



POSITION DESCRIPTION

School of Social and Political Sciences
Faculty of Arts

Lecturer in Social Anthropology

POSITION NO	0042168
CLASSIFICATION	Lecturer, Level B
SALARY	\$95,434 - \$113,323 p.a.
SUPERANNUATION	Employer contribution of 17%
EMPLOYMENT TYPE	Full-time (continuing) position commencing 1 March 2017 or as soon as possible thereafter
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
CURRENT OCCUPANT	New
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Professor John Murphy E-mail john.murphy1@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our websites:

about.unimelb.edu.au/careers
joining.unimelb.edu.au

Position Summary

The School of Social and Political Sciences is at the forefront of teaching and research in the social sciences in Australia. The School has a team of dedicated academic and professional staff in the disciplines of Political Science, Criminology, Anthropology and Sociology as well as our allied research centres providing a dynamic and rewarding environment for staff and students.

The Lecturer in Social Anthropology will undertake research resulting in quality publications with leading publishers in the field and will teach at the undergraduate and postgraduate levels. As well as teaching in their areas of interest, the successful candidate will have the ability to teach core subjects in the Anthropology curriculum. The School is particularly interested in applicants who are in a position to provide specialist subjects in Ethnographic Methods and The Anthropology of Work. Furthermore, and in line with the University's aim of developing 'work ready graduates', s/he will be expected to play a lead role in embedding work integrated learning within the Anthropology curriculum, and in developing Anthropology's role as a provider of work integrated learning in the University more broadly. The successful candidate will supervise student research (at honours, postgraduate coursework and RHD levels), and will undertake administrative tasks associated with the appointees' responsibilities in teaching and research, and foster links with external networks.

1. Selection Criteria

1.1 ESSENTIAL

- ▶ A completed PhD in anthropology or an anthropological PhD in a closely related discipline.
- ▶ Capacity to conduct research leading to scholarly publication in quality anthropology science journals;
- ▶ Capacity for high quality teaching in anthropology at the tertiary level;
- ▶ Capacity to teach Ethnographic Methods;
- ▶ Capacity to teach and research in the field of The Anthropology of Work;
- ▶ Capacity to develop curriculum, for course design and innovation in the delivery of teaching at the undergraduate and postgraduate level;
- ▶ Capacity to play a lead role in embedding work integrated learning within the Anthropology curriculum and to develop Anthropology's role as a provider of work integrated forms of learning;
- ▶ Capacity to supervise honours and postgraduate coursework degree theses and to participate in supervisory panels at the RHD level;
- ▶ Ability to deal efficiently with administrative tasks relevant to the position;
- ▶ Capacity to attract research grants and consultancies;

1.2 DESIRABLE

- ▶ Strong computer literacy in line with the University's commitment to e-teaching and e-learning;
- ▶ Capacity to build local and/or international networks and partnerships, foster or support industry partnerships or sectoral engagement.

2. *Special Requirements*

None

3. *Key Responsibilities*

A Lecturer (Level B) is expected to make contributions to the teaching effort of the institution and to carry out activities to maintain and develop his/her scholarly, research, and/or professional activities relevant to the profession or discipline. Specific duties:

3.1 TEACHING

- ▶ Preparation and delivery of lectures, tutorials and seminars as appropriate and in line with Faculty of Arts minimum thresholds for teaching satisfaction;
- ▶ Initiation, development and review of subject material at the undergraduate, honours and postgraduate level;
- ▶ Subject coordination;
- ▶ Administrative tasks associated with the subjects taught, including consultation with students, marking and assessment;
- ▶ Supervision of honours and postgraduate research. In particular, the successful applicant will be expected to supervise an appropriate number of honours, postgraduate coursework and research higher degree theses as required, and will be expected to ensure the timely completion of their research;

3.2 RESEARCH

- ▶ Publications arising from scholarship and research (the expectation of academic staff at level B is an average of at least 1.5 DISSR points per annum);
- ▶ Application for external competitive research funding;
- ▶ Participation in the research activities of the discipline;

3.3 ENGAGEMENT

- ▶ Engagement with external stakeholders including building external networks, partnerships and consultancies
- ▶ Involvement in professional activity, including participation in meetings of professional societies

3.4 SERVICE TO THE DISCIPLINE & SCHOOL

- ▶ Meetings and committee work within the School and the wider university community, as appropriate;
- ▶ Undertake administrative activities commensurate for a Level B academic.

3.5 OH&S

- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 5.

4. Other Information

4.1 ORGANISATIONAL UNIT

<http://ssps.unimelb.edu.au>

4.2 BUDGET DIVISION

The Faculty of Arts is at the forefront of teaching and research in the languages, humanities and social sciences fields in Australia and in many cases internationally. Founded in 1853, it is one of Australia's oldest and largest faculties with approximately 400 staff and 7000 students - 6000 undergraduates and 1000 postgraduates – engaged in over 900 subjects in more than 40 areas of study. Over 600 international students from more than 50 different countries representing five continents are currently studying towards degrees offered in the Faculty.

As Australia's premier Arts faculty, it aims to provide an exciting, high-quality intellectual environment that will attract the best students and staff across a wide range of disciplines.

The Faculty of Arts maintains strong connections with leading international universities through research collaborations and student exchange programs, and nurtures relationships with government, not-for-profit and private organisations through student internship placements, research projects and community engagement.

As well as housing the Graduate School of Humanities and Social Sciences and the Melbourne School of Government, the Faculty of Arts also comprises five academic schools:

- ▶ Asia Institute
- ▶ School of Culture and Communication
- ▶ School of Historical and Philosophical Studies
- ▶ School of Languages and Linguistics
- ▶ School of Social and Political Studies

Our students and staff are supported by business units within the Faculty including:

- ▶ The Office of the Dean and Faculty Executive Director
- ▶ The Academic Support Office
- ▶ The Strategy, Planning and Resources Unit

- ▶ The External Relations Unit
- ▶ The Research Office
- ▶ The Human Resources Office

For more information on the Faculty please see www.arts.unimelb.edu.au

4.3 THE UNIVERSITY OF MELBOURNE

The University of Melbourne is a leading international university with a tradition of excellence in teaching and research. With outstanding performance in international rankings, Melbourne is at the forefront of higher education in the Asia-Pacific region and the world. The University of Melbourne is consistently ranked among the world's top universities. Further information about our reputation and global ranking is available at

<http://futurestudents.unimelb.edu.au/explore/why-choose-melbourne/reputation-rankings>.

Established in 1853, shortly after the founding of Melbourne, the University is located just a few minutes from the centre of this global city. The main Parkville campus is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide range of knowledge-based industries.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded. Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

4.4 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

- ▶ Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. <http://about.unimelb.edu.au/strategy-and-leadership>
- ▶ The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.
- ▶ The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs. <http://research.unimelb.edu.au/our-research/research-at-melbourne>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the

fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.

Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.

Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of Research at Melbourne: Ensuring Excellence and Impact to 2025.

4.5 EQUITY AND DIVERSITY

Another key priority for the University is access and equity. The University of Melbourne is strongly committed to an admissions policy that takes the best students, regardless of financial and other disadvantage. An Access, Equity and Diversity Policy Statement, included in the University Plan, reflects this priority.

The University is committed to equal opportunity in education, employment and welfare for staff and students. Students are selected on merit and staff are selected and promoted on merit.

4.6 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/unisec/governance.html>.

5. *Occupational Health and Safety (OHS)*

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/topics/responsibilities/>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.