

Position description

Senior Lecturer

Department/Unit	Department of Community Emergency Health & Paramedic Practice
Faculty/Division	Faculty of Medicine Nursing and Health Sciences
Classification	Level C
Work location	Peninsula campus
Date document created or updated	7 October 2016

Organisational context

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit www.monash.edu

The **Faculty of Medicine, Nursing & Health Sciences** is the University's largest research faculty. World-class researchers work across disciplines including laboratory-based medical science, applied clinical research, and social and public health research. The Faculty is home to a number of leading medical and biomedical research institutes and groups, and has contributed to advances in many crucial areas. Our expertise in life sciences and biomedicine is recognised both nationally and internationally. From a teaching perspective, our education curriculum covers a range of disciplines, including medicine, nursing, radiography & medical imaging, nutrition & dietetics, paramedic studies, biomedical sciences, physiotherapy, occupational therapy, behavioural neurosciences and social work. We take pride in delivering outstanding education in all courses, in opening students to the possibilities offered by newly discovered knowledge and in providing a nurturing and caring environment. To learn more about the Faculty, please visit www.med.monash.edu.au/

The **School of Primary Health Care** is a leader in primary care research, teaching and service. The School provides high quality primary care programs at undergraduate and graduate entry levels, specialised professional graduate coursework programs and higher degrees by research in the primary care disciplines. The School currently incorporates the Departments of General Practice, Community Emergency Health and Paramedic Practice, Health Science, Occupational Therapy, Physiotherapy, Primary Care Research and Social Work, together with the Centre for Developmental Disability Health Victoria (CDDHV) the Problem Gambling Research and Treatment Centre (PGRTC), the Clinical Education and Professional Development Unit and the Southern Academic Primary Care Research Unit (SAPCRU). The School's Departments and Centres are situated across the Caulfield and Peninsula campuses and in Dandenong, with the Head of School, based primarily at Notting Hill, where the Departments of General Practice, Primary Care Research and the CDDHV are co-located.

Position purpose

The Senior Lecturer contributes to the postgraduate units of studies (including: Masters, Graduate Diploma and Graduate Certificate) offered by the Department of Community Emergency Health and Paramedic Practice. The incumbent makes contributions to the teaching and research effort of the Department and to carries out activities to develop and maintain scholarly research and/or professional activities relevant to the profession. Specifically, this position is primarily responsible for contributing to the development of postgraduate research, curriculum materials, resources and services and strategic direction for the Department.

Reporting line: The position reports to the Head of Department.

Supervisory responsibilities: Teaching associates

Financial delegation and/or budget responsibilities: Nil

Key responsibilities

Specific duties required of a Level C academic may include:

1. The conduct of lectures, tutorials, and or practical classes
2. Initiation and development of course material
3. Course coordination
4. The preparation and delivery of lectures and seminars
5. Supervision of major honours or postgraduate research projects
6. Supervision of the program of study of honours students and of postgraduate students engaged in course work
7. The conduct of research
8. Broad administrative functions
9. Marking and assessment
10. Attendance at departmental, school and/or faculty meetings and a major role in planning or committee work

Key selection criteria

Essential criteria

1. A Level C academic will normally have advanced qualifications and/or recognised significant experience in the relevant discipline area. A position at this level will normally require a doctoral qualification (or working towards) or equivalent accreditation and standing. In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement
2. A record of demonstrable scholarship, research and/or professional achievement in the area of paramedicine and/or nursing e.g. a good publication record in high-quality refereed journals or equivalent (e.g. publications, textbooks or teaching resources)
3. Demonstrated excellence in teaching (including online) and curricula design and delivery in multiple educational modes in the discipline area (i.e. through evaluations, innovation in presentation and through curriculum development programs)
4. High-level interpersonal skills and proven ability to establish a good working relationship with colleagues and students and to develop and maintain strong professional links with relevant industry and the community
5. Proven ability, commitment and passion for engaging in academic activities, taking a leadership role where appropriate

6. Ability to plan, organise and achieve work targets, sometimes in demanding circumstances and work harmoniously and constructively with academic colleagues and other University staff
7. Record of obtaining external funding, or of assisting others to do so

Other job related information

- Travel (e.g. to other campuses of the University) may be required
- There may be peak periods of work during which the taking of leave may be restricted
- Possession of a current Victorian driver licence is desirable

Legal compliance

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.