Volunteer Peer Advocate – Parents and Families Advocacy Service

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| **Department** | **Youth, Families and Communities** |
| **Availability** | **Ongoing – To be reviewed June 2018** |
| **Location** | **Southern Tasmania** |
| **Category** | Working in our Services and Programs |
| **Building an inclusive, diverse and active humanitarian movement based on voluntary service** | |
| **Role purpose**  The Parents and Families Advocacy Service (PFAS) works directly with parents and families involved with the Child Safety Service (CSS) through the provision of information, referral, general support, and strengths-based advocacy to assist parents and families to better understand and navigate the processes of the Child Safety Service. Volunteers may work in diverse modes of practice as required, including direct work with parents and family members, group work, and community projects that are associated with the service. As a Volunteer Peer Advocate you will support parents and families through providing individual support, advocacy, information and referrals to external agencies/services as relevant. | |
| **Role responsibilities**   * Provide information and support to individual clients and/or groups of clients to empower them to productively engage with the Child Safety Service * Support broader community development activities associated with the service * Maintain and document accurate records of client related activities in accordance with legislative and service guidelines * Maintain regular communication with the service Coordinator * Attend regular scheduled supervision with the service Coordinator * Attend Red Cross Induction and relevant training and team meetings * Respect and maintain the rights of clients to confidentiality and privacy | |
| **Knowledge, skills and experience**   * Knowledge and understanding of processes of the Child Safety Service (CSS) in Tasmania, or the ability to acquire this knowledge * Effective interpersonal skills and an ability to communicate with people from a variety of backgrounds * Ability to work autonomously and as part of a team * Administrative knowledge and skills relating to Microsoft Office programs and email * A commitment to work with the service for a minimum period of 6 months   People with lived experiences of involvement with the Child Safety Service (CSS) are highly encouraged to apply. | |
| **Check requirements**   * A National Criminal History Check prior to commencement and renewed every three years (Red Cross will arrange this) * Tasmanian Working with Vulnerable Persons Check | |
| **Learning and development**   * Complete Red Cross online learning modules as required * Attend Red Cross Volunteer Induction, Program Training and ongoing training as required * Attend scheduled team meetings * Participate in Indigenous Cultural Competency Training | |
| **General conditions**  We act always in accordance with the Australian Red Cross Code of Conduct and Child Protection Code of Conduct  We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements  We comply with the Red Cross Workplace Health and Safety management system  We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way  We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters  *In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement*  **Humanity**  **Impartiality**  **Neutrality**  **Independence**  **Voluntary Service**  **Unity**  **Universality** | |