



## SCHEDULE A

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| <b>POSITION TITLE</b> | Instructional Coach               |
| <b>REPORTS TO</b>     | Principal or Principal's Delegate |
| <b>CLASSIFICATION</b> | Coordinator (2 point)             |
| <b>DATE APPROVED</b>  | October 2018                      |

### ROLE PURPOSE

School leaders within the Diocese of Parramatta are responsible to the Principal and share in leading the learning and teaching within the school. They are responsible for leading and supporting the delivery of high quality personalised learning and teaching embedded in the Catholic worldview. This work is a collaborative ministry of witness and service as part of the evangelising mission of the Church.

### STRATEGIC INTENT

School leaders lead the implementation of the system strategic intent of improving outcomes for all students, promoting a professional and rewarding working life for teachers and ensuring the school community is recognisably Catholic.

### FUNCTION SPECIFIC ACCOUNTABILITIES

The Instructional Coach is accountable for:

- Contributing to the delivery of the system strategic intent and learning agenda within the local school context
- Exercising Catholic leadership and fostering the faith formation of students and staff
- Leading the implementation of the learning framework, agreed pedagogical practice and school action plan with a focus on literacy and numeracy skills
- Coaching teachers and modeling agreed practice to support students at the point of need using data and research-informed practice in literacy and numeracy
- Enabling teachers to transfer intervention strategies to the local context
- Supporting teachers in the use of assessment and developing differentiated and personalised learning opportunities
- Analysing and using data to assist other leaders and teachers in understanding student and teacher learning needs
- Informing the professional learning and capacity building program of the school
- Contributing to a culture of collaboration and shared responsibility across the school

### SCHOOL ACCOUNTABILITIES

- Gives witness to the Catholic faith and exemplifies gospel values in their leadership and professional relationships
- Engages in continuous learning and contributes positively to a collaborative and respectful learning environment
- Contributes and adheres to school policies and protocols and identifies and reports risks

## **TYPICAL EXPERIENCE & QUALIFICATIONS**

- Holds or is working towards a post-graduate qualification or accredited training in literacy and/or numeracy
- Accredited tertiary qualification in education or degree in a specific discipline with a graduate degree in teaching
- Experience in intervention strategies across literacy and/or numeracy such as R3, EMU, TLP
- Demonstrated success in improving student learning outcomes in literacy and numeracy
- Capacity to work with other professionals to improve practice
- Working with Children Check
- Australian resident or citizen

The Principal may amend the accountabilities and duties of staff in accordance with the changing circumstances and needs of the school.

Catholic Education Diocese of Parramatta (CEDP) is a child safe organisation, and is committed to providing child safe communities that recognise and uphold the dignity and rights of all children and young people.