

SA Pharmacy Casual Pool

Applicant FAQs

The SA Pharmacy Casual Pool is now open to registered pharmacists and pharmacy assistants interested in casual employment. Below are some frequently asked questions.

Welcome to SA Pharmacy

SA Pharmacy is responsible for the provision of Pharmacy Services at SA Metropolitan Public Hospitals and at Country Hospitals with on site pharmacy departments

SA Pharmacy Services include:

- Medicines Supply services
- Clinical Pharmacy Services
- Pharmaceutical Manufacturing and Quality Control
- Clinical Trials Services
- Provision of Medicines Information Services
- Therapeutic Drug Monitoring
- Provision of expertise to Drug and Therapeutics Committees and others
- Teaching, Training and Research
- Management Services

What types of roles are available through the Casual Pool?

Roles that will be offered through the casual pool are casual in nature which includes roles of irregular hours, less than 15 hours per week or up to 37.5 hours per week for vacancies of one month or less.

Where are potential positions located?

Positions may be available at any SA Pharmacy site as listed below:

- The Queen Elizabeth Hospital
- The Royal Adelaide Hospital
- Flinders Medical Centre
- Lyell McEwin Hospital
- Modbury Hospital
- Women's and Children's Hospital
- Glenside Hospital
- Noarlunga Health Service
- Hampstead Rehabilitation Centre
- Country Sites
 - Mt Gambier
 - Pt Augusta
 - Pt Pirie
 - Whyalla
 - Berri Health Service
 - Murray Bridge
 - Port Lincoln

As part of the application process it is important that you list only preference sites that you would be willing to work should you be contacted for further assessment:

How do I apply to the SA Pharmacy Casual Pool?

Click on the SA Pharmacy Casual Pool Tile and follow the links to express interest in employment with SA Pharmacy. To lodge an application, complete an on-line Application Form and indicate your preferences for work locations and types of roles.

Applicants are also welcome to apply for other specific SA Pharmacy vacancies at any time using the online application system. Current vacancies can be found at <http://www.sahealthcareers.com.au/>

Applications timeline: Applications for the casual pool will be accepted on a continuing basis.

Applicants who have registered their interest will be notified via email if they are to be invited for further assessment or if a vacancy suitable to their skills and preferences becomes available. At this point you will be provided with the specific Role Description for the available vacancy.

What will I need when applying?

- > A current resume/curriculum vitae to assist in populating the application.
- > Evidence of your registration with the Pharmacy Board of Australia if you are applying for a pharmacist position
- > Contact details (email and telephone) of three current referees.
- > Visa/passport details (if you are not a permanent Australian resident).

What are the eligibility requirements?

You must have current registration with the Pharmacy Board of Australia if you are applying for a pharmacist position.

You must have hospital pharmacy experience to apply for OPS2 or AHP3 roles. Hospital pharmacy experience is not necessary (but is desirable) for the OPS1 and AHP2 roles.

What classification will I be considered for?

Positions will be offered at the OPS1, OPS2, AHP2 or AHP3 classifications.

How do you select your applicants?

All applications will be assessed against predetermined criteria and suitable candidates may be invited to meet with management from the relevant site to discuss their application, skills, interests, preferences and availability.

It is anticipated that referees will be contacted so please ensure you maintain up to date details of relevant referees and that you have sought their permission for SA Pharmacy to contact them.

How long will SA Pharmacy hold my application?

Applications will be held for 12 months unless you have been advised you are not deemed suitable for consideration or you have been offered a role. The casual pool will be advertised every 12 months and all applicants must reapply.

Applicants should withdraw their application should they wish to no longer be considered as part of the Casual pool to avoid being contacted by SA Pharmacy.

If successful in gaining employment with SA Pharmacy, what will be my conditions of employment?

You will be employed and paid in accordance with the SA Public Sector Wages Parity Enterprise Agreement: Salaried 2014. Casual employees receive 25% casual loading on top of the hourly rate in lieu of sick and annual leave entitlements and payment for public holidays not worked.

You are fully responsible for all aspects pertaining to your pre-employment leading to employment. Contract requirements include Criminal History Checks and Pre-employment Health Assessment.

What do I do if I change my address or email details during the process?

If you change your address or email details at any time following the submission of your application you are required to visit the SA Health website www.health.sa.gov.au/careers and log in using your profile, select Edit Profile, click on Personal Details, update your details and then save. This is a live system so you can go in and update personal details at any time.

How will I receive further communication from SA Pharmacy?

All correspondence will be via email so please check your email on a regular basis. It is your responsibility to ensure you check your emails so you do not miss any information.