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power of  
humanity



# Volunteer role description

## Learner Driver Mentor Program - Volunteer

Department	Learner Driver Mentor Program
Availability	Minimum 1 hour per week
Location	Wagga Wagga
Category	Working in our Services and Programs

**Building an inclusive, diverse and active humanitarian movement based on voluntary service**

### Role purpose

The Learner Mentor Program supports new drivers to become licenced by allowing them use of a vehicle for on-road practice while a volunteer mentor supervises them. This program is designed to assist learners who may not have ready access to a suitable supervising driver but would like to gain their licence for employment and social inclusion reasons. The program may support the learner in logging some or all of the required practice hours.

### Role responsibilities

- Be matched with a suitable participant and meet at the agreed time each week for a 1-2 hour driving supervision
- Ensure a caring and courteous communication with participants
- Report any incidents in relation to the participants health, welfare or wellbeing, to Red Cross staff
- Maintain confidentiality of information obtained during a driving session unless this information must be disclosed to Red Cross to assist the participant
- Maintain car log book and report any incident of accident to Red Cross and fill out an incident report if required
- Notify Red Cross in advance if unable to make arranged appointments with participants

### Knowledge, skills and experience

- Comfortable speaking and engaging with young vulnerable people
- Show empathy for disadvantaged and socially isolated clients
- At ease and have a calm and patient demeanour when supervising on-road driving
- Basic admin skills and knowledge of Microsoft Office including email

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### Check requirements

- A National Criminal History Check prior to commencement and renewed every two years (Red Cross will arrange this)
- Working with Children's Check relevant to your state / territory location
- Driver Licence Check (RMS)

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### Learning and development

- Complete Red Cross online learning modules as required
- Attend Red Cross Volunteer Induction, Program Training and ongoing training as required
- Attend scheduled volunteer meetings, a minimum of two per year
- Participate in Indigenous Cultural Competency Training

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### General conditions

We act always in accordance with the Australian Red Cross Code of Conduct and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

*In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement*

**Humanity**

**Impartiality**

**Neutrality**

**Independence**

**Voluntary Service**

**Unity**

**Universality**

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