

Position description

Lecturer (Teaching and Research)

Department/Unit	School of Social Sciences, Geography
Faculty/Division	Faculty of Arts
Classification	Level B
Work location	Clayton campus
Date document created or updated	9 September 2016

Organisational context

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit www.monash.edu

Faculty of Arts is one of the largest of the ten faculties at Monash University and is also one of the largest, most diverse and dynamic arts faculties in Australia. It delivers programs across six campuses: Clayton, Caulfield, Berwick, Gippsland, Malaysia and South Africa. The Faculty's courses are also increasingly available via distance education over the Internet.

As a large and diverse faculty, Monash Arts has particular strengths in the humanities, performing arts, languages and social sciences. It encourages the development of cutting-edge studies that operate at the intersection of traditional academic disciplines. Faculty offerings include the full range of the old and new humanities, from the classics to communications and media studies. Courses offered range from undergraduate diplomas and degrees, faculty certificates, graduate diploma programs through to postgraduate coursework and research degrees. Monash Arts is justly proud of the research capacity of its staff. Lecturers are working at the cutting edge in their fields, and they carry this expertise and enthusiasm into their teaching.

The Faculty has approximately 5,700 students (EFTSL), 500 staff (EFT) and annual revenue in excess of \$100 million. More information can be found at; <http://www.arts.monash.edu.au/>

The School of Social Sciences is consistently ranked among the best social science schools both nationally and internationally. It is the largest school in the Faculty and one of the largest consolidated schools of the social sciences nationally. Interdisciplinary teaching and research collaboration is encouraged.

The School offers a wide-ranging undergraduate program and a variety of postgraduate degrees in Anthropology, Criminology, Behavioural Studies, Sociology, Politics and Gender Studies and Human Geography. A major focus of our teaching is to help students become responsible and informed global citizens.

Position purpose

The Lecturer is expected to make contributions to the teaching effort of the University and to carry out activities to develop and maintain scholarly research and/or professional activities relevant to the profession or discipline.

Reporting line: The position reports to Associate Professor Wendy Stubbs

Supervisory responsibilities: Honours and/or postgraduate students

Financial delegation and/or budget responsibilities: Nil

Key result areas and responsibility

Specific duties required of a Level B academic may include:

Teaching

1. The preparation and delivery of lectures, seminars and tutorials
2. Initiation and development of teaching materials
3. Unit coordination (acting as a unit coordinator and offering guidance to assistant lecturers and supervision of sessional staff in teaching unit/s if required)
4. Consultation with students
5. Preparation and assessment of student assignments and examinations
6. Supervision of research students in honours, postgraduate coursework and Higher Degree Research programs
7. Involvement in professional activity
8. Marking and assessment of student assignments and examinations

Research

1. Undertake original research that will lead to publications in high quality refereed geography journals or with high quality academic or commercial publishers
2. Development of research projects that are suitable for external and government funding
3. Participate actively in and contribute to the collaborative research culture of the program and school

Administration

1. Broad administrative functions, within the program, school, and faculty

Other duties

1. To be involved in professional and community activities and the performance of other duties as required by the Human Geography Discipline Convenor or Head of the School

Key selection criteria

Essential

1. A PhD in geography or cognate discipline
2. Demonstrated ability to make a significant contribution to teaching and learning outcomes in the human geography undergraduate program and the environment and sustainability postgraduate program
3. A developing track record of achievement in research, including publications in high quality geography journals and competitive grant application.
4. Research expertise that aligns with key areas of human geography such as development geography, urban geography, economic geography and political ecology
5. Demonstrated capacity to work collaboratively with colleagues

Desirable

6. Demonstrated ability to supervise research students

7. Demonstrated ability to teach into our core undergraduate and postgraduate human geography units
8. Demonstrated ability to coordinate postgraduate capstone units such as research thesis and professional internships
9. Demonstrated ability to coordinate a large undergraduate unit and manage sessional staff
10. Demonstrated history of excellence in teaching through documented teaching evaluations by peers and/or students
11. Demonstrated ability to contribute to attract competitive grant funding
12. Demonstrated ability to develop and work effectively in research teams
13. Demonstrated ability to contribute to service roles in the school
14. Strong commitment to collegiality and building geography at Monash

Other job-related information

- Travel (eg. to other campuses of the University)
- Peak periods of work during which the taking of leave may be restricted

Legal compliance

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; Financial and Procurement Policies and Staff/Student Relationships.