



SCHEDULE A

Position Title	Arts Learning Officer
Service Area	Learning
Directorate	Learning
Reports to	Head or delegate
Classification	Officer 3
Last Updated	November 2018

ROLE PURPOSE

As part of the mission of the Catholic Church in the Diocese of Parramatta, the Arts Learning Officer is accountable for delivering embedded arts learning in schools in partnership with school leadership teams..

KEY ACCOUNTABILITIES

FUNCTION SPECIFIC ACCOUNTABILITIES

The Arts Learning Officer is accountable for::

- Contribution to the leadership, design and delivery of student learning opportunities which model professional arts practice and link students to industry.
- Implementation of System Learning priorities and initiatives in the alignment of the CAPTIVATE program with deep learning classroom-based activities.
- Application of specialist arts pedagogical and discipline knowledge to enrich, deepen and transfer learning in the arts to student learning outcomes.
- Lead and develop ensemble programs and collaborate with school leadership teams, CAPA staff and classroom teachers to further enhance and develop creative and performing arts programs and practices in and beyond the classroom.
- Liaise with CAPTIVATE Specialist Teachers, school leadership teams to provide feedback on student learning.

LEVEL SPECIFIC ACCOUNTABILITIES

Catholic Ethos

- Be supportive of the ethos of the Catholic Church
- Participate in staff liturgical and formation opportunities

Team Contribution

- Understand and contribute to the delivery and continuous improvement of relevant strategic initiatives and operational plans
- Engage in continuous learning and contribute positively to a collaborative and respectful working environment aligned with the culture and values of CSPD

Risk and Compliance

- Contribute and adhere to policies and processes within CSPD
- Identify and report risks and where possible propose appropriate mitigation strategies

REQUIRED STANDARDS

The standards and expected level of proficiency are integral to the role and will be used as the basis for assessment of suitability and performance.

Standards Framework			
Standard Group		Standard Name	Expected Level of Proficiency
Behavioural	Individual	Self-Development / Continuous Learning	S
		Adaptability	A
	Interpersonal	Collaboration and Communication	S
		Responsibility and Ownership	A
	Analytical	Planning, Organising and Problem Solving	S
Leadership	Leadership	Delegation	S
		People Development	S
		Leading a Team	S
		Understanding the Organisation's Mission	S
		Strategic Positioning	S
Technical/Functional	Technical/Functional	Attention to Detail	S
		Knowledge & Application of Policies, Procedures and Processes	S
		Knowledge & Application of Industry, Emerging Trends and Good Practice	E

Key: P = Proficient, S = Skilled, A = Advanced, E = Expert

TYPICAL EXPERIENCE AND QUALIFICATIONS

- Tertiary qualifications in the relevant area of study
- Appropriate demonstrated experience

Catholic Schools Parramatta Diocese (**CSPD**) is a modern working environment that requires the agility of staff to respond to a changing educational context and the needs of our communities. CSPD may amend the duties and responsibilities of staff in accordance with changing circumstances and business needs.

CSPD is a child safe organisation, and is committed to providing child safe communities that recognise and uphold the dignity and rights of all children and young people.