

POSITION DESCRIPTION

Position Title:	Occupational Therapist
Reporting to:	Centre Operations Manager
Business Area:	Care and Services
Location:	Residential Care

PRIMARY OBJECTIVES:

The role of the Occupational Therapist is to assess therapy needs of the residents and develop plans in order to increase their physical and cognitive function. They will work alongside the Therapy assistants to develop the plans, which will then be carried out by the assistants.

KEY RESPONSIBILITIES:

- *Assess residents' physical functioning and further analyses, interprets and complete assessment information.*
- *Formulates, Implements and reviews treatment objectives for the purpose of restoration or maintenance of function.*
- *Consults on and orders the selection of aids and equipment for specific and general use.*
- *Liases with Centre Manager, Coordinator and caring staff on matters pertinent to the occupational therapy program.*
- *Contributes to the preparation of annual occupational therapy budgets and maintains documentation and required statistics for RCS.*
- *Effectively communicates with a variety of people, including the public and other health professionals.*
- *Supervises occupational therapy assistants/students and work experience personnel.*

PERFORMANCE INDICATORS:

- *Complies with Amana Living policies and procedures; and*
- *Attends and actively participates in compulsory training sessions and meetings*
- *Contributes to the continuous improvement of own work practices and acts to enhance the professional development of self.*

KEY PHYSICAL REQUIREMENTS:

Corporate Office: PO Box 933 Subiaco WA 6904 Ground Floor, 541 Hay Street Subiaco WA 6008

Telephone: 1300 262626 Facsimile: (08) 9388 3142 ABN 45 582 438 433

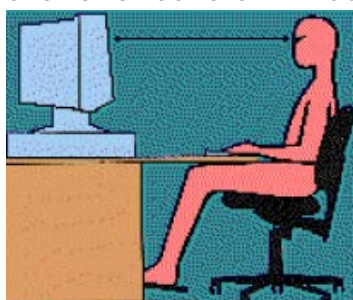
Web: www.amanaliving.com.au

Amana Living Incorporated

The work undertaken by an Occupational Therapist involves fairly constant physical activity varying from a low to high intensity but predominantly of a low intensity. Tasks vary between administrative/organizational tasks to client based activities. Owing to this the following physical capabilities are required:



Lift up to 10kgs between waist and floor height, occasionally lift up to 5kgs above shoulder level, carry up to 10kgs over short distances, push/pull of w/chairs, tub chairs for several minutes at a time.



Alternation between seated, standing and walking activities, with the ability to maintain a crouched/kneeling position for a few minutes at a time.

SKILLS, KNOWLEDGE, EXPERIENCE & COMPETENCIES REQUIRED:

Skills, Knowledge & Experience

Mandatory / Desirable	Description
M	Police Clearance
M	Successful completion of pre medical form and reference checks
M	Bachelor of Applied Science (Occupational Therapy) or equivalent and registered to practice in Western Australia.
M	Ability to supervise and appraise allocated staff/volunteers/students
M	Demonstrated ability to operate within set standards and protocols
D	Current knowledge of Occupational Safety and Health and Equal Employment Opportunity (EEO) principles and practices.
D	Knowledge of Quality Assurance
D	Previous experience in a health/aged care environment

Competencies & Behaviours (*considered important to success in the role*)

Demonstrated excellent verbal, written and interpersonal communication skills
Demonstrated excellent organization and time management skills
Ability to work independently and as a member of a team