

Aboriginal Student Success Officer

College/Division	Academic Division
School/Section	Riawunna Centre for Aboriginal Education
Location	Burnie
Classification	HEO5
Reporting line	Head of Service

Position Summary

This is an Identified position appointed in accordance with the University of Tasmania [Identified Aboriginal and Torres Strait Islander Position Guidelines](#).

The University of Tasmania is building a vision of a place-based University with a mission to enhance the intellectual, economic, social and culture future of Tasmania, and from Tasmania, contribute to the world in areas of distinctive advantage. The University recognises that achieving this vision is dependent on the people we employ as well as creating a people-centred University that is values-based, relational, diverse, and development-focused.

We are seeking to appoint an Aboriginal Student Success Officer in the [Riawunna Centre for Aboriginal Education](#) which is part of Academic Division.

The Riawunna Centre for Aboriginal Education provides educational support and assistance to Aboriginal and Torres Strait Islander students to build independent, resilient and confident learners. Riawunna Centre provides culturally appropriate services to meet the needs of Aboriginal and Torres Strait Islander students across the University.

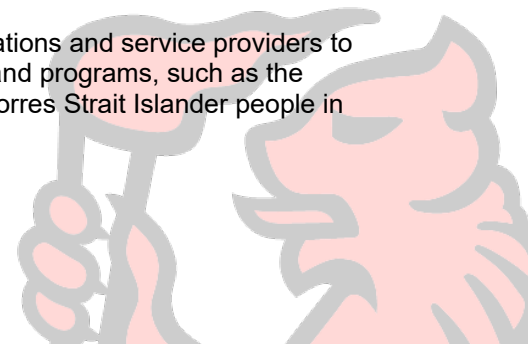
This position's primary responsibility is providing wrap around support to Aboriginal and Torres Strait Islander students, enrolled at the University of Tasmania; including the delivery of programs that assist in the participation, retention and success of Aboriginal students.

This position will also engage with the Tasmanian Aboriginal Community, Aboriginal Organisations and other service providers to develop meaningful relationships with external stakeholders, with the goal to promote the Riawunna Centre and recruit Aboriginal and Torres Strait Islander people to study at the University of Tasmania.

We are an inclusive workplace committed to 'working from the strength that diversity brings' reflected in our Statement of Values. We are dedicated to attracting, retaining and developing our people and are committed to inclusive principles. We celebrate the range of diverse assets that gender identity, ethnicity, sexual orientation, disability, age and life course bring. Applications are encouraged from all sectors of the community. Tell us how we can make this job work for you.

What You'll Do

- Provide a high level of support to Aboriginal and Torres Strait Islander students including advice to students on cultural and social matters, enrolment procedures, scholarship applications, the delivery of supplementary support services as well as a broad knowledge of other services and programs for referrals across the UTAS.
- Work in collaboration with internal stakeholders to support and promote participation and success of Aboriginal and Torres Strait Islander students.
- Liaise with the Tasmanian Aboriginal Community, Aboriginal Organisations and service providers to promote the University of Tasmania and Riawunna Centres courses and programs, such as the murina Pathway Program, to raise the aspirations of Aboriginal and Torres Strait Islander people in Tasmania.



- Work with other educational institutions, specifically Colleges, TAS TAFE and High Schools to promote higher education, provide advice about university pathways and recruit Aboriginal and Torres Strait Islander people to study at the University of Tasmania.
- Undertake other duties as assigned by the supervisor.

What We're Looking For (success criteria)

- This is an Identified position. The appointee will be an Aboriginal or Torres Strait Islander person (refer to [Aboriginal and Torres Strait Islander Identified Position Guidelines](#) for required documentation to be provided with application).
- A tertiary level degree or progression towards an undergraduate degree.
- Demonstrated knowledge and understanding of the issues effecting Aboriginal and Torres Strait Islander people in the higher education sector. Also, demonstrated knowledge of issues facing the Tasmanian Aboriginal community. Including demonstrated ability to communicate effectively and in a cultural sensitivity manner with Aboriginal and Torres Strait Islander people.
- High level of understanding and awareness of the importance of Aboriginal Pathway Programs within the Higher Education sector.
- Demonstrated high level written and oral communication skills and experience in planning and reporting procedures.
- Demonstrated high level interpersonal and networking skills, with the capacity to engage with a variety of internal and external stakeholders, including key Aboriginal and Torres Strait Islander organisations and the Tasmanian Aboriginal Community.
- Demonstrated ability to work cooperatively in a team environment and the ability to use discretion, initiative judgment and confidentiality.

Other position requirements

- Current Working with Vulnerable People registration (or to be obtained)
- Travel may be required between campuses

University of Tasmania

The University of Tasmania is an institution with an enduring commitment to our state and community, and a strong global outlook. We are committed to enhancing the intellectual, economic, social and cultural future of Tasmania. Our [Strategic Direction](#) strongly reflects the University community's voice that our University must be place based but globally connected as well as regionally networked and designed to deliver quality access to higher education for the whole State.

We believe that from our unique position here in Tasmania we can impact the world through the contributions of our staff, students and graduates. We recognise that achieving this vision is dependent on the people we employ, as well as creating a university that is values-based, relational, diverse, and development-focused.

Check out more here:

<https://www.utas.edu.au/jobs>

<https://www.utas.edu.au/careers/our-people-values-and-behaviours>

The intention of this position description is to highlight the most important aspects, rather than to limit the scope or accountabilities of this role. Duties above may be altered in accordance with the changing requirements of the position.

