

Clinical Research Officer

College/Division	College of Health and Medicine
School/Section	Menzies Institute for Medical Research
Location	Medical Science Precinct, Hobart
Classification	HEO5
Reporting line	Reports to Head of Discipline, General Practice
Date	October 2022

Position Summary

The University of Tasmania is building a vision of a place-based University with a mission to enhance the intellectual, economic, social and culture future of Tasmania, and from Tasmania, contribute to the world in areas of distinctive advantage. The University recognises that achieving this vision is dependent on the people we employ as well as creating a people-centred University that is values-based, relational, diverse, and development-focused.

We are seeking to appoint a Clinical Research Officer at the [Menzies Institute for Medical Research](#) (Menzies), part of the [College of Health and Medicine](#).

Menzies is one of Australia's leading health and medical research institutes and is recognised worldwide for its research excellence. Menzies' mission is to perform internationally significant medical research leading to healthier, longer and better lives for all Tasmanians. Research takes a bench-to-bedside and disease prevention approach that is aimed at improving patient care and clinical outcomes for the community by translating knowledge into clinical and policy actions and through the commercial application of discoveries. Tasmania, an island state with a population of over 500,000 people, has a discrete health system that enables close engagement with the University and with government agencies and health providers and offers a unique framework for translational health research.

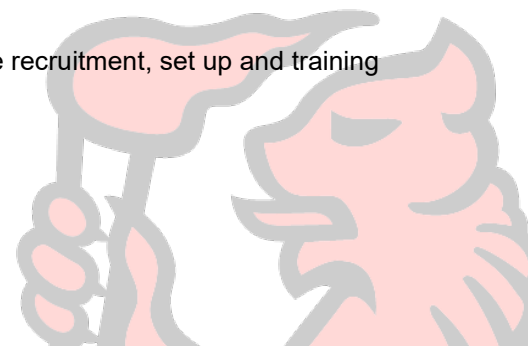
Menzies' five themes reflect the burden of disease in the Tasmanian community: Public Health, Primary Care and Health Services; Musculoskeletal Health & Disease; Brain Health & Disease; Cardiovascular and Respiratory Health & Disease; and Genetics and Cancer.

The Clinical Research Officer will coordinate participants in the Tasmanian intervention group of the SAFER-AUS Study – an international randomised control trial of screening for atrial fibrillation. This is an NHMRC sponsored study out of University of Sydney in collaboration with the University of Cambridge, UK. Working with a multidisciplinary team the Clinical Research Officer will support the study by coordinating the delivery and return of the ECG devices, work with participants to facilitate compliance with the screening protocol, ensure accurate entry and maintenance of participant data, support recruitment and the set up and training of general practices.

We are an inclusive workplace committed to 'working from the strength that diversity brings' reflected in our Statement of Values. We are dedicated to attracting, retaining and developing our people and are committed to inclusive principles. We celebrate the range of diverse assets that gender identity, ethnicity, sexual orientation, disability, age and life course bring. Applications are encouraged from all sectors of the community. Tell us how we can make this job work for you.

What You'll Do

- Working with the SAFER-AUS State Lead, coordinate and support the recruitment, set up and training of general practices for the study.



- Coordinate the delivery and return of handheld screening devices and deliver training to general practice staff and participants in the use of the devices.
- Work with participants of the study to facilitate compliance with the screening protocol ensuring participants can independently record their own ECG with a good quality recording.
- Ensure accurate entry and maintenance of participant data with a high degree of confidentiality.
- Work with general practice staff to mail out study information and study invitations to a list of eligible patients and respond to patient enquiries in a timely fashion.
- Remotely monitor, troubleshoot, and follow up with participants to ensure they are following the required recording protocol.
- Understand and adhere to relevant legislation, policies, and procedures including, WHS requirements and the UTAS Framework for the Responsible Conduct of Research.
- Undertake other administrative tasks associated with the project.
- Undertake other duties as assigned by the Supervisor.

What We're Looking For (success criteria)

Essential criteria:

- A degree level qualification in a related area (e.g., Nursing, Allied Health, Public Health); and current registration with the relevant professional body.
- Excellent communication and interpersonal skills, with the ability to interact effectively with a range of participants and health professionals.
- Demonstrated ability to explain general medicine concepts and terminology to a lay population.
- Excellent organisational skills, with the ability to be self-directed and use initiative.
- Understanding of privacy and ethical issues relating to clinical research.

Desirable criteria:

- Experience in a Clinical Research Setting, scientific research and/or conducting clinical trials.
- Experience working in the field of cardiovascular disease.
- Practical experience with Microsoft Office Suite and research or commercial software (REDCap, SAS, R, SPSS etc).
- Experience with manuscript and report writing.

University of Tasmania

The University of Tasmania is an institution with an enduring commitment to our state and community, and a strong global outlook. We are committed to enhancing the intellectual, economic, social and cultural future of Tasmania. Our [Strategic Direction](#) strongly reflects the University community's voice that our University must be place based but globally connected as well as regionally networked and designed to deliver quality access to higher education for the whole State.

We believe that from our unique position here in Tasmania we can impact the world through the contributions of our staff, students and graduates. We recognise that achieving this vision is dependent on the people we employ, as well as creating a university that is values-based, relational, diverse, and development-focused.

Check out more here:

<https://www.utas.edu.au/jobs>



<https://www.utas.edu.au/careers/our-people-values-and-behaviours>

The intention of this position description is to highlight the most important aspects, rather than to limit the scope or accountabilities of this role. Duties above may be altered in accordance with the changing requirements of the position.

