

## Lecturer

<b>Position number</b>	Multiple Position Numbers
<b>Department/Unit</b>	Department of Community Emergency Health and Paramedic Studies, School of Primary Health Care
<b>Faculty/Division</b>	Faculty of Medicine, Nursing and Health Sciences
<b>Classification (salary rates)</b>	Level B (Teaching and Research)
<b>Employment type</b>	Full time
<b>Work location</b>	Peninsula campus
<b>Date document created or updated</b>	August 2015

## Position purpose

A level B academic is expected to make contributions to the teaching effort of the university and to carry out activities to maintain and develop her/his scholarly, research and/or professional activities relevant to the profession or discipline.

A Level B academic shall have qualifications and/or experience recognised by the university as appropriate for the relevant discipline area. In many cases a position at this level will require a doctoral or masters qualification or equivalent accreditation and standing. In determining experience relative to qualifications, regard is had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement.

- **Reporting Line:** The position reports to the Head of School
- **Supervisory responsibilities:** The appointee will be expected to supervise honours (4<sup>th</sup> year) and higher degree research (HDR) students.
- **Financial delegation and/or budget responsibilities:** This position has no financial delegation or budget responsibilities.

## Organisational Context

**Monash University** is an energetic and dynamic university committed to quality education, outstanding research and international engagement. A member of Australia's Group of Eight research intensive universities, it seeks to improve the human condition and is committed to a sustainable future. Monash has six campuses in Victoria, a campus in Malaysia, a campus in South Africa, a centre in Prato, Italy, and numerous international partnerships and cooperative ventures. Monash has over 62,500 equivalent full-time students spread across its Australian and off-shore campuses, and over 7,400 full time equivalent staff. Almost 3,500 of these staff members are academic staff.

**The Faculty of Medicine, Nursing and Health Sciences** is the University's largest research faculty. World-class researchers work across disciplines including laboratory-based medical science, applied clinical research, and social and public health research.

The faculty is also home to a number of leading medical and biomedical research institutes and groups, and has contributed to advances in many crucial areas: *in vitro* fertilization, obesity research, drug design, cardiovascular physiology, functional genomics, infectious diseases, inflammation, psychology, neurosciences and mental health.

Courses offered by the faculty include medicine, nursing, radiography and medical imaging, nutrition and dietetics, paramedic studies, biomedical sciences, physiotherapy, occupational therapy, behavioural neurosciences and social work. A range of research and coursework postgraduate programs is also offered. The faculty takes pride in delivering outstanding education in all courses, in opening students to the possibilities offered by newly discovered knowledge, and in providing a nurturing and caring environment.

Further details may be found at: <http://www.med.monash.edu.au/about.html>

**The School of Primary Health Care** is a leader in primary care research, teaching and service. The School provides high quality primary care programs at undergraduate and graduate entry levels, specialized professional graduate coursework programs and higher degrees by research in the primary care disciplines. The School currently incorporates the Departments of General Practice, Community Emergency Health and Paramedic Practice, Health Science, Occupational Therapy, Physiotherapy, Primary Care Research and Social Work, together with the Centre for Developmental Disability Health Victoria (CDDHV) the Problem Gambling Research and Treatment Centre (PGRTC), the Clinical Education and Professional Development Unit and the Southern Academic Primary Care Research Unit (SAPCRU).

The School's Departments and Centres are situated across the Caulfield and Peninsula campuses and in Dandenong, with the Head of School, based primarily at Notting Hill, where the Departments of General Practice, Primary Care Research and the CDDHV are co-located.

## Key result areas and responsibility

A Level B academic shall have qualifications and/or experience recognised by the university as appropriate for the relevant discipline area. In many cases a position at this level will require a doctoral or masters qualification or equivalent accreditation and standing. In determining experience relative to qualifications, regard is had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement.

Specific duties required of a Level B academic may include:

- The conduct of tutorials, practical classes, demonstrations, workshops and subject coordination
- Engage, initiate and develop novel blended learning technologies and teaching strategies in General Practice;
- The preparation and delivery of lectures and seminars
- Supervision of major honours or postgraduate research projects
- The conduct of research including grant applications and publications
- Development of course material with appropriate advice from, and support of, more senior staff;
- Marking and assessment of papers and assignments, and regular consultation with students
- A range of administrative functions the majority of which are connected with the subjects in which the academic teaches
- Attendance at departmental, school and/or faculty meetings and/or membership of a number of committees.

## Key selection criteria

### Essential

1. Successful completion of PhD in General Practice or a related field, or a relevant combination of education, training and experience.
2. Demonstrated ability to undertake research resulting in high quality publications, and evidence of research funding and supervision of undergraduate and postgraduate HDR students;
3. Previous experience as a Lecturer and/or other relevant teaching experience;
4. Demonstrated willingness to undertake administrative functions or other relevant training;
5. Effective communication and organisational skills in order to facilitate student learning and to provide support and advice to students;
6. Demonstrated capacity to work in a collegiate manner with other staff and students in the workplace.

### Other job related information

- Travel (e.g. to other campuses of the University)
- Out of hours work (including evenings, weekends and public holidays)
- Peak periods of work during which the taking of leave may be restricted

### Legal compliance

- Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including:
  - Equal Employment Opportunity, supporting equity and fairness
  - Conflict of Interest (including Conflict of Interest in Research)
  - Paid Outside Work
  - Privacy
  - Research Conduct
  - Staff/Student Relationships