



Position Description

Lecturer in Information Studies

School of Information and Communication Studies

Faculty of Arts and Education

Classification	Level B
Delegation band	Delegations and Authorisations Policy (see Section 3)
Special conditions	Nil
Workplace agreement	Charles Sturt University Enterprise Agreement
Date last reviewed	1 August 2021



About Charles Sturt University

Purpose

The Wiradjuri phrase *yindyamarra winhanganha* means the wisdom of respectfully knowing how to live well in a world worth living in. This phrase represents who we are at Charles Sturt University – our ethos. It comes from traditional Indigenous Australian knowledge, but it also speaks to the vision of the university – to develop and spread wisdom to make the world a better place.

Vision

Charles Sturt University is set to undergo a decade of great reform that will see the university characterised by these key elements:

- An uncompromising drive towards excellence in every aspect of its operations
- A far-reaching strategic re-positioning of teaching, learning, research, and innovation
- A cementing of our position as Australia’s pre-eminent rural and regional university

The overarching aim is to consolidate our institution so that it is demonstrably more resilient and sustainable by the end of the decade.

Goals

To deliver on our purpose and vision, the university has three key goals:

1. Maintain the university’s position in the top five Australian universities for graduate outcomes based on employment and salary
2. Embed a culture of excellence across all aspects of the university’s operations
3. Exponential growth in research, development, and innovation income in our chosen areas, delivering high impact outcomes for regional Australia

Our values

Charles Sturt has a proud history and is fortunate to have an outstanding group of diverse, passionate, and engaged people working with us. Our values of insightful, inclusive, impactful, and inspiring guide our behaviours and ways of working to help us achieve our ethos of creating a world worth living in.

Performance measures

In addition to the principal responsibilities all staff are required to contribute to the success of the university strategy including meeting university’s eight key performance indicators:

Our Students	<ul style="list-style-type: none"> • Commencing progress rate • Student experience
Our Research	<ul style="list-style-type: none"> • Research income • Research quality and impact
Our People	<ul style="list-style-type: none"> • Engagement • All injury frequency rate
Our Social Responsibility	<ul style="list-style-type: none"> • Underlying operating result • Community and partner sentiment



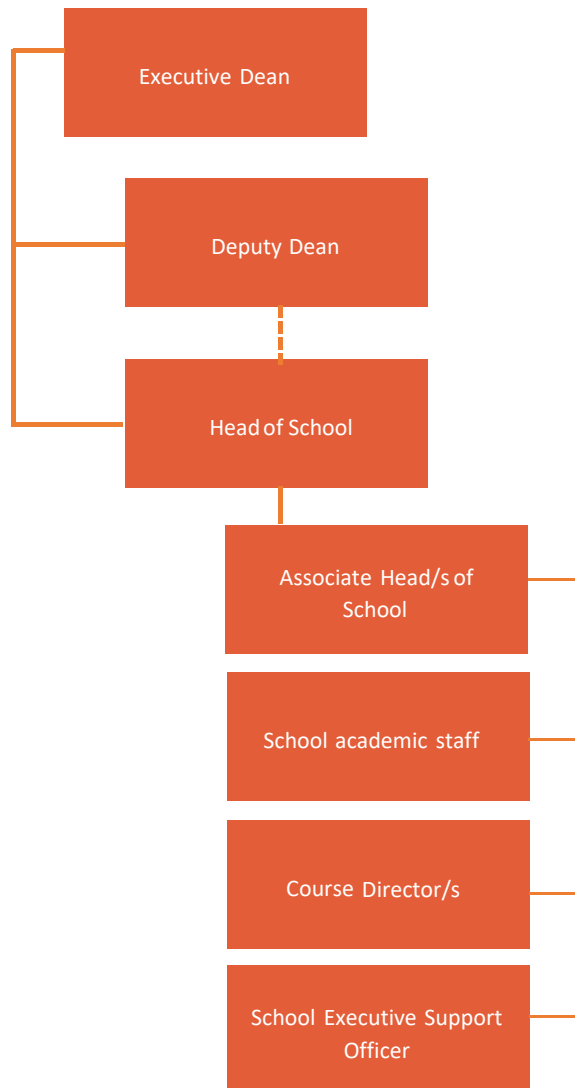
Faculty of Arts and Education

School of Information and Communication Studies

The School of Information and Communication Studies fosters an informed community of information, library, archives, records and communication professionals. The School is the leading provider in library and information education in Australia and one of the largest in the world. Communication students explore storytelling as a multitude of possibilities in an ever-changing cultural and technological landscape. Strong industry links and affiliations ensure ongoing relevance in course design, state of the art facilities, national and international recognition of staff and students and high rates of graduate employment outcomes.



Organisational chart



Reporting relationship

This position reports to: Head of School, School of Information and Communication Studies

This position supervises: Nil

Key working relationships

- Head of School
- Associate Head of School
- Course Director
- Faculty and School Staff



Position overview

The Lecturer in Information Studies will actively engage in teaching, research and curriculum development in the School of Information and Communication Studies. The appointee will have extensive experience within the field of Library and Information Studies and will be able to apply that experience to teach a range of subjects in the School's Bachelor and Master of Information Studies courses, which are delivered in an online environment. The appointee will participate in administration and ongoing curriculum development and progress an active research profile that aligns with the direction of both the University and School. Occasional domestic travel is required as part of this position.

Principal responsibilities

- Teach a range of subjects in the Bachelor and Master of Information Studies courses, which are delivered in an online environment.
- Apply CSU learning and teaching methodologies, processes, technologies and tools to deliver high-quality student centred learning opportunities in the relevant discipline and as required to meet the teaching needs of the University.
- Supervise Research Higher Degree students.
- Build strong professional relationships with students and provide timely and appropriate consultation and feedback.
- Actively contribute to collaborative processes to design, deliver and continually improve high quality courses and learning experiences for students including the giving and receiving of constructive feedback.
- Provide leadership and management, as appropriate, in the convening, coordination and delivery of subjects and/or courses. This may include coordinating and/or leading other staff including sessional academic staff.
- Conduct ethical, high quality research and contribute to knowledge through scholarship, publication and presentation and execute a research plan that aligns with CSU's research aims and objectives, including pursuing funding opportunities.
- Continue to build a record of research which contributes to the development of the discipline whilst maintaining up-to-date research records within CSU's research database.
- Provide leadership and foster partnerships with the professions that bring direct benefit to the strategic work of the University, in terms of teaching, workplace learning, course profile and/or areas of research strength.
- Contribute to the development and improvement of policy and practice through involvement in professional/industry associations, accreditation authorities, conference organisations, advisory bodies, and national or international delegations, consistent with the University's Outside Professional Activities Policy.
- Engage in professional activities linked to knowledge development and problem solving such as research with, for and about the profession and about professional practice; projects related to critical evaluation and enhancement of practice; collaborations with research colleagues and professions/industries/businesses; authorship/editorship.
- Other duties appropriate to the classification as required.



Role-specific capabilities

Service Focused	Strive to meet needs and exceed expectations of our students, communities and colleagues (performance focus, quality outcomes, Student welfare, equity & conduct)
Applying expertise and technology	Applying, developing and sharing specialist and detailed technical expertise, understanding other organisational disciplines
Presenting and Communicating Information	Speaking clearly and fluently, expressing opinions, making presentations, responding to an audience, showing credibility
Analysing	Analysing Information, probing for clarity, producing solutions, making judgements, thinking systemically
Learning and Researching	Learning rapidly, gathering information, understanding rapidly, managing knowledge, ensuring organisational learning approach

Physical capabilities

The incumbent may be required to perform the following.

- Work in other environments beyond your base campus, such as other campuses.
- On occasion drive a vehicle distances up to 500km per day within the terms of the university's [Driver Safety Guidelines](#).
- Sitting for long periods at a computer desk performing administrative tasks including typing, reading and marking.



Selection criteria

Applicants are expected to address the selection criteria when applying for this position.

- A. A doctoral qualification appropriate to the relevant discipline or equivalent accreditation and standing.
- B. A record of research relevant to the discipline, which demonstrates a capacity to make an autonomous contribution.
- C. Evidence of the delivery of high-quality student-centred learning and teaching in an online environment.
- D. Demonstrated capacity to teach in various areas of Information Studies.
- E. Membership of, or membership eligibility for an appropriate professional organisation (e.g. ALIA).

Desirable

- F. Active involvement in the information professions.



● - Capital city ● - Campus location

