



## POSITION DESCRIPTION

Melbourne Law School

### Associate Professor (Level D)

#### POSITION NO

**CLASSIFICATION** Associate Professor (Level D)

**SALARY** Level D \$140,758 - \$155,072 p.a. (pro rata)

**SUPERANNUATION** Employer contribution of 17%

**BASIS OF  
EMPLOYMENT** Continuing position  
Academic Teaching  
Start date by 1 July 2017

**OTHER BENEFITS** <http://about.unimelb.edu.au/careers/working/benefits>

**HOW TO APPLY** Online applications are preferred. Go to <http://about.unimelb.edu.au/careers>, select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.

Indigenous Australians seeking support to apply for this vacancy are encouraged to contact the University by emailing their contact details to [law-hr@unimelb.edu.au](mailto:law-hr@unimelb.edu.au)

**CONTACT  
FOR ENQUIRIES ONLY** Professor Caron Beaton-Wells, Program Director,  
Global Competition and Consumer Law Program  
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*Please do not send your application to this contact*

For information about working for the University of Melbourne, visit our websites:  
[about.unimelb.edu.au/careers](http://about.unimelb.edu.au/careers)

## ***Position Summary***

This is an academic position with a teaching specialist classification within Melbourne Law School (MLS) at the University of Melbourne. MLS is developing an elearning strategy that forms part of a broader Digital Strategy and that will involve the increased use of technology to enhance the teaching and learning experience across the School's teaching programs. The strategy includes developing blended learning approaches in the Juris Doctor (JD) and breadth (undergraduate) programs, and wholly online subjects and courses in the Masters program.

Consistently with that strategy, in 2016 MLS launched its first wholly Masters program in Global Competition and Consumer Law (GCCL program). This program uses cutting edge technology and the expertise of an international faculty to deliver in-depth rigorous interactive Masters courses in this field to students around the world.

The appointee to this position will be expected initially to provide leadership in the development and delivery of the GCCL program. This will include leading and/or overseeing the development of content and acting as a lead or joint lead teacher for a range of subjects in the program. Over time, the appointee may be asked to move to a mix of on-line and face to face teaching in appropriate areas of specialisation.

The development aspect of the role will involve elements of curriculum planning, content drafting, review and editing, video production and assessment task design and drafting. The delivery aspect of the role will involve leading the synchronous elements of teaching and, in particular, discussion board and webinar moderation, as well as marking online.

In relation to the GCCL, the role will further include contributing to a range of management and administrative tasks, including the development of teaching-related policies and guidelines, training and supervision of Teaching Fellows (tutors) and student selection and student support-related activities. The appointee would also be expected to be involved in promotion and marketing of the program.

Over time, the appointee will be expected to contribute substantively to the implementation of MLS's elearning strategy across the JD, breadth and masters programs. This aspect of the role may include providing support and advice to other colleagues and the MLS leadership team with respect to elearning and its implementation.

In relation to the GCCL program, the appointee will work closely with the Program Director, Professor Caron Beaton-Wells, and will also work with other academic staff at various levels, including external staff to support them in their roles as Senior Fellows and Teaching Fellows in the program, and with professional staff in the University's Graduate Online team.

This is an exciting opportunity to join a leading Law School (ranked No. 1 in the Asia Pacific region, and No. 11 in the world), be associated with and make an important contribution to a pioneering online teaching initiative with a strong international profile, and develop a global network of eminent academics, practitioners, and others who are involved in the program.

The appointee will join a group of academics who have a wide range of teaching and research roles and interests in the field of competition and consumer law at MLS and will have the opportunity to participate in and contribute to the various research and engagement related activities of this group, as well as of the broader Faculty.

## **1. Key Responsibilities**

The appointee will be responsible for:

- ▶ Providing leadership in the teaching programs at MLS across the JD, MLM and breadth programs as directed by the Deputy Dean. In the first several years of appointment this teaching will include:
  - The design and development of content for at least one subject in the GCCL program, either solely or jointly with other senior academics, as agreed with the Program Director;
  - Acting as subject coordinator in the teaching of two subjects in the GCCL program, either solely or jointly with other academics, as agreed with the Program Director;
- ▶ Contributing to the administration and learning support programs of MLS as directed by the Deputy Dean with a particular focus on support for elearning initiatives. In the first several years of appointment this will include:
  - Development of teaching-related policies and procedures and support of both Teaching Fellows and Senior Fellows with a particular view to assisting in the enhancement of online teaching skills amongst other academics involved in the GCCL program;
  - Significant contribution to student selection and student support-related activities for the GCCL program;
  - Significant contribution to promotion and marketing related activities aimed at strengthening and extending the profile of the GCCL program in Australia and internationally and engaging with internal and external stakeholders for that purpose;
- ▶ Taking a leadership role in enabling the development and implementation of an e-Learning strategy across MLS.

## **2. Selection Criteria**

- ▶ A PhD in law;
- ▶ Demonstrated academic excellence evidenced by an outstanding contribution to teaching and in particular online teaching;
- ▶ Demonstrated leadership in the design and development of academic programs and in particular in online teaching programs;
- ▶ Advanced knowledge in the field of competition law with a strong international and comparative competition law orientation;
- ▶ High level of proficiency in the use of information technology and in particular software used in higher education online teaching;
- ▶ Experience in training and supporting academics in the development of skills relevant to online teaching;
- ▶ Excellent interpersonal skills and a demonstrated ability to play a leadership role as well work as a member of a team, with people from diverse backgrounds and at all levels of seniority, including with external stakeholders;
- ▶ Excellent written and oral communication skills;

- ▶ Highly developed organisational, conceptual and analytical skills including the ability to manage large projects, tight deadlines and several complex tasks simultaneously;
- ▶ Demonstrated capacity to take initiative, work independently and solve problems with limited supervision.

### ***3. Equal Opportunity, Diversity and Inclusion***

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to service for excellence and reach the targets of Growing Esteem.

### ***4. Occupational Health and Safety (OHS)***

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/topics/responsibilities/>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

### ***5. Other Information***

#### **5.1 ORGANISATION UNIT**

[www.law.unimelb.edu.au](http://www.law.unimelb.edu.au)

Melbourne Law School is Australia's first all-graduate law faculty. Melbourne Law School was the first faculty in Australia to teach law, and awarded this country's first law degrees. The Law School is now fully graduate with its Juris Doctor for admission to practice recognised as a high level qualification in Australia and beyond. Coupled with the unrivalled excellence of the Melbourne Law Masters and its excellent Research Higher Degree programs, the Law School offers a unique opportunity for the integration of scholarship and teaching.

Its faculty is a vibrant community of creative scholars, committed to a highly collegial, research-intensive institutional life. The Law School has particular strengths in comparative analysis. It aims to integrate teaching with research and engagement activities and to engage with local, national and global communities.

The Law School is a single department faculty located in a custom designed building in University Square. The Law School has approximately 2,200 graduate students (including JD, Melbourne Law Masters and Research High Degrees).

## 5.2 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

## 5.3 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement.

<http://about.unimelb.edu.au/strategy-and-leadership>

The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.

The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs.

<http://research.unimelb.edu.au/our-research/research-at-melbourne>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges

aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

- ▶ Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.
- ▶ Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.
- ▶ Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of Research at Melbourne: Ensuring Excellence and Impact to 2025.

#### 5.4 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>