

POSITION DESCRIPTION

Position Title:	Social Worker
Reports to:	Clinical Lead Allied Health
Direct Reports:	Nil
Business Area:	Home Care & Quality
Primary Location:	Corporate Office - Rivervale

PURPOSE

The purpose and objective of this position is to provide social work services to Amana Living's clients / residents, their families and representatives under Home Care and Quality which covers RACF, CDC, CHSP, STRC and TCC programs.

The Social Worker performs an integral part in ensuring the psychosocial safety and well-being of clients / residents and their representatives is upheld whilst they access Amana Living services. This role provides information and support to clients and their representative regarding their individual complex care and social situation. The social worker supports clients / residents and their families to understand their care needs and navigate care planning including decision making and the provision of community-based services.

The social worker will also work as a part of the multi-disciplinary team to enable the client / resident or their family/representative to achieve their goals.

VISION, MISSION, AND VALUES

The Social Worker contributes to Amana Living's Vision, Mission, and Values.

VISION A community where every older person is honoured and valued.

MISSION Together, we enable older people to maintain their individuality, providing what is needed to support a fulfilling life.

VALUES **Compassion** We act with kindness, empathy, and respect to foster a community of caring

Collaboration We work together, so every person's contribution advances our common purpose

Curiosity We are determined and creative in finding ways that deliver great outcomes

Inclusion We celebrate diversity, ensuring everyone is welcomed and treated equitably

Trust We take our responsibility seriously and are worthy of the trust placed in us

AGED CARE CODE OF CONDUCT

Aged care workers are covered by the Code of Conduct for Aged Care. The Code sets out how approved providers (Amana Living) and their workers (Amana Living staff) and governing persons must behave and treat consumers when providing aged care services, and strengthens protections for older Australians against unsafe, poor-quality aged care services.

Amana Living expects all staff covered by the Aged Care Code of Conduct to comply with Code and all remaining staff to provide care and/or service that is safe and respectful and to behave in a way that is in keeping with the Code.

WORK HEALTH AND SAFETY

You are required to take reasonable care for your own health and safety and the health and safety of other persons at the workplace. Throughout your employment you must comply with any reasonable instructions, policies and procedures relating to health and safety at the workplace.

KEY DUTIES AND RESPONSIBILITIES

CORE RESPONSIBILITIES	KEY TASKS AND DUTIES
Care, Assessments and Evaluation	<ul style="list-style-type: none">• Undertaking social work assessments, including psychosocial assessments for referred clients / residents in consultation with the referrer and multidisciplinary team• Planning and undertaking social work interventions with clients / residents, in conjunction with their families/representatives. This may include assisting to secure services and discharge planning etc• Documentation of client / resident contact and relevant assessment and service provisions• Evaluating the effectiveness of the social work interventions and ensuring they continue to meet clients/ residents needs• Participation in regular multidisciplinary team meetings including case conferences• Providing care coordination, counselling, advocacy, mediation, referrals, and support for clients / residents, as required
Relationship Management	<ul style="list-style-type: none">• Engaging in collaborative practices to achieve positive outcomes for clients / residents and their families, this may include participation in or coordination of family meetings.• Providing consultation and support to Nursing and Allied Health professionals regarding psychosocial aspects of care for clients / residents to align with the clients/family/representatives goals, where possible• Effectively communicating with all relevant stakeholders both internally and externally

	<ul style="list-style-type: none"> • Liaison with key stakeholders to facilitate client / resident orientated goals
Compliance and Development	<ul style="list-style-type: none"> • Attending and actively participating in compulsory training sessions and meetings • Contributing to the continuous improvement of own work practices • Ensuring compliance is maintained in line with Amana Living's policies and procedures and Aged Care Quality Standards

KEY OUTCOMES

- All documentation is timely, accurate, maintained and actioned in accordance with the Amana Living Clinical Governance framework, organisational policies and procedures, Home Care legislation and professional guidelines
- All social work services are completed as scheduled and the clients are charged correctly
- All Social work-related services are delivered and completed as per Client Management System within the allotted timeframe and roster optimisation
- Documentation and report outcomes are completed and communicated effectively to the CSM within 72 hours of the client service

SELECTION CRITERIA

SKILLS, KNOWLEDGE & ABILITIES
Tertiary qualifications in Social Work and eligibility for registration with Australian Association of Social Workers
Demonstrated knowledge of current issues relating to social work in aged care including identifying and responding to elder abuse and the impact of ageing and changes through the lifespan
Demonstrated ability to provide advanced clinical social work services
Excellent organisational and time management skills
Demonstrated ability to work effectively autonomously as well as in a multi-disciplinary and dynamic team environment
Demonstrated excellent verbal, written and interpersonal communication skills including computer literacy
Relevant clinical experience in a community or similar care environment
Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery
Knowledge of Aged Care Quality Standards and continuous improvement
Previous experience working with people with dementia within the aged care industry
Experience with State Administrative Tribunal applications

ESSENTIAL REQUIREMENTS
National Police Clearance Certificate (no older than 6 months) or NDIS (Worker's Screening) Check
Proof of current influenza and Covid-19 vaccinations as per Amana Living policies
Western Australian C Class Driver's Licence
Successful completion of pre-employment medical
Infection Control and Manual handling training/assessment

ATTRIBUTES & ATTITUDES
Self-awareness and the capability to prioritise personal development
A resident / client centred approach to care and support
Highly ethical with a focus on community contribution