

Position Description

Teaching and Research - Lecturer

Position No:	50001754
Department:	Creative Arts and English
School:	Humanities and Social Sciences
Campus/Location:	Bendigo and Melbourne
Classification:	LEVEL B - Lecturer
Employment Type:	Full-time, Fixed term
Position Supervisor:	Head of Department, Creative Arts and English
Number:	50099902
Other Benefits:	http://www.latrobe.edu.au/jobs/working/benefits

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

School of Humanities and Social Sciences – <http://www.latrobe.edu.au/humanities>

For enquiries only contact:

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When preparing an application for a position at La Trobe University, applicants are encouraged to refer to the Academic Promotions Evidence Matrix

<http://www.latrobe.edu.au/policy/documents/academic-promotions-evidence-matrix.pdf> The matrix gives examples of evidence of performance and achievement at each academic level. The examples given are indicative rather than prescriptive or exhaustive and applicants may include other examples to demonstrate their performance, achievements and impact. In particular evidence of research quality, either criteria relevant to ERA or, for applied research, the need for, the quality of, and impact of the research. Where appropriate applicants for Level D and E should provide evidence of citations.

Position Description

Level B – Lecturer

A Level B teaching and research academic is expected to develop curriculum, teach and undertake research or other scholarly work relevant to the development of their discipline or professional field.

Position Context

This position is located in the English Program within the Department of Creative Arts and English. Research and teaching experience in the areas of twentieth-century and contemporary American literature may be an advantage. The position is based at the Bendigo campus with some teaching into the Melbourne campus also expected. Some travel to other campuses may be required.

Duties at this level may include:

- Develop, coordinate and teach a high quality learning experience that engages students through the conduct of tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or studio sessions.
- Demonstrate a scholarly approach to learning and teaching and contribute to disciplinary teaching pedagogy and research.
- Keep abreast of innovations in teaching and learning in areas such as, but not restricted to, online and blended delivery and incorporate where appropriate.
- Participate in innovative course level curriculum design, development and review.
- Participate in course level curriculum design and development
- Conduct and publish, or otherwise disseminate high quality and/or high impact research as a member of a team or independently and produce conference/seminar papers and publications from that research.
- Contribute to writing up research findings for publication and dissemination.
- Co-supervise or, where appropriate supervise Higher Degree by Research (HDR) postgraduate students as required.
- Contribute to a robust and ambitious research culture.
- With mentoring support, obtain necessary research funding from external funding sources.
- Continue to develop professional practice skills/knowledge and expertise.
- Perform allocated administrative functions effectively and efficiently.
- Participate in continuing education for the profession or the teaching community.
- Contribute to building relationships at local and national level.
- Undertake other duties commensurate with the classification and scope of the position as required by the Head of Department or Head of School.

Key Selection Criteria

ESSENTIAL:

- PhD or equivalent accreditation and standing recognised by the University/profession as appropriate for the relevant discipline areas.
- Demonstrated competence in teaching and curriculum development.
- Evidence of high quality and/or high impact research conducted and published or otherwise disseminated, relative to opportunity
- Demonstrated ability to supervise, or co-supervise, honours and postgraduate students.
- Sound analytical skills with an ability to communicate complex information clearly both orally and in writing.
- High-level organisational skills with the ability to set priorities, meet deadlines, initiate and follow-up actions, all with minimal or no supervision.
- High-level oral and written communication skills, including the ability to interact effectively with people from a diverse range of backgrounds.
- Demonstrated ability to work collaboratively and productively with staff and students from a diverse range of backgrounds.
- Evidence of the ability to work as a member of a team in a co-operative and collegial manner.

DESIRABLE:

- Experience in the preparation of research proposal submissions to external funding bodies and evidence of success in securing research funding.
- Graduate Certificate in Higher Education or similar evidence of professional preparation for HE teaching

Other relevant information:

- The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.
- Candidates may be required to deliver a research seminar to staff and postgraduates as part of the selection process.

La Trobe Values

At La Trobe we:

- take a world view
- pursue ideas and excellence with energy
- treat people with respect and work together
- are open, friendly and honest
- hold ourselves accountable for making great things happen.

For Human Resource Use Only

Initials: Date: