

Position description

Senior Lecturer

Department/Unit	Department of Accounting
Faculty/Division	Faculty of Business and Economics Monash Business School
Classification	Level C
Work location	Clayton campus
Date document created or updated	August 2017

Organisational context

Monash is a university of transformation, progress and optimism. Our people are critical to our success, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University, please visit www.monash.edu

The **Monash Business School** undertakes education, research, consultancy and community engagements across all the main business and economics disciplines. It offers a comprehensive selection of awards including bachelor degrees, specialist master degrees by coursework, the Master of Business Administration (MBA), masters by research, and the PhD. Student numbers exceed 14,000, making it one of the largest business education providers in Australia.

The Monash Business School operates across all four Australian campuses (Berwick, Caulfield, Clayton and Peninsula) and, together with business schools in South Africa and Malaysia, makes up Monash University's Faculty of Business and Economics.

The Monash Business School is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) as well as a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, and retail studies.

To learn more about the Monash Business School, please visit our website: www.monash.edu/business

The **Department of Accounting** is committed to the advancement of knowledge and preparation of future business leaders, accounting professionals and academics through high quality research, teaching and learning. Our strong reputation is based on our high-quality, leading-edge programs, vibrant research culture and our strong links with professional bodies and the business community. For more information about the Department and the work we do, please visit our website: <https://www.monash.edu/business/accounting>

Position purpose

A Level C academic is expected to make significant contributions to the teaching effort of a department, school, faculty or other organisational unit or an interdisciplinary area. An academic at this level is also expected to play a major role in scholarship, research and/or professional activities.

Reporting Line: The position reports to the Head of Department, through the relevant performance manager

Supervisory responsibilities: This position may supervise Teaching Associates

Financial delegation and/or budget responsibilities: Not applicable

Key responsibilities

Specific duties required of a Level C academic may include:

1. The preparation, review and conduct of lectures, seminars, tutorials, practical classes, demonstrations, workshops and/or student field excursions
2. Coordination, initiation and development of course and unit material
3. Supervision of major honours or postgraduate research projects
4. Supervision of the program of study of honours students and of postgraduate students engaged in course work
5. The conduct of research
6. Significant role in research projects including, where appropriate, leadership of a research team
7. Consultation with students
8. Broad administrative functions, the majority of which are connected with the units in which the academic teaches, such as setting assessment and marking
9. Attendance at departmental, school and/or faculty meetings and a major role in planning or committee work
10. Involvement in professional activity, such as reviewing papers for journals or undertaking activities to maintain membership of a professional body
11. Embrace and support the faculty's commitment to national and international accreditation (i.e., TEQSA, EQUIS, AACSB and AMBA)
12. Recognise and uphold the faculty's commitment to the principles and values promoted through PRME and GRI in all activities

Key selection criteria

Essential criteria

1. A Level C academic will normally have advanced qualifications and/or recognised significant experience in the relevant discipline area. A position at this level will normally require a doctoral qualification or equivalent accreditation and standing. In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement. In addition, a position at this level will normally require a record of demonstrable scholarly and professional achievement in the relevant discipline area. In the Department of Accounting, a PhD in Accounting or a closely related discipline, is an essential criteria
2. Proven ability, commitment and passion for engaging in scholarly and research activities
3. Well-developed understanding and experience in Accounting Information Systems
4. Demonstrated statistical analysis and manuscript preparation skills; including a solid track record of refereed research publications
5. Demonstrated strong record of teaching experience in a tertiary environment, including evidence of leadership in teaching
6. Demonstrated ability to stimulate, actively engage and educate a given audience
7. Possess a high level of interpersonal skills and demonstrated ability to work independently and as part of a team across both the education and service sectors
8. Evidence of prior service commitments and a willingness to undertake service at the departmental and/or Faculty level
9. Ability to work positively and cooperatively with students, internal and external teams and agencies
10. A demonstrated capacity to work in a collegiate manner with other staff in the workplace

Other job related information

- Travel (e.g., to other campuses of the University) may be required
- There may be peak periods of work during which the taking of leave may be restricted

Legal compliance

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.