

# Position description

## Professor and Deputy Director, Enterprise

<b>Department/Unit</b>	Monash Sustainable Development Institute
<b>Classification</b>	Level E
<b>Work location</b>	Clayton campus
<b>Date document created or updated</b>	June 2017

### Organisational context

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit [www.monash.edu](http://www.monash.edu)

The **Provost & Senior Vice-President** is responsible for: setting and implementing the university's research strategy, improving the academic and research performance of the University; oversight of faculties and university-wide centres and institutes; development of academic staff employment policies and procedures that enable a high performance culture; identifying and developing new research opportunities and clusters, expanding international research collaborations and interdisciplinary areas of excellence.

As a leading interdisciplinary research and education institute for sustainable development, **Monash Sustainable Development Institute** is driven to find real solutions to some of the most significant challenges facing our world today. Monash University has a wealth of sustainable development expertise across its ten faculties. MSDI engages across Monash to facilitate cross-faculty research partnerships that provide solutions to sustainable development challenges globally; and provides a platform to share that expertise in partnership with industry, government and the community. MSDI is host to the Sustainable Development Solutions Network (SDSN) Australia/Pacific Regional Centre and the Oxfam-Monash Partnership. Our expanding education focus includes postgraduate courses and PhD supervision alongside capacity development and student leadership activities.

### Position purpose

This senior MSDI role will be responsible for driving the Institute's impact and engagement strategy that increases the relevance, use and impact of MSDI's research and education and contributes to the achievement of the Enterprise goal, outlined in the University's Strategic Plan, Focus Monash. Working across government, industry and civil society, this role is focused on maximising the value of MSDI's partnerships and networks to facilitate the uptake and utilisation of sustainable development research and education in policy and practice. The role will also provide research leadership through the management of research projects, interdisciplinary teams and PhD students and by contributing to the preparation and submission of research proposals. The role will provide educational leadership through the supervision of PhD students and by contributing knowledge into MSDI's sustainable development education program.

In addition the position forms part of the MSDI Executive Team working collaboratively to cement the Institute as a leader in Sustainable Development research, research translation and education.

**Reporting Line:** The position reports to the Director, Monash Sustainable Development Institute with a considerable degree of autonomy.

**Supervisory responsibilities:** The role supervises professional and academic staff.

**Financial delegation and/or budget responsibilities:** Commensurate with responsibilities of the role, and in accordance with the University delegations register.

## Key responsibilities

1. Develop and deliver an impact enhancement strategy that enhances the relevance, use and impact of Monash University's sustainable development research and education
2. Actively engage in a specialist research area, by maintaining a substantial active publications record (high-quality refereed journals) and supervising and mentoring early career researchers and research students
3. Foster research excellence through procuring competitive research grants, leading significant research projects and working with other researchers to identify opportunities for research to be translated into impact pathways
4. Collaborate with the MSDI executive on the education strategy of the institute
5. Support the expansion of the Institute's HDR program by attracting high quality HDR students
6. Contribute to academic and administrative leadership within the Institute by mentoring early career researchers and professional staff and participating in the development of policy and strategy
7. Lead initiatives that leverage links to industry, charitable bodies and government and contribute to the development of significant Sustainable Development research collaborations across Faculties, including institutes, Centres, Schools and Departments
8. Build and sustain high-level collaborative relationships with an extensive network of colleagues, clients and stakeholders including local, state and national governments, research and policy organisations, industry organisations, alumni, advisory boards and committees, philanthropic organisations and corporations
9. Act as a lead internal industry expert to support industry collaboration in University wide research efforts by providing high-level support, advice, tools and subject matter expertise to colleagues to support them with engagement and deliver insights with regard to emerging issues, trends, innovations and engagement challenges
10. Manage and lead a team, including planning and allocating staff resources, developing, coaching and mentoring employees and managing performance to deliver consistent service outcomes and continuous improvements
11. Contribute to the achievement of Institute KPIs including revenue and publication targets, policy and practice impact and stakeholder satisfaction

## Key selection criteria

### Education/Qualifications

1. The incumbent should possess a research doctorate in a field relevant to sustainable development, with extensive experience in and knowledge of research / industry /government intersections

### Knowledge and Skills

2. Evidence of outstanding scholarly activity of an international standard and a demonstrated ongoing commitment to one or more programs of research
3. Demonstrated ability to generate research income and experience in leading, motivating and developing research teams to deliver complex research projects involving multiple stakeholders and in changing environments
4. Evidence of sustained relationships with industry, government and/or professional bodies and a proven track record of successfully navigating complex areas, especially advocacy, policy and the promotion of new thinking
5. Record of successful supervision of postgraduate research students and the ability to make a significant contribution to postgraduate training programs

6. Proven professional leadership qualities, demonstrated executive administrative responsibilities and working as part of a leadership team, contributing to strategic planning, providing advice and implementing initiatives to deliver on organisational objectives
7. Exceptional consulting and relationship management skills, with the demonstrated ability to engage, influence and negotiate at senior levels within the academic context
8. Exceptional and demonstrated experience in project management of complex research projects
9. Demonstrated extensive and broad experience in leading, motivating and developing a team to deliver organisational objectives and continuous improvements

## **Other job related information**

- Travel (e.g. to other campuses of the University) may be required
- Out of hours work (including evenings, weekends and public holidays) may be required
- There may be peak periods of work during which the taking of leave may be restricted

## **Legal compliance**

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.