

## Dive Officer

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<b>College/Division</b>	Sciences and Engineering
<b>School/Section</b>	IMAS
<b>Location</b>	Hobart (Taroona)
<b>Classification</b>	HEO6
<b>Reporting line</b>	Reports to IMAS Principal Dive Officer

### Position Summary

The University of Tasmania is building a vision of a place-based University with a mission to enhance the intellectual, economic, social and culture future of Tasmania, and from Tasmania, contribute to the world in areas of distinctive advantage. The University recognises that achieving this vision is dependent on the people we employ as well as creating a people-centred University that is values-based, relational, diverse, and development-focused.

IMAS is a centre for both marine research and education. Our basic and applied research is characterised as innovative, relevant, and globally distinctive. Education at IMAS delivers world class programs, resulting in highly trained graduates who serve the needs of academic institutions, industry, government, and the community. Our natural advantages include our Tasmanian location proximal to important fisheries and aquaculture industries and Tasmania hosting one of the world's largest critical masses of marine and Antarctic researchers.

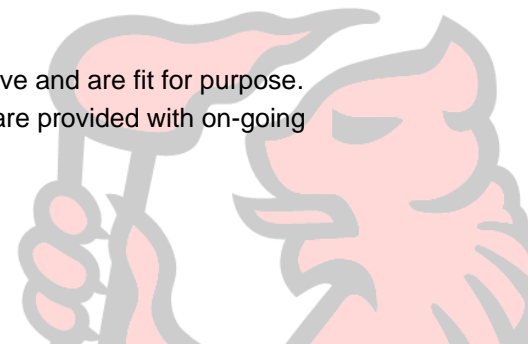
The Dive Officer is a professional position located at Taroona and is under the direction and supervision of the IMAS Principal Dive Officer.

The role primarily involves assisting the Principal Dive Officer in facilitating effective and safe diving operations by providing day-to-day operational support; research support; training to staff and Higher Degree by Research (HDR) students; asset management and maintenance; and ensuring IMAS personnel working across an extensive and divers range of projects are complying with the University Diving Policy and Procedures, relevant statutory Work Health and Safety Regulations, Australian Standards and Codes of Practice. The role will guide and encourage management and staff to strive to achieve a work environment that minimises risk and has safety as a fundamental value to their work.

**We are an inclusive workplace committed to ‘working from the strength that diversity brings’ reflected in our Statement of Values. We are dedicated to attracting, retaining and developing our people and are committed to inclusive principles. We celebrate the range of diverse assets that gender identity, ethnicity, sexual orientation, disability, age and life course bring. Applications are encouraged from all sectors of the community. Tell us how we can make this job work for you.**

### What You'll Do

- Provide day-to-day operational support for diving activities at IMAS Taroona, including:
  - Provision of appropriate diving and field equipment.
  - Providing oversight for safety protocols in accordance with relevant regulations and guidelines.
  - Provide high level expert technical advice to staff, students and Operations Team members for learning and teaching activities, and field-based diving research activities associated with projects across all sections of IMAS.
- Provide a safe working environment for staff and students ensuring:
  - That all UTAS and IMAS policies are implemented, are effective and are fit for purpose.
  - Staff and students undertake comprehensive inductions and are provided with on-going



- training in safe work practices.
  - Provide risk management software support to staff and students including consultation and facilitation for dive trip plan submissions.
- Manage:
  - Maintaining the diving asset database in *Field Friendly*.
  - Storage and maintenance of all equipment associated with IMAS diving activities.
  - Conduct testing of equipment as required by the UTAS Diving Procedures (e.g. dive computers and air testing).
  - Conduct dive equipment audits at least annually.
  - Assist with maintaining the Dive Store facility in an orderly condition.
- Assist with operational tasks as required.
- Participate in IMAS community engagement activities.

### What We're Looking For

- Completion of a degree with subsequent experience working in marine research and diving, OR knowledge of and extensive experience in undertaking scientific diving operations and associated research activities.
- Proven ability to supervise and manage staff and students to ensure a safe and efficient workplace.
- Ability to effectively supervise, organise and conduct field-based research in the marine environment as a member of a research team and to work effectively both under broad supervision, and as the Team Leader.
- Proven ability to work at sea and extensive experience in small vessels.
- Demonstrated knowledge of work, health and safety practices, behaviours and expectations and the ability to influence positive change.
- Significant experience in providing technical support including experience in the maintenance and implementation of risk assessments, safe working practices and standard operating protocols in a changing environment.
- Demonstrated ability to analyse and solve complex technical and non-technical problems and to adapt rapidly to changing priorities and tasks.
- Excellent oral, written and interpersonal skills, with the ability to interact effectively with a wide range of people and organisations.
- High level organisational skills and a demonstrated capacity to act independently within established guidelines, using discretion and sound judgement.
- Skills and experience using a range of computer packages, including word processing, databases, spreadsheets, email, and internet packages.
- Ability to produce evidence to demonstrate the following licences / qualifications have been obtained and are current:
  - Diving qualifications to the level of at least Open Water SCUBA Instructor
  - Occupational diving qualifications to at least AS2815.6 standard (Scientific Diver)
  - Coxswains Class 1 (full coxswains, AMSA or equivalent)
  - Advanced First Aid, CPR and Oxygen Resuscitation certifications through an approved training organisation.
  - Working with Vulnerable People registration (or able to be obtained)
  - AS2299.1 Occupational Diving Medical
  - Drivers Licence
- Ability to obtain and undertake relevant UTAS diving activities as required.
- Ability to meet requirements of UTAS annual swim assessment.



### Desirable Attributes

- Commercial AS 2815.5 onshore Dive Supervisor qualification
- Current Certificate IV in Workplace Training and Assessment
- O2 Resuscitation Instructor certification through an approved training organisation.
- First Aid Instructor certifications through an approved training organisation.
- Valid and current Light Rigid Licence or ability to obtain one
- Experience and training in managing change and conflict resolution
- Dive equipment service experience or knowledge

### Other Position Requirements

- Willingness to attend fieldtrips with IMAS staff and students as required
- Experience towing large vessels
- Ability to be a Fire Warden
- Ability to handle hazardous substances
- Undertaking manual handling and lifting >10kg

### University of Tasmania

The University of Tasmania is an institution with an enduring commitment to our state and community, and a strong global outlook. We are committed to enhancing the intellectual, economic, social and cultural future of Tasmania. Our [Strategic Direction](#) strongly reflects the University community's voice that our University must be place based but globally connected as well as regionally networked and designed to deliver quality access to higher education for the whole State.

We believe that from our unique position here in Tasmania we can impact the world through the contributions of our staff, students and graduates. We recognise that achieving this vision is dependent on the people we employ, as well as creating a university that is values-based, relational, diverse, and development-focused.

Check out more here:

<https://www.utas.edu.au/jobs>

<https://www.utas.edu.au/careers/our-people-values-and-behaviours>

*The intention of this position description is to highlight the most important aspects, rather than to limit the scope or accountabilities of this role. Duties above may be altered in accordance with the changing requirements of the position.*

