will engage in educational scholarship, and/or play a leadership role in educational innovation, curriculum design and review.

Some of the duties of a Level C education-focused academic may include:

- The preparation and delivery of lectures and seminars
- course material and resource development
- marking and assessment
- consultation with students
- designing, implementing and reviewing educational innovations
- coordinating a major or field of study or award program
- engaging in collaborative design or implementation of cross-faculty, cross-campus or team taught units, courses or projects
- building learning and teaching capacity in fellow academics within the department, school or faculty
- broad administrative functions
- attendance at departmental, school and/or faculty meetings and a major role in planning or committee work

Research and scholarship for a Level C education-focused academic may include:

- innovative curriculum design based on systematic and evidence-based review of teaching methods and techniques
- exploring the impact of changes in curriculum design and teaching practice on student learning
- publishing educational or disciplinary research in high-quality refereed journals or equivalent (for example, textbooks or teaching resources)
- attracting funding to undertake projects that enhance student or staff learning and teaching outcomes; and/or conference presentations on educational practice and design at local and national conferences

At the SRH-Latrobe Valley and West Gippsland Level, the position will:

- provide leadership in the coordination, implementation and evaluation of the Year 3B MBBS program in 2017 and MD program in 2018 within the SRH LV &WG
- coordinate and contribute to teaching and assessment activities within areas of expertise including PBLs, PBL Plus sessions, Week-in-Review sessions, tutorials, practical classes, demonstrations, workshops, MCRs, logbooks, student field excursions and OSCEs
- provide support for clinical students in the SRH-LV &WG, including the monitoring of student progress and, where necessary, organisation of remedial teaching activities
- contribute to the ongoing design, development and evaluation of the Year 3B MD program at SRH LV &WG, with particular awareness of the needs of the student cohort
- Work closely with Administrators at both Latrobe Valley and West Gippsland sites in the implementation of the Year 3B MBBS program in 2017 and MD program in 2018
- Work with other staff to further develop both facilities and teaching programs, as appropriate

## Key selection criteria

### Essential

1. Advanced qualifications and/or recognised significant experience in the relevant discipline area. A position at this level will normally require a doctoral qualification or equivalent accreditation and standing, include fellowship of Australasian Medical Colleges. In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement. In addition, a position at this level will normally require a record of demonstrable scholarly and professional achievement in the relevant discipline area
2. High-level interpersonal skills and proven ability to establish a good working relationship with colleagues and students and to develop and maintain strong professional links with relevant industry and the community
3. Proven ability, commitment and passion for engaging in academic activities, taking a leadership role where appropriate
4. Demonstrated excellence in teaching in the discipline area (i.e. through evaluations, innovation in presentation and through curriculum development)
5. A good scholarship/research record as evidenced by publications in high quality refereed journals or equivalent (eg. textbooks or teaching resources) and where appropriate the securing of external funding
6. Ability to plan, organise and achieve work targets, sometimes in demanding circumstances and work harmoniously and constructively with academic colleagues and other University staff
7. Ability to promote the discipline both within the University and to the greater community

### Desirable

8. Proven experience mentoring and supervising coursework and Higher Degree Research students
9. Record of obtaining external funding, or of assisting others to do so
10. Evidence of participation and high-quality contribution to school, faculty and University committees
11. Experience of working in healthcare in a rural environment
12. Current AHRPA Registration

## Other job related information

- Travel (eg. to other campuses of the University)
- Peak periods of work during which the taking of leave may be restricted

## Legal compliance

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.