

## ABC POSITION DESCRIPTION

<b>Division:</b> Television	<b>Position Title:</b> Executive Producer
<b>Department:</b> TV Arts	<b>Classification:</b> Executive Level 1
<b>Location:</b> Ultimo	<b>Position No:</b> S 50052696
<b>Reporting to:</b> Head of Arts	<b>Approval Date:</b> 5.12.2017
<b>Purpose:</b> To maintain and enhance the ABC's reputation for distinctive and innovative Arts programming and productions.	
<b>Key Accountabilities:</b> <ol style="list-style-type: none"> <li><b><i>Creative &amp; Editorial Leadership</i></b> <ul style="list-style-type: none"> <li>Originate and lead the creative development of relevant and thought provoking high quality programs across Arts Television and digital audiences.</li> <li>Identify new talent both on and off the screen</li> <li>Provide sound editorial judgement and ensure that the highest editorial and production standards are met in accordance with ABC Editorial Policies and in line with divisional strategy.</li> </ul> </li> <li><b><i>Leadership &amp; Management of People</i></b> <ul style="list-style-type: none"> <li>Lead and manage production teams to ensure high performance and development of team members.</li> <li>Actively model and promote the ABC Values and apply all relevant policies and guidelines including Editorial Policies, Equity &amp; Diversity and OH&amp;S.</li> </ul> </li> <li><b><i>Resource &amp; Contract Management</i></b> <ul style="list-style-type: none"> <li>Effectively manage logistics, resources, budgets and contractual aspects of productions as required.</li> </ul> </li> <li><b><i>Stakeholder Management</i></b> <ul style="list-style-type: none"> <li>Establish and maintain effective external stakeholder relationships with relevant Arts, television and film funding organizations, production companies and independent producers, both locally and internationally.</li> <li>Foster and maintain key working relationships within the Television Division and across the ABC including TV Multiplatform, Innovation, ABC Resources and ABC Commercial.</li> </ul> </li> </ol>	
<b>Key Capabilities/Qualifications/Experience:</b> <ol style="list-style-type: none"> <li>High-level leadership, negotiation and communication skills.</li> <li>Experience and proven track record at identifying and developing new Arts program concepts, with an emphasis on innovation and variety in program content.</li> <li>Demonstrated strong editorial skills and the ability to develop Arts programs to be produced by the ABC and independent producers. Proven script writing skills and demonstrated problem solving ability.</li> <li>Extensive experience in management of budgets and resources.</li> <li>Demonstrated strong personal drive and proven ability to lead change in a media environment.</li> <li>Ability to influence and guide staff.</li> <li>Extensive experience in developing networks and relationships at a senior level within the media industry.</li> <li>An understanding of and commitment to the ABC's <a href="#">aims, values and workplace policies</a>, including</li> </ol>	

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Editorial Policies, Equity and Diversity and WHS.