

ABC JOB DESCRIPTION

Division: Radio	Job Title: Contemporary Music & Popular Culture Digital Reporter
Department: Double J	Classification: (Schedule A) Band 5
Location: Melbourne, Sydney or Brisbane	Position No:
Reporting to: Content Manager, triple j	Approval:

Key Key Accountabilities:

- Work with the triple j Music News producer, the Double J Music Editor and the EP of triple j Hack on stories of interest for the general ABC News audience.
- Maintain a broader cultural brief across popular music, film and screen culture stories and issues.
- Create and chase original music and culture news stories from your own research, contacts, and ideas.
- Source, research, write, produce, sub-edit and publish music and culture stories to ABC News digital platforms, working with the ABC News digital team.
- Create content for social media platforms, including editing photos and video, writing headlines, and engaging with comments.
- Work with ABC News digital editors to commission and edit stories from other contributors in the music and culture industries.
- Co-ordinate other ABC music and culture talent to report as guests on ABC News programs, as well as occasionally being the voice and face of reports.
- Co-ordinate the ABC News Music and Entertainment verticals, ensuring relevant stories are reaching the ABC app and online platforms.
- Produce and repurpose music content from triple j, Double J and other ABC programs, including conducting and editing short interviews.
- Backfill and contribute to music news production on triple j and Double J as required.
- Ensure relevant music and culture news is syndicated across the ABC and external sites.
- Research & edit content for special ABC music and culture events, campaigns and projects, as required.
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- All ABC staff are required to cooperate with any reasonable instruction, procedure or policy relating to safety, and take reasonable care for their own safety and that of other persons who may be affected by their conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Divisional Directors and Other Officers

Key Capabilities/Qualifications/Experience (Selection Criteria):

- Demonstrated ability to source, research, write, fact-check, sub-edit and publish original music and cultural news stories, with proven editorial nous.
- Ability to write great copy for the ABC's target demographic of 30-50 year old Australians.
- A passion for new music and culture across a range of genres and knowledge of a broad range of sources of music and cultural news.
- Proven experience in digital production, and demonstrated experience using modern digital technology including video editing, social media, and content management systems.
- Proven ability to work as part of a team as well as under minimal supervision. Ability to work under pressure and to tight deadlines.
- Demonstrated understanding of the role the ABC plays in the Australian cultural and media landscape.
- An understanding of and commitment to the ABC's [aims, values and workplace policies](#).