Australian National University

Position Description

College/Division:	ANU College of Science
Faculty/School/Centre:	Research School of Biology
Department/Unit:	Division of Biomedical Science and Biochemistry
Position Title:	Lecturer / Senior Lecturer
Classification:	Academic Level B / C
Position No:	TBC
Responsible to:	Head of Division

PURPOSE STATEMENT:

The Lecturer / Senior Lecturer carries out independent research that complements and extends the research strengths of the Division and contributes to teaching in the areas relevant to their research.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The Lecturer/Senior Lecturer will report to the Head of Division. The Lecturer / Senior Lecturer is expected to contribute to the overall intellectual life of the School, College and University.

Role Statement:

Specific duties required of a **Level B / C Academic** include:

1. Undertake high impact independent research in an area that complements or extends research within the Division of Biomedical Science and Biochemistry in the Research School of Biology with a view to publishing original and innovative results in international refereed journals, presenting research at academic seminars and at national and international conferences, and collaborating with other researchers at a national and/or international level.

2. Actively seek and secure external research funding.

3. Make a strong contribution to the teaching activities of the School at the undergraduate and graduate levels. This includes, but is not limited to, the preparation and delivery of lectures and tutorials, the preparation of online material, marking and assessment, consultations with students, acting as a subject convenor (coordinator), the initiation and development course/subject material and the supervision and training of tutors.

4. Supervise students working on individual or group projects at undergraduate, honours and graduate-coursework levels and undertake supervision of research students.

5. Supervise and develop less senior academic and research support staff.

6. Proactively contribute to all aspects of the operation of the School and College. This may include representation through committee membership.

7. Contribute to outreach activities including to prospective students, research institutes, industry, government, the media and the general public.

8. Maintain and actively promote high academic standards in all education, research and administration endeavours.

9. Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.

10. Perform other duties as required consistent with the classification level of the position.

SELECTION CRITERIA:

Academic Level B

1. A PhD plus relevant experience in the discipline appropriate to at least one of the specified positions, or a related area.

2. A strong track record of independent research relative to opportunity as evidenced by cited publications in peer-reviewed journals and conferences, a record of developing and maintaining collaborations and by other measures such as awards, invitations to give talks at leading conferences etc.

3. Ability and commitment to winning bids for competitive external funding to support individual and collaborative research activities.

4. Evidence of effective teaching, including experience in some or all of: the design, development and delivery of a range of innovative teaching activities and assessments.

5. The ability to successfully supervise and graduate high quality research students.

6. High level oral and written English language skills and a demonstrated ability to communicate and interact effectively with a variety of staff and students in a cross-disciplinary academic environment and to foster respectful and productive working relationships with staff, students and colleagues at all levels.

7. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.

Skill Base:

*A **Level B Academic** will undertake independent teaching and research in his or her discipline or related area. In research and/or scholarship and/or teaching a Level B academic will make an independent contribution through professional practice and expertise and coordinate and/or lead the activities of other staff, as appropriate to the discipline. A Level B academic will normally contribute to teaching at undergraduate, honours and postgraduate level, engage in independent scholarship and/or research and/or professional activities appropriate to his or her profession or discipline. He or she will normally undertake administration primarily relating to his or her activities at the institution and may be required to perform the full academic responsibilities of and related administration for the coordination of an award program of the institution.*

References: Academic Minimum Standards

SELECTION CRITERIA

Academic Level C

1. A PhD plus relevant experience in the discipline appropriate to at least one of the specified positions, or a related area.

2. An extensive track record of independent research relative to opportunity as evidenced by internationally cited publications in peer-reviewed journals and conferences, a record of developing and maintaining collaborations and by other measures such as awards, invitations to give talks at leading conferences etc.

3. Demonstrated ability and commitment to winning bids for competitive external funding to support individual and collaborative research activities.

4. Evidence of effective teaching, including experience in: the design, development and delivery of a range of innovative teaching activities and assessments.

5. Demonstrated ability to successfully supervise and graduate high quality research students.

6. Excellent oral and written English language skills and a clearly demonstrated ability to communicate and interact effectively with a variety of staff and students in a cross-disciplinary academic environment and to foster respectful and productive working relationships with staff, students and colleagues at all levels.

7. A demonstrated high-level understanding of equal opportunity principles and policies and a commitment to their application in a university context.

Skill Base

*A **Level C Academic** will make a significant contribution to the discipline at the national level. In research and/or scholarship and/or teaching he or she will make original contributions, which expand knowledge or practice in his or her discipline. A Level C academic will normally make a significant contribution to research and/or scholarship and/or teaching and administration activities of an organisational unit or an interdisciplinary area at undergraduate, honours and postgraduate level. He or she will normally play a major role or provide a significant degree of leadership in scholarly, research and/or professional activities relevant to the profession, discipline and/or community and may be required to perform the full academic responsibilities of and related administration for the coordination of a large award program or a number of smaller award programs of the institution.*

References: Academic Minimum Standards