

ABC POSITION DESCRIPTION

Division:	News	Position Title:	Executive Producer, Insiders
Department:	News	Classification:	Program Maker, Band 9, Schedule B
Location:	Melbourne	Position No:	P377902
Reporting to:	Head Investigative & In-depth Journalism	Approval:	
Purpose: The ABC is seeking an experienced, talented and creative journalist to take over leadership of award winning and popular political discussion television program, Insiders.			
Key Accountabilities: <ul style="list-style-type: none"> • Develop and expand Insiders online presence and digital opportunities to better engage with the audience, and build new audiences • Providing guidance and leadership to a dedicated team of highly skilled reporters, researchers and producers. • Ongoing analysis of audience tastes and requirements • Management of all logistical, budgetary and contractual aspects of the program production • Initiate, build and develop mutually beneficial relationships with internal stakeholders, and external organisations/individual • Actively promote the ABC values and apply all relevant workplace policies and guidelines • All ABC staff are required to cooperate with any reasonable instruction, procedure or policy relating to safety, and take reasonable care for their own safety and that of other persons who may be affected by their conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Divisional Directors and Other Officers. 			
Key Capabilities/Qualifications/Experience: <ol style="list-style-type: none"> 1. Advanced journalism skills and proven ability to produce and maintain a consistently high standard of relevant, compelling and innovative television current affairs journalism. 2. Demonstrated highly advanced understanding of current trends and developments to enhance digital content, and audience engagement. 3. Proven ability to make immediate and sound decisions under pressure. 4. Ability to supervise and direct staff to achieve high editorial and production standards. 5. Demonstrated ability to maximise high-level creativity with available resources. 6. Maintain regular and effective communications with other News and Current Affairs daily output areas, and represent the program's interests with internal and external stakeholders. 7. Sound knowledge of ABC Editorial Policies, divisional style guides and program brief. 8. Proven ability to manage assigned budgets and ability to undertake staff assessments. 9. Demonstrated and strong proficiency in the use of Microsoft desktop products, SAP HR/Finance and other relevant systems. 10. An understanding of and commitment to the ABC's aims, values and workplace policies. 			