



## POSITION DESCRIPTION

Victorian College of the Arts  
Faculty of Fine Arts and Music

### Tutor/Lecturer in Indigenous Arts and Culture

*Only Indigenous Australians are eligible to apply as this position is exempt under the Special Measure Provision, Section 12 (1) of the Equal Opportunity Act 2011 (Vic).*

POSITION NO	0044127
CLASSIFICATION	Tutor, Level A / Lecturer, Level B
SALARY	Level A     \$69,148 - \$93,830 p.a. Level B     \$98,775 - \$117,290 p.a.  Level of appointment is subject to the appointee's qualifications and experience
SUPERANNUATION	Employer contribution of 17%
WORKING HOURS	Full-time (1 FTE)
BASIS OF EMPLOYMENT	Continuing or fixed term (negotiable)
OTHER BENEFITS	<a href="http://about.unimelb.edu.au/careers/working/benefits">http://about.unimelb.edu.au/careers/working/benefits</a>
HOW TO APPLY	Online applications are preferred. Go to <a href="http://about.unimelb.edu.au/careers">http://about.unimelb.edu.au/careers</a> , select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Siah Kiley Tel. + 61 3 9035 9121 <a href="mailto:siah.kiley@unimelb.edu.au">siah.kiley@unimelb.edu.au</a>  <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:  
[about.unimelb.edu.au/careers](http://about.unimelb.edu.au/careers)

## ***Position Summary***

Reporting to the Head of the Wilin Centre for Indigenous Arts and Cultural Development, this early career teaching and research position contributes to the area of Indigenous arts and culture within the Faculty of Fine Arts and Music, with a particular focus on delivering and building curriculum and teaching support for courses offered through the Wilin Centre for Indigenous Arts and Culture.

The incumbent will contribute to the creation, development and delivery of curriculum at the undergraduate and graduate levels. The position will contribute to the scholarly environment of the Faculty of Fine Arts and Music and Wilin Centre for Indigenous Arts and Cultural Development.

There is an expectation that the successful applicant will have a research higher degree or be in the process of completing such, in a relevant area. It is also expected that the successful applicant will have experience in delivering a range of cross-cultural subject areas and will have strong links to local and national Indigenous communities.

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## ***1. Key Responsibilities***

### **1.1 TEACHING AND LEARNING**

- ▶ Contribute to the development of the Indigenous curriculum at undergraduate and graduate levels
- ▶ Undertake course design including the relevant course approvals in accordance with the Wilin Academic Pathways plan
- ▶ Contribute to the development of the Wilin bridging, undergraduate and graduate course work programs
- ▶ Assist the Head of Centre and Associate Head (Research) in designing and delivering coursework, graduate research and outreach programs
- ▶ Teach in a number of areas with a range of students as required
- ▶ Effective management and coordination of casual staff members
- ▶ Developing and supervising Breadth subjects, where appropriate

### **1.2 RESEARCH**

- ▶ To conduct and produce outputs in area of research expertise
- ▶ Conduct and produce outputs in the area of their research expertise
- ▶ Participation in the research activities of the discipline and across disciplines within the VCA, Faculty and, more broadly, the University.

### **1.3 ENGAGEMENT**

- ▶ Engagement and cultivation of close links with key stakeholders.
- ▶ Involvement in professional activity, including participation in meetings of relevant professional organisations.
- ▶ Assist the Wilin Executive in the development of strong links with government, non-government and industry organisations, as appropriate, locally and abroad.

- ▶ Work with the Wilin Executive to explore and develop sources of income

#### 1.4 LEADERSHIP AND SERVICE TO THE FACULTY

- ▶ Contribute to meetings and committee work within the Faculty and the wider university community to improve understanding and interaction of Indigenous culture within the Faculty
- ▶ Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 4 below.

## 2. Selection Criteria

### 2.1 ESSENTIAL

- ▶ Be of Victorian Aboriginal heritage with strong community connections
- ▶ Teaching experience in the area of Indigenous arts and culture and experience delivering a range of cross-cultural subject areas
- ▶ Demonstrated excellence in building and enhancing coursework and teaching within and across a number of areas of expertise in the arts
- ▶ Vision and enthusiasm and demonstrated potential to provide leadership teaching and learning and research training
- ▶ Commitment to the highest standards of teaching, research and ethical integrity
- ▶ Outstanding interpersonal skills, with excellence in building and maintaining relationships with key stakeholders (internal and external) at all levels
- ▶ A strong commitment to the importance of teaching at all levels and to innovation in curriculum design and teaching methods
- ▶ Ability to undertake work across disciplines and in collaboration with staff of the VCA and the University of Melbourne's broader community
- ▶ A track record of art practice and/or research in one or more of the disciplines of the VCA or Conservatorium, including participation in competitively-funded research projects or teams

#### Additional criteria for appointment to Level B

- ▶ Research higher degree in a relevant discipline or near completion
- ▶ Substantial research experience in an area of Australian Indigenous arts and culture

## 3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual

harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

## ***4. Occupational Health and Safety (OHS)***

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

## ***5. Other Information***

### **5.1 VICTORIAN COLLEGE OF THE ARTS**

Further information about the Victorian College of the Arts can be found at <http://vca.unimelb.edu.au>

### **5.2 FACULTY OF FINE ARTS AND MUSIC**

Further information on the Faculty of Fine Arts and Music can be found at <http://finearts-music.unimelb.edu.au/>

### **5.3 THE UNIVERSITY OF MELBOURNE**

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

## 5.4 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. <http://about.unimelb.edu.au/strategy-and-leadership>

The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.

The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs.

<http://research.unimelb.edu.au/our-research/research-at-melbourne>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

- ▶ Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.
- ▶ Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.
- ▶ Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of Research at Melbourne: Ensuring Excellence and Impact to 2025.

## 5.5 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>