



POSITION DESCRIPTION

School of Culture & Communication
Faculty of Arts

Lecturer – Arts and Cultural Management

POSITION NO	0030371
CLASSIFICATION	Lecturer B
SALARY	\$95,434 - \$113,323 p.a.
SUPERANNUATION	Employer contribution of 17%
EMPLOYMENT TYPE	Full-time (continuing) position
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
CURRENT OCCUPANT	Vacant
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Beth Driscoll Tel +61 3 9035 3029 Email driscoll@unimelb.edu.au

Please do not send your application to this contact

For information about working for the University of Melbourne, visit our website:

about.unimelb.edu.au/careers

joining.unimelb.edu.au

Position Summary

The Arts and Cultural Management Program is located in the School of Culture and Communication, one of five Schools in the Faculty of Arts. The School hosts a range of graduate teaching programs including Global Media and Communication, Arts Curatorship and Creative Writing, Publishing and Editing as well as an arts-focussed humanities undergraduate curriculum. The School also hosts major research concentrations including a node of the ARC Centre for Excellence in the History of Emotions, the Research Unit for Public Cultures, the Australian Centre, and the Transformative Technologies Research Unit that contribute to the University's Engagement agenda while delivering high quality research.

Arts and Cultural Management is a significant area of international graduate education in the Faculty of Arts at the University of Melbourne and represents a growing field of engagement with the global and national cultural sector for the University. Following a period of significant growth, the Arts and Cultural Management Program seeks an energetic and committed individual who is able to take responsibility for teaching and research in emerging areas of the program: arts and cultural production in the Asia-Pacific region, cultural economies, creative entrepreneurship and convergent models of the cultural and creative industries.

The Arts and Cultural Management program is focused on the relationship between management practices and creative production, in Australian and international contexts. The program delivers subjects in the key areas of management, law, cultural and industry policy and marketing. Challenging analytical content further assists graduates to participate in the ethical, political and philosophical dimensions of creative practices in an international context. Students can choose electives which enable them to develop a closer understanding of specific industry sectors including the moving image, the performing arts, visual arts, media and heritage.

Applicants will be expected to have a PhD and research and publication profile in arts management or a related field; and a working knowledge of global trends within the sector. They will have expertise in one or more teaching areas of the program, arts management, the commercial arts and entertainment sector, cultural economy and the creative industries. Candidates should have demonstrated graduate supervision experience, and a track record in curriculum development and teaching innovation. The appointee will be expected to develop research partnerships, projects and publications in collaboration with other members of staff and foster international partnerships. Candidates with experience or interests in research methods, methodological innovation and knowledge translation are especially welcome.

1. Selection Criteria

1.1 ESSENTIAL

- ▶ A PhD in Arts and Cultural Management, or a related field
- ▶ Expertise in one or more of the following areas: management, employment relations, cultural economics, development and financing, and entrepreneurship.
- ▶ Demonstrated ability to teach in a broad range of graduate areas.
- ▶ Demonstrated knowledge of the arts and cultural sector.
- ▶ Demonstrated research resulting in publication in high quality research journals.
- ▶ Demonstrated ability to interact positively with academic and administrative staff.
- ▶ Excellent written and verbal communication skills.
- ▶ Experience in curriculum development and graduate supervision.

1.2 DESIRABLE

- ▶ A broad knowledge of multiple art form sectors.
- ▶ Engagement in international research networks and partnerships
- ▶ A higher education teaching certificate
- ▶ Ability to attract competitive research funding commensurate with research focus and objectives

2. *Special Requirements*

The appointee will be required to undertake the teaching of evening classes in a number of subjects.

3. *Key Responsibilities*

Minimum Standards of performance for Level B and C are outlined in

<http://www.policy.unimelb.edu.au/schedules/MPF1157-ScheduleB.pdf>

A Level B academic will undertake independent teaching and/or research in their discipline or related area. In research and/or teaching and/or scholarship, a Level B academic will make an independent contribution through professional practice and expertise and coordinate and/or lead the activities of other staff, as appropriate to the discipline.

A Level B academic will contribute to teaching at undergraduate, and postgraduate level, and/or engage in independent scholarship and/or undertake research and/or engage in professional activities appropriate to his or her profession or discipline. They will undertake administration primarily relating to their activities at the institution and may be required to perform the full academic responsibilities of, and related administration for, the coordination of an award program of the institution.

At Level B an academic will have experience in research or scholarly activities, which have resulted in publications in refereed journals or other demonstrated scholarly activities. Research may be carried out independently and/or as part of a team. Level B academics may supervise postgraduate research students or projects and be involved in research training.

3.1 RESEARCH

- ▶ The conduct of research and contribution to knowledge through scholarship, referred publication and presentation;
- ▶ Active in applying for external research grant income as appropriate to research agenda;
- ▶ Supervision of research higher degrees;
- ▶ Meet or exceed the publication expectations of a Level B/C academic (average of at least 1.5 DISSR points per annum).

3.2 TEACHING

- ▶ Course and Subject coordination;

- ▶ Preparing and delivering lectures and seminars, conducting tutorials, marking and assessment;
- ▶ Consultation with students;
- ▶ Development of subject and teaching material and planning and developing curriculum for new subjects;
- ▶ Undertake practice-based teaching delivery and work integrated assessment tasks

3.3 SERVICE TO THE DISCIPLINE

- ▶ Building and maintaining active partnerships with stakeholders in the cultural life of Melbourne and beyond;
- ▶ Involvement in professional activities;
- ▶ Undertaking administrative functions;
- ▶ Participation in program and/or faculty meetings and/or membership of committees.

3.4 OTHER

- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 5.

4. Other Information

4.1 ORGANISATION UNIT

<http://www.culture-communication.unimelb.edu.au/>

4.2 BUDGET DIVISION

The Faculty of Arts is at the forefront of teaching and research in the languages, humanities and social sciences fields in Australia and in many cases internationally. Founded in 1853, it is one of Australia's oldest and largest faculties with approximately 400 staff and 7000 students - 6000 undergraduates and 1000 postgraduates – engaged in over 900 subjects in more than 40 areas of study. Over 600 international students from more than 50 different countries representing five continents are currently studying towards degrees offered in the Faculty.

As Australia's premier Arts faculty, it aims to provide an exciting, high-quality intellectual environment that will attract the best students and staff across a wide range of disciplines.

The Faculty of Arts maintains strong connections with leading international universities through research collaborations and student exchange programs, and nurtures relationships with government, not-for-profit and private organisations through student internship placements, research projects and community engagement.

As well as housing the Graduate School of Humanities and Social Sciences and the Melbourne School of Government, the Faculty of Arts also comprises five academic schools:

- ▶ Asia Institute
- ▶ School of Culture and Communication
- ▶ School of Historical and Philosophical Studies

- ▶ School of Languages and Linguistics
- ▶ School of Social and Political Studies

Our students and staff are supported by business units within the Faculty including:

- ▶ The Office of the Dean and Faculty Executive Director
- ▶ The Academic Support Office
- ▶ The Strategy, Planning and Resources Unit
- ▶ The External Relations Unit
- ▶ The Research Office
- ▶ The Human Resources Office

For more information on the Faculty please see www.arts.unimelb.edu.au

4.3 THE UNIVERSITY OF MELBOURNE

The University of Melbourne is a leading international university with a tradition of excellence in teaching and research. With outstanding performance in international rankings, Melbourne is at the forefront of higher education in the Asia-Pacific region and the world. The University of Melbourne is consistently ranked among the world's top universities. Further information about our reputation and global ranking is available at <http://futurestudents.unimelb.edu.au/explore/why-choose-melbourne/reputation-rankings>.

Established in 1853, shortly after the founding of Melbourne, the University is located just a few minutes from the centre of this global city. The main Parkville campus is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide range of knowledge-based industries.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded. Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

4.4 GROWING ESTEEM AND THE MELBOURNE MODEL

- ▶ Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. <http://about.unimelb.edu.au/strategy-and-leadership>
- ▶ The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.
- ▶ The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs. <http://research.unimelb.edu.au/our-research/research-at-melbourne>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.

Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.

Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of Research at Melbourne: Ensuring Excellence and Impact to 2025.

4.5 EQUITY AND DIVERSITY

Another key priority for the University is access and equity. The University of Melbourne is strongly committed to an admissions policy that takes the best students, regardless of financial and other disadvantage. An Access, Equity and Diversity Policy Statement, included in the University Plan reflects this priority.

The University is committed to equal opportunity in education, employment and welfare for staff and students. Students are selected on merit and staff are selected and promoted on merit.

4.6 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/unisec/governance.html>.

5. Occupational Health and Safety (OHS) and Environmental Health and Safety (EHS) Responsibilities

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/topics/responsibilities/>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.