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## SA Health Job Pack

Job Title	Physiotherapist-Northern Adelaide Palliative Service
Job Number	580437
Applications Closing Date	25 December 2015
Region / Division	Northern Adelaide Local Health Network
Health Service	Modbury Hospital
Location	Modbury
Classification	AHP2
Job Status	Ongoing part time. 18.75 hours p/week
Indicative Total Remuneration*	\$83,975/\$97,090pa (pro rata)

## Criminal History Assessment

Applicants will be required to demonstrate that they have undergone an appropriate criminal and relevant history screening assessment/ criminal history check. Depending on the role, this may be a Department of Communities and Social Inclusion (DCSI) Criminal History Check and/or a South Australian Police (SAPOL) National Police Check (NPC). The following checks will be required for this role:

- ☒ Child Related Employment Screening - **DCSI**
- ☐ Vulnerable Person-Related Employment Screening - **NPC**
- ☒ Aged Care Sector Employment Screening - **NPC**
- ☐ General Employment Probity Check - **NPC**

Further information is available on the SA Health careers website at [www.sahealth.sa.gov.au/careers](http://www.sahealth.sa.gov.au/careers) - see Career Information, or by referring to the nominated contact person below.

## Contact Details

Full name	John Forward, Senior Service Manager Aged Care Rehab & Pall Care
Phone number	81612494
Email address	John.Forward@sa.gov.au

# Guide to submitting an application

Thank you for considering applying for a position within SA Health. Recruitment and Selection processes across SA Health are based on best practice and a commitment to a selection based on merit. This means treating all applications in a fair and equitable manner that aims to choose the best person for the position.

A well presented, easy to read application will allow the panel to assess the information they need from your application. To give yourself the best opportunity to reach interview, the application should clearly and concisely demonstrate to the selection panel that you are suitably equipped to perform the role, and that you possess all of the stated minimum essential skills, abilities, knowledge, experience and educational qualifications (where required).

The online application form to apply for this position will ask for employment history, education, qualifications and referees however to understand the position and requirements we suggest you become familiar with the attached Job and Person Specification.

We request that you attach the following to your application -

- **A covering letter** of up to 2 pages introducing yourself to the selection panel and describing your skills, abilities, knowledge, qualifications and experience in relation to the position;
- **A current Curriculum vitae/Resume** that includes your personal details, relevant employment history, education, training courses, qualifications and professional memberships.

\* Refer to <http://www.sahealthcareers.com.au/information/> for further information regarding

- The Indicative Total Remuneration which is inclusive of Award salary, superannuation and other monetary benefits.
- Information for Applicants
- Criminal History Assessment requirements



Government of South Australia  
SA Health

## Northern Adelaide Local Health Network (LHN) JOB AND PERSON SPECIFICATION (NON-MANAGERIAL)

<b>TITLE OF POSITION:</b>	<b>ADMINISTRATIVE UNIT:</b>
Physiotherapist	SA Health – Northern Adelaide LHN
<b>Classification:</b>	<b>Health Unit:</b>
AHP2	<b>Division:</b> Aged Care, Rehab & Palliative Care
<b>Classification Reviewed:</b>	<b>Department / Section:</b> Northern Adelaide Palliative Service
	<b>Position No:</b>
	<b>Position Created:</b>

Job and Person Specification Approval

\_\_\_\_\_  
CEO or Delegate

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

### JOB SPECIFICATION

### PREAMBLE

The implementation of the National Health Reform in 2011 saw the establishment of five Local Health Networks across SA intended to promote, maintain and restore the health of the communities they serve.

The Northern Adelaide Local Health Network (LHN) provides care for around 341,000 people living in the northern metropolitan area of Adelaide as well as providing a number of state-wide services, and services to those in regional areas. More than 3,000 skilled staff provides high quality patient care, education, research and health promoting services.

The Northern Adelaide Local Health Network (NALHN) provides a range of acute and sub acute health services for people of all ages and covers 16 Statistical Local Areas and four Local Government Areas (one of which crosses the Central Adelaide Local Health Network) and includes the following:

- Lyell McEwin Hospital
- Modbury Hospital
- GP Plus Health Care Centres and Super Clinics
- Sub-Acute
- Mental Health Services (under the governance of the Adelaide Metro Mental Health Directorate)

NALHN offers a range of primary health care services across the northern metropolitan area of Adelaide, with a focus on providing preventive and health promoting programs in the community, and transition and hospital substitution and avoidance programs targeted at chronic disease and frail aged.

Clinical leadership of care systems is central to the current national and state wide health reforms. NALHN care delivery is configured within clinical divisions that are patient-focused, clinically led groupings of services. Clinical Divisions are responsible for managing service delivery activities across NALHN campuses and units, bringing together empowered experts to directly make relevant decisions.

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## **SUMMARY OF THE BROAD PURPOSE OF THE POSITION**

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The Physiotherapist (AHP2) is accountable to the Senior Service Manager Aged Care, Rehabilitation & Palliative Care Division for the provision assessment and treatment services for inpatients and outpatients of NALHN which aims to optimise health outcomes. The incumbent will rotate through a series of clinical services.

The Physiotherapist applies clinical experience, increasing clinical knowledge and professional competence to plan, implement and evaluate comprehensive and integrated services to the needs of clients of NALHN. The Physiotherapist (AHP2) works under limited direct supervision clinical supervision and may provide direction and support to less experience therapists, allied health assistants and students.

The Physiotherapist works collaboratively with the Allied Health multi-disciplinary team and liaises directly with medical, nursing staff of NALHN and with other community agencies.

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## **REPORTING/WORKING RELATIONSHIPS**

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- The incumbent is responsible to the Senior Service Manager / Allied Health Lead ACRPC though the Senior Clinician to whom they professionally report.
- Works collaboratively with the Advanced Clinical Services Coordinator of the Palliative Care Service.
- The Physiotherapist works collaboratively with other members of multi-disciplinary team, including nursing, medical and allied health members, and liaises with providers of NALHN and other community agencies

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## SPECIAL CONDITIONS

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- Appointment is subject to current satisfactory credentialing including Background Screening and National Criminal History Check obtained through the Screening and Licensing Unit, Department for Communities and Social Inclusion to be renewed every 3 years thereafter from date of issue.'
- The incumbent will be required to participate in the organisation's Performance Review & Development Program.
- Will be required to work within other locations of the Northern Adelaide Local Health Networks.
- Some out of hours work may be required.
- Participation in weekend on call roster (via mobile phone supplied by the department) may be required.
- Support values consistent with the aims of SA Health and the LHN, including honesty, respect and integrity.
- May be required to undertake a health assessment prior to commencement.
- Comply with the Principles of the Code of Fair Information Practice, adopted by the Department of Health, which regulate the collection, use, disclosure, storage and transfer of all personal patient/client information within the Department and throughout its funded service providers.

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## STATEMENT OF KEY OUTCOMES AND ASSOCIATED ACTIVITIES

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1. **Senior Managers and staff are required to work in accordance with the Code of Ethics for South Australian Public Sector, Policies and Procedures and legislative requirements including but not limited to:**
  - Work Health and Safety Act 2012 (SA) and when relevant WHS Defined Officers must meet due diligence requirements.
2. **Contributes to patient safety and quality by adhering to the Australian Charter of Health Care Rights, understanding the intent of the Australian National Safety & Quality Health Service Standards and participating in quality improvement activities as necessary.**
3. **Ensure the provision of high quality Physiotherapy services that maximises patient health outcomes by:**
  - Using increasing professional knowledge and skills to provide assessments interpret findings and plan and implement interventions plans in conjunction with the patient, carers and other health professionals
  - Managing with reduced supervision, non-routine clinical situations when more complex problem solving, professional decision making and practice skills are required
  - Ensuring documentation is consistent with service policy and practice.
  - Undertaking comprehensive discharge planning in conjunction with other team members.
  - Maintaining and developing clinical and professional knowledge and skills.
4. **Provide effective coordinated Inter-Disciplinary care by:**
  - Working collaboratively with members of other disciplines within NALHN.
  - Participating actively in Multi-Disciplinary service teams and projects.
5. **Maintain and develop clinical and professional skills by:**
  - Participating in departmental and hospital professional development programs.
  - Contributing to departmental administration through staff meetings.
  - Contributing to the development of departmental procedures and policies.
  - Participating in quality improvement activities, research and performance enhancement.

**6. Participate in the development of a high quality palliative service by:**

- Participation in departmental meetings.
- Participation in the development of resources and new information.
- Participation in research and evaluation of the Physiotherapy service.
- Undertaking data input, and participating in reviewing and evaluating data produced by clinical information management system (CME).

**7. Provision of training and supervision of clinical Physiotherapy students by:**

- Providing support to undergraduate students and to work experience students.
- Providing a role model, by demonstrating professional behaviour, and clinical reasoning.

**8. Contribute to the delivery and management of efficient work practices and a culture of continued quality improvement, including:**

- Participating in, and facilitating the delivery of, collaborative team work and effective continuous learning and professional development.
- Actively participating in continuous Quality Improvement activities, including the identification of performance standards and increased efficiencies.

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Acknowledged by Occupant: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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## PERSON SPECIFICATION

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### ESSENTIAL MINIMUM REQUIREMENTS (those characteristics considered absolutely necessary)

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#### Educational/Vocational Qualifications

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- Appropriate Degree or equivalent qualification which entitles registration with the Physiotherapy Board of Australia.
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#### Personal Abilities/Aptitudes/Skills

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- Demonstrated competency and knowledge in Physiotherapy assessment and treatment techniques.
  - Demonstrated commitment to improve personal and professional skills through self-directed learning and evaluation in line with NALHN objectives.
  - Demonstrated ability to communicate effectively both verbally and written.
  - Demonstrated time management skills to effectively manage a caseload.
  - Demonstrated commitment and ability to work effectively in inter-disciplinary teams.
  - Demonstrated ability to undertake the physical demands of the job.
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#### Experience

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- Demonstrated competency in the clinical management and treatment of a broad range of conditions.
  - Demonstrated experience in the use of Microsoft Office (including Word and Excel) and database packages.
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#### Knowledge

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- Understanding of Work Health and Safety principles and procedures.
- Understanding of the Australian National Safety & Quality Health Service Standards.
- Demonstrated broad knowledge of Physiotherapy professional standards.
- Knowledge of continuous quality improvement principles and methods
- Demonstrated knowledge in the development, implementation and evaluation of departmental policies and procedures relevant in a health setting.

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**DESIRABLE CHARACTERISTICS** (to distinguish between applicants who meet all essential requirements)

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**Personal Abilities/Aptitudes/Skills**

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- Demonstrated commitment to excellence and innovation in work practices.
  - Demonstrated flexibility and ability to adapt to changing service provision needs.
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**Experience**

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- Experience working as a clinician in a hospital or community based Palliative Care service
  - Proven experience in basic computing skills, including email and word processing.
  - Experience in the use of outcome measures to evaluate efficacy of treatments.
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**Knowledge**

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- Knowledge of the South Australian public health system
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**Educational/Vocational Qualifications** (considered useful in carrying out the responsibilities of the position)

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**Other details**

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