

## Position description

### Lecturer

<b>Department/Unit</b>	Department of Community Emergency Health and Paramedic Practice
<b>Faculty/Division</b>	Faculty of Medicine, Nursing and Health Sciences
<b>Classification</b>	Level B
<b>Work location</b>	Peninsula campus
<b>Date document created or updated</b>	29 November 2016

### Organisational context

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit

[www.monash.edu](http://www.monash.edu)

The **Faculty of Medicine, Nursing & Health Sciences** is the University's largest research faculty. World-class researchers work across disciplines including laboratory-based medical science, applied clinical research, and social and public health research. The faculty is home to a number of leading medical and biomedical research institutes and groups, and has contributed to advances in many crucial areas. Our expertise in life sciences and biomedicine is recognised both nationally and internationally.

From a teaching perspective, our education curriculum covers a range of disciplines, including medicine, nursing, radiography and medical imaging, nutrition and dietetics, paramedic studies, biomedical sciences, physiotherapy, occupational therapy, behavioural neurosciences and social work. We take pride in delivering outstanding education in all courses, in opening students to the possibilities offered by newly discovered knowledge and in providing a nurturing and caring environment. To learn more about the faculty, please visit [www.med.monash.edu.au/](http://www.med.monash.edu.au/)

The **School of Primary Health Care** is a leader in primary care research, teaching and service. The School provides high quality primary care programs at undergraduate and graduate entry levels, specialized professional graduate coursework programs and higher degrees by research in the primary care disciplines. The School currently includes the Departments of General Practice, Community Emergency Health and Paramedic Practice, Occupational Therapy, Physiotherapy, Primary Care Research and Social Work, together with the Southern Academic Primary Care Research Unit (SAPCRU)

The School's Departments and Centres are situated across the Caulfield, Peninsula and Notting Hill campuses, with the latter being where the Head of School, Departments of General Practice and Primary Care Research are currently co-located.

## Position purpose

The **Department of Community Emergency Health and Paramedic Practice (DCEHPP)** provides undergraduate and postgraduate courses to students currently working in or planning employment in out-of-hospital and community based emergency health settings. The core business of DCEHPP is to:

- Provide education and training services to meet the needs of ambulance services and of private patient transport services in Australia and internationally;
- Provide education programs for paramedics from Australia and overseas and other health professionals in the field of community-based emergency health; and
- Undertake research in the field of community-based emergency health and paramedic practice

DCEHPP is a leader in paramedic education, training and research, and has longstanding contractual agreements with Ambulance Victoria in the provision of Intensive Care Paramedic and Flight Intensive Care Paramedic training, and the Metropolitan Fire Brigade Services Board and their Emergency Medical Responder (EMR) program. DCEHPP offers one of the national's most prestigious undergraduate programs: Bachelor of Emergency Health (BEH), and has done so for over 10 years. This degree offers potential paramedics with opportunities to work within an emergency ambulance service, and other community-based health settings in many parts of the world.

**Reporting Line:** The position reports to the Head of Department

**Financial delegation and/or budget responsibilities:** This position has no financial delegation or budget responsibilities

## Key responsibilities

A Level B academic is expected to make contributions to the teaching effort of the university and to carry out activities to maintain and develop her/his scholarly, research and/or professional activities relevant to the profession or discipline.

Specific duties required of a Level B academic may include:

1. The conduct of tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and studio sessions
2. Development of course material with appropriate advice from and support of more senior staff
3. The initiation and development of subject material
4. The preparation and delivery of lectures and seminars
5. Supervision of major honours or postgraduate research projects
6. Supervision of the program of study of honours students and of postgraduate students engaged in course work
7. The conduct of research
8. Involvement in professional activity
9. Consultation with students
10. Broad administrative functions; the majority of which are connected with the subjects in which the academic teaches
11. Marking and assessment
12. Attendance at departmental, school and/or faculty meetings and a major role in planning or committee work

A Level B academic shall have qualifications and/or experience recognised by the university as appropriate for the relevant discipline area. In many cases a position at this level will require a doctoral or masters qualification or equivalent accreditation and standing. In determining experience relative to qualifications, regard is had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement.

## **Key selection criteria**

### **Essential Criteria**

1. Advanced qualifications and/or recognised significant experience in the relevant discipline area; this may include paramedicine, medicine, nursing, and/or allied health care. A position at this level will normally require a doctoral qualification (or working towards) or equivalent accreditation and standing
2. Previous experience as a lecturer and/or other relevant teaching experience
3. A record of demonstrable scholarship, research and/or professional achievement in the area of health care e.g. a good publication record in high-quality refereed journals or equivalent (e.g. publications, textbooks or teaching resources)
4. Ability to plan, organise and achieve work targets, sometimes in demanding circumstances and work harmoniously and constructively with academic colleagues and other University staff
5. Effective communication and organisational skills in order to facilitate student learning and to provide support and advice to students
6. Demonstrated capacity to work in a collegiate manner with other staff and students in the workplace
7. Current practice experience within or industry related experience

## **Other job related information**

- Travel (e.g. to other campuses of the University)
- Out of hours work (including evenings, weekends and public holidays)
- Peak periods of work during which the taking of leave may be restricted

## **Legal compliance**

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.