



POSITION DESCRIPTION

Senior Mission Development Manager

July 2024

UNIVERSITY of 
TASMANIA

Position Summary

College / Division	Research Division
School / Section	Strategic Research Funding
Location	Sandy Bay
Classification	<u>HEO Level 10</u>
Reports to	Deputy Vice-Chancellor Research
Direct reports	0
Delegation level	<u>Profile C</u>

The Opportunity

We are seeking to appoint a Senior Mission Development Manager in the Office of the Deputy Vice-Chancellor Research at the University of Tasmania. The Senior Mission Development Manager will lead the development of a new collaborative research strategy and implementation plan for the University inspired by the work of the OECD and CSIRO in developing frameworks for achieving mission-orientated policy and innovation for long-term societal impact. The position reports to the Deputy Vice-Chancellor of Research, and will be required to consult widely including with senior leaders across the University as well as industry, policy makers and research funders to achieve success.

A key feature of the new research strategy will be a framework for mission-orientated research and impact that can be adapted and applied in a UTAS context to maximise the impact of UTAS research beyond the period of the appointment. The framework will outline an approach to mobilizing key parts of the University including researchers and expertise within business units for example the Tasmanian Policy Exchange, Tasmanian Behavioural Lab, Advancement Office, Sustainability Team and Strategic Communications into collaborative teams focused on holistically addressing particular large-scale societal problems.

The successful candidate will have an extensive track record in pre-award research funding as well as demonstrated experience in the development and implementation of research funding strategies (eg international, philanthropic and/or mission-orientated) at a research-intensive university).

About the University of Tasmania

Welcome to the University of Tasmania, your island campus 1,270 million years in the making. This is heightened education at a slower pace of life. A place that attracts the highest percentage of scientists per capita in the world. Home to towering temperate rainforests, 60,000 years of human knowledge and underground cultural experiences of legend. Take your time to breathe it all in.

Our journey began in 1890, with a seed of academic excellence sown on our island. We inspire and encourage people to flourish and thrive. Our unique circumstances have made us resilient,

transforming us into creative problem solvers. Our success is a testament to our quiet determination and adaptability.

We are more than just a place of learning. We are a catalyst for economic growth, a beacon for literacy, a champion for health and a guardian of our environment. We generate powerful ideas for and from Tasmania. We invite inquiring minds, from near and far, to join us in our pursuit of the extraordinary.

Accountabilities and outcomes

Purpose

- The core purpose of the role is to support the University's mission to build a strong culture of research excellence, integrity and impact. Specifically, the successful candidate will be responsible for the development of a new collaborative research strategy and implementation plan that will enable the University to deliver world-leading and impactful research responsive to the needs of Tasmanian communities, industry and governments.

Key Outcomes

- Development of a new collaborative research strategy and implementation plan for UTAS.
- Develop and maintain effective relationships with senior leaders across the University including for example college leadership teams, the Tasmanian Policy Exchange, Tasmanian Behavioural Lab and the University's Advancement Office.
- Develop and maintain key contacts with industry, government and external research funding bodies.

Behavioural Expectations

We aim for everyone to have a positive experience at our university, and all staff contribute toward creating a university culture that is safe and supportive, enabling our community to flourish by:

- Treating all others – staff, students and community with fairness, equity and respect.
- Ensuring the workplace is an inspiring and safe place to be.
- Ensuring the workplace is free from harassment, bullying, victimisation and discrimination.

Success profile

Personal Attributes

- Innovative: Able to produce new ideas and adopt radical solutions. Readily applies theories and concepts to form strategies and navigate future trends.
- Rapport Building: Enjoys interacting with other people and effectively establishes rapport by putting others at ease. Effectively promotes achievement and recognition.
- Leadership: Assumes responsibility to make decisions and effectively leads, motivates and inspires people to take action.
- Driven: Takes action and uses initiative to seize opportunities and pursue outstanding results, even when presented with difficulties or setbacks.

Core Capabilities

- Strategy into Action: Capable of developing and leading strategy, designing and leading strategic change initiatives, clearly communicates a compelling vision and establishing processes to embed change.
- Holistic Decision Making: Able to form sound judgements based on all available information, considering the potential impacts of decisions from a broad range of perspectives before taking definitive action.
- Leading Change: Involves colleagues in designing, co-creating and exploring the changes that will affect them. Ensures lasting adoption of changes by combining established change management practices with people-centred design and behavioural science.
- Innovation Management: Effectively facilitates idea generation within and across teams. Brings cohorts of people together to incubate ideas from concept to design to implementation. Fosters and enables safe spaces for creative thinking and contribution.

Role Specific Skills, Knowledge and Experience

- A post-graduate qualification or an equivalent combination of education and experience.
- Extensive experience in developing and implementing a range of research development initiatives (eg international, philanthropic and/or mission-orientated), including developing and implementing funding strategies and plans, and support.
- High level knowledge and understanding of both the Australian higher education sector and the international research environment and funding schemes.
- Excellent written and verbal communication abilities, with high level interpersonal skills including engagement, consultation and liaison with a range of stakeholders.
- Demonstrated ability to work collaboratively to achieve results and maintain relationships with a diverse range of stakeholders including senior managers.
- High level analytical and problem-solving skills with demonstrated competence in the analysis of guidelines, principles or policies and providing expert advice, grantsmanship and reports.
- Ability to mentor and supervise staff with varying qualifications and experience.
- Demonstrated project management skills and organisational skills with a proven track record of working successfully in team and with a high degree of autonomy to meet deadlines and achieve goals.

Qualifications and Licences

- N/A

Other Requirements

To be eligible for this position, you are required to hold Australian or New Zealand Citizenship, permanent residence or a valid visa that enables you to fulfil the requirements of this role.

As part of our commitment to a safe and inclusive workplace, employment history and criminal background checks may be conducted as part of the selection process.



Learn more

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utas.edu.au

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The intention of this Position Description is to highlight the most important aspects, rather than to limit the scope or accountabilities of this role. Duties may be altered in accordance with the changing requirements of the position