

Fixed Term & Casual Employment Register APPLICATION FORM



To be considered for the Employment Register, please ensure that you submit your completed application form (this document), together with your answers to the 'How to Apply' questions and a current resume.

This is an MS Word document and opening it using another application may corrupt the format. Completed documents must be received by PAHSMA in the correct format. If you require assistance call Human Resources on (03) 6251 2357.

Preferred Position (mark left box for position, right box for area of preference)	
<input type="checkbox"/> Tourism Operations Assistant	<div style="text-align: right;"> Retail <input type="checkbox"/> Food and Beverage <input type="checkbox"/> Ticketing <input type="checkbox"/> </div>
<input type="checkbox"/> Tour Guide	<div style="text-align: right;"> Day Guide <input type="checkbox"/> Ghost Tour Guide <input type="checkbox"/> </div>
<input type="checkbox"/> Cascades Female Factory Tour Guide (Hobart based)	
<input type="checkbox"/> Works Assistant	<div style="text-align: right;"> Buildings and Works <input type="checkbox"/> Grounds and Gardens <input type="checkbox"/> </div>
<input type="checkbox"/> Cleaner	
<input type="checkbox"/> Cook	

Applicant Details:			
Name	Family Name		Given Names
Preferred Title	Mr / Mrs / Ms / Miss / Dr		
Residential Address			
Postal Address			
Phone contact	Home	Business	Mobile
Email			
Please indicate if you do not wish to receive correspondence electronically via your email? <input type="checkbox"/>			
Please list the languages in which you can communicate proficiently:			

Some areas operate 7 days per week. Please list any days and months you are not available to work:

Referees:

Please list details of two referees who can comment on your skills in relation to the selection criteria

Referee No. 1

Name:

Phone No.

Email:

Organisation Name:

Position:

Referee No. 2

Name:

Phone No.

Email:

Organisation Name:

Position:

Please indicate the following:

Are you legally entitled to work in Australia? **Yes / No**

☐ Yes I am an Australian/New Zealand citizen or permanent resident.

or

☐ Yes I hold a valid work visa: Type: Expiry Date:

☐ Yes, I hold a current Driver's licence Expiry date:

☐ Yes, I hold a current First Aid Certificate Expiry date:

Are you currently employed in the Tasmanian State Service? **Yes / No**

If **Yes**, which Agency?

If **No**, and you were previously employed in the Tasmanian State Service and separated through redundancy or acceptance of a Workforce Renewal Incentive Program (WRIP) payment, are you eligible for re-employment? **Yes / No**

I understand that providing false information or withholding relevant information may result in the withdrawal of an offer of employment or dismissal.

Signature of Applicant: _____ Date: _____

Applications should be submitted via www.jobs.tas.gov.au or posted to Recruitment, Port Arthur Historic Site Management Authority, 6973 Arthur Hwy, Port Arthur TAS 7182.