



SCHEDULE A

Position Title	Religious Education Coordinator
Reports to	Principal Leader
Classification	Per Enterprise Agreement

ROLE PURPOSE

The Religious Education Coordinator is responsible to the Principal Leader and shares in the leadership of the nominated Catholic school community by supporting the Principal Leader and leadership team. The Religious Education Coordinator exercises this responsibility by ensuring that the school delivers high-quality contemporary learning and teaching for the community it serves which is embedded in the Catholic world view. It is a collaborative ministry of witness and service and part of the evangelising mission of the Church. The Religious Education Coordinator exercises this responsibility by contributing a deep knowledge of the Religious Education curriculum and by enhancing the liturgical, sacramental and spiritual life of the school.

KEY ACCOUNTABILITIES

FUNCTION SPECIFIC ACCOUNTABILITIES

This position supports the system strategic intent of improving learning outcomes for all students, and promoting a professional and rewarding working life for teachers as well as ensuring the school community is recognisably Catholic.

Catholic school leaders are challenged to ensure that our Catholic schools:

- are truly Catholic in their identity and life
- are centres of 'the new evangelisation'
- enable our students to achieve high levels of 'Catholic religious literacy' and practice
- are led and staffed by people who will contribute to these goals.

Key accountabilities are leadership of the school and contribution to system leadership through the implementation of the Leadership Framework in the following areas:

- Leading Pedagogy
- Catholic Culture
- Leading Self and Others
- Stewardship

SELECTION CRITERIA

- A strong commitment to the Catholic faith in practice and lifestyle, witness and modelling
- A minimum of four years professional qualification in education
- Substantial currency in Religious Education pedagogy and knowledge of the Religious Education curriculum
- Accreditation to teach Religious Education and the completion of a Master of Religious Education/Theology or a Masters of Educational Leadership (if there are at least four units at a Masters level in Religious Education/Theology and/or Scripture)

- An understanding of contemporary learning theory and practice, and an ability to ensure this is evident in the teaching within the school
- Capacity to challenge and lead a school community that gives witness to the Catholic faith and its teaching and is aligned with the system strategic intent
- A strong commitment to team and building relationships
- A demonstrated commitment to ongoing professional learning and formation.

FUNCTIONS

LEADING PEDAGOGY

Leadership includes assisting the Principal Leader to:

- plan, develop, implement and evaluate frameworks to deliver the system strategic intent
- establish goals and high expectations for all students and teachers
- plan and engage in professional learning with school staff on contemporary learning and teaching.

CATHOLIC CULTURE

Leadership includes assisting the Principal Leader to:

- ensure the school community is recognisably Catholic and contributes to the evangelising mission of the Church
- build strong and collaborative relationships with the Parish Priest, parents and careers, the school community, CSPD staff and other partners contributing to the work of Catholic schooling.
- Ensure that the Religious Education program is based on the Gospel of Christ and in accordance with the Diocesan program *Sharing Our Story*

LEADING SELF AND OTHERS

Leadership includes assisting the Principal Leader to:

- build the capacity and capabilities of self and others
- challenge existing practice to ensure reflection and continuous improvement
- work with colleagues as a leader and team-member.

STEWARDSHIP

Leadership includes assisting the Principal Leader to:

- ensure effective stewardship of the financial and physical resources to optimise learning and provide a safe and welcoming environment
- oversee the implementation of all Diocesan, NSW Education Standards Authority (NESA) policies and requirements.

OTHER FUNCTIONS INCLUDE

- contributing to system leadership
- undertaking professional learning
- undertaking performance review
- other duties as requested by the Principal Leader and the Executive Director or delegate

Catholic Schools Parramatta Diocese (CSPD) is a modern working environment that requires the agility of staff to respond to a changing educational context and the needs of our communities. CSPD may amend the duties and responsibilities of staff in accordance with changing circumstances and business needs.

CSPD is a child safe organisation, and is committed to providing child safe communities that recognise and uphold the dignity and rights of all children and young people.