



POSITION DESCRIPTION

Faculty of Arts

Associate Professor/Professor in Digital Humanities

POSITION NO	0045805
CLASSIFICATION	Level D: Associate Professor Level E: Professor
SALARY	Level D: \$145,685 - \$160,500 p.a. Level E: \$187,654 p.a. Level of appointment is subject to qualifications and experience
SUPERANNUATION	Employer contribution of 17%
WORKING HOURS	Full-time
BASIS OF EMPLOYMENT	Continuing
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , select the relevant option ('Current Opportunities' or 'Jobs available to current staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Professor Rachel Fensham Email rachel.fensham@unimelb.edu.au Professor Andrew May Email a.may@unimelb.edu.au <i>Please do not send your application to these contacts</i>

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers

Position Summary

The Faculty of Arts at the University of Melbourne is seeking to appoint a professor in the field of the Digital Humanities.

We use a broad definition of the Digital Humanities which includes working collaboratively across the breadth of scholarship and pedagogy in the humanities, social sciences and language disciplines. The successful candidate will have recognition as a leading authority within at least one of the established research areas, which include: Digital Society; Data Curation; Digital Heritage; Information Analytics and Data Science; Digital Culture, Aesthetics and Design; or Knowledge Organisation and Knowledge-based Systems. We are particularly keen to receive applications from candidates with significant expertise in more than one of these fields who has an intellectual engagement with the critical issues of IT-based humanities and social science research.

S/he will have an outstanding record of original research and of peer-reviewed publication, and have the capacity to develop exciting future projects and proven capacity for intellectual leadership. The incumbent will therefore play a leading role in advocacy of the Digital Humanities across the Faculty, promoting opportunities for academic research and teaching collaboration. The role will enhance the Faculty's profile as a quality research and teaching institution by helping shape new forms of teaching, learning and research in a digital age, facilitating innovative curriculum development and engagement.

The Faculty of Arts launched its Digital Studio in 2016, and supports a Socio-cultural Informatics Platform that has enabled an upscaling of skills, expertise and commitment to digital humanities and digital society research in the Faculty. Many scholars are engaging with innovative tools, methods and resources and there are increasing opportunities to reformulate the ways in which digital technologies and paradigms impact on the worlds of research, education and careers; and, by utilising emerging technologies to reconceptualise the nature of scholarly practice and engage with questions about how data in the born-digital age is transforming human society. The digital humanities, therefore, represent both tools for research and teaching, as well as being objects of study in themselves.

The incumbent will be expected to make major contributions in the areas of research, academic leadership, administration and professional development, and teaching excellence at both undergraduate and postgraduate levels including RHD supervision. The appointee will have a robust research specialisation or background in any field congruent with the humanities, social sciences and languages remit of the Faculty of Arts and will join the School most appropriate for their disciplinary interests.

1. Key Responsibilities

The incumbent will be expected to make contributions to the teaching effort of the institution and to carry out activities to maintain and develop his/her scholarly research and/or professional activities relevant to the profession or discipline. Specific duties include:

1.1 RESEARCH

The incumbent will lead the development of a research agenda for the Digital Humanities. The focus of this agenda will be to facilitate a strong and innovative research identity within their area of research drawing upon discipline or research unit collaborations in the Faculty as well as fostering links across the wider University, with appropriate affiliated research institutes, and partner organisations to:

- ▶ Provide leadership and mentoring to staff undertaking or considering research activities;
- ▶ Network with other University departments and centres and undertake research activities;
- ▶ Promote international and national collaboration across institutions, as required to further relevant research;

- ▶ Actively participate in research seminars and leading conferences;
- ▶ Successfully gain external competitive research funding;
- ▶ Produce publications arising from scholarship and research in line with the Faculty expectations in high quality international journals.

1.2 TEACHING

- ▶ Preparation and delivery of lectures, tutorials and seminars as appropriate and in line with Faculty of Arts minimum expectations;
- ▶ Play a leadership role and contribute to excellent teaching into undergraduate and/or postgraduate programs and ensuring they stay appropriate and up-to-date;
- ▶ Subject coordination, consultation with students, and marking and assessment;
- ▶ Contribute actively to postgraduate activities locally, nationally and internationally as well as supervise research higher degree students;
- ▶ Achieve student evaluation scores in line with Faculty expectations.

1.3 CURRICULUM DEVELOPMENT

Provide a leadership role in developing and enhancing curriculum in the field of Digital Studies at both the undergraduate and graduate levels, specifically:

- ▶ Collaborate with academic staff across the Faculty to develop a Masters in Digital Humanities and/or a Digital Studies strand within the Bachelor of Arts;
- ▶ Work with staff with expertise in the Digital Humanities to capture teaching and research strengths and activities to enhance the profile of the Faculty's engagement with national and international industry and government partners.

1.4 LEADERSHIP AND SERVICE

- ▶ Establish a research group or environment that is socially and culturally engaged, inclusive and dynamic;
- ▶ Demonstrated knowledge and experience in leading and cultivating workplace practices and behaviours that promote, support and maintain a safe, healthy, equitable, diverse and respectful workplace, including supporting, mentoring and developing academic colleagues;
- ▶ Expected to have strong community links, developed through the press, support groups, peer meetings and interactions with industry;
- ▶ Meetings and committee work within the School, Faculty and the wider university community, as appropriate;
- ▶ Undertake administrative activities commensurate with level of appointment.

1.5 OH&S

- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in Section 4.

2. Selection Criteria

2.1 ESSENTIAL

- ▶ PhD in an appropriate field of expertise within the Digital Humanities and/or Digital Culture and Society;
- ▶ An internationally recognised publication record of distinction and innovation;
- ▶ Demonstrated excellence in academic leadership;
- ▶ A record of success in gaining research grants;
- ▶ Extensive knowledge of the discipline and demonstrated ability to collaborate with industry partners to deliver collaborative engagement programmes;
- ▶ Demonstrated ability to drive excellence in teaching, including the capacity to initiate course development;
- ▶ Demonstrated excellence in leadership and management, including the capacity to contribute to strategic planning that will advance the discipline;
- ▶ Track record of success in the supervision of honours and postgraduate coursework degree theses to completion.

2.2 DESIRABLE

- ▶ Demonstrated experience in benchmarking and leading change at the Program, Discipline or School level;
- ▶ Understanding of the research process and emerging technologies for humanities research (such as data mining, visualisation, mashups, social networking etc.).

3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

5. Other Information

5.1 BUDGET DIVISION

<http://arts.unimelb.edu.au/>

The Faculty of Arts is at the forefront of teaching and research in the languages, humanities and social sciences fields in Australia and in many cases internationally. Founded in 1853, the Faculty of Arts is one of Australia's oldest and largest faculties with approximately 400 staff and 8000 students engaged in over 900 subjects in more than 40 areas of study. As Australia's premier Arts faculty, it aims to provide an exciting, high-quality intellectual environment that will attract the best students and staff across a wide range of disciplines.

The Faculty of Arts maintains strong connections with leading international universities through research collaborations and student exchange programs, and nurtures relationships with government, not-for-profit and private organisations through student internship placements, research projects and community engagement.

As well as housing the Graduate School of Humanities and Social Sciences, the Faculty of Arts also comprises five academic schools:

- ▶ Asia Institute
- ▶ School of Culture and Communication
- ▶ School of Historical and Philosophical Studies
- ▶ School of Languages and Linguistics
- ▶ School of Social and Political Sciences

Our students and staff are supported by business units within the Faculty including:

- ▶ The Office of the Dean and Faculty Executive Director
- ▶ The Academic Support Office
- ▶ The Strategy, Planning and Resources Unit
- ▶ The External Relations Unit
- ▶ The Research Office
- ▶ The Human Resources Office

For more information on the Faculty please see www.arts.unimelb.edu.au.

5.2 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

5.3 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. <http://about.unimelb.edu.au/strategy-and-leadership>

The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.

The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs.

<http://research.unimelb.edu.au/our-research/research-at-melbourne>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

- Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.

- ▶ Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the ‘convergence revolution’ of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.
- ▶ Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of Research at Melbourne: Ensuring Excellence and Impact to 2025.

5.4 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>.