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POSITION DESCRIPTION

Lecturer / Senior Lecturer Indigenous Studies

Faculty/Division

Classification Level

Hours & Span (Category)

Position number

Shiftwork status

Allowances

On call arrangements

Original document creation

Office of the VC

Academic Level B / C

G - Administrative, Clerical, Computing, Professional &
Research Staff

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NOT SHIFTWORKER

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3 September 2024

Position Summary

A Level B Lecturer is expected to carry out activities to develop their scholarly research and professional activities both nationally and internationally and to contribute significantly to achieving the teaching and service missions of the Indigenous Programs unit at Nura Gili.

A Senior Lecturer (Level C) will conduct high quality research and make a significant contribution to educational excellence in Indigenous Studies at UNSW.

The role of Lecturer/Senior Lecturer reports to the Academic Lead at Nura Gili: Centre for Indigenous Programs and has no direct reports. This is an identified position, open to Aboriginal and Torres Strait Islander candidates only.

Accountabilities

Specific accountabilities for this role include:

Specific accountabilities for this role at Level B include:

- Demonstrate and continuously develop a well-defined teaching philosophy that inspires student learning.

- Conduct classes, assess student learning achievements and support students in postgraduate and undergraduate courses in line with UNSW policy.
- Design and develop learning activities and resources and provide assessment and feedback using a range of suitable approaches and learning environments.
- Support learning progression with students as individuals (through such activities as one-to-one consultation) and as a cohort (through general course related advice) to achieve positive learning and employability outcomes for students.
- Manage course administration as Course Authority, including academic quality assurance.
- Maintain professional development in pedagogy, disciplinary knowledge and minimum professional accreditation requirements (where relevant).
- Make a positive contribution to Nura Gili meetings and seminars and represent Nura Gili and its program priorities.
- Engage in individual and/or collaborative research in a manner consistent with disciplinary practice.
- Create scholarly impact which is recognised by peers in the advancement of disciplinary knowledge.
- Conduct research/scholarly activities under limited supervision, either independently or as a member of a team (as per the norms of the discipline) and design research projects.
- Contribute to the development of applications for competitive funding under the guidance of senior colleagues, including participating as co-investigator or chief investigator in competitive grant applications.
- Provide supervision to Indigenous HDR candidates as per the norms of the discipline.
- Align with and actively demonstrate the [Code of Conduct and Values](#)
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Specific accountabilities at level C (in addition to the above) include:

- Provide leadership in the development, design and revision of existing or future teaching materials related to the Discipline of Indigenous Studies
- Support the advancement of understanding in the areas of the Discipline of Indigenous Studies and/or pedagogical knowledge by contributing to or initiating applications for external research funds, and publication of research findings in high-impact journals
- Contribute to and participate in School and Department meetings and relevant professional development activities that influence professional or disciplinary practice.

Skills and Experience

Lecturer (Level B)

- This is an identified position under the Racial Discrimination Act 1977. Please submit your Confirmation of Aboriginality with your application
- A postgraduate qualification in a related discipline, and/or relevant work experience.
- Proven commitment to proactively keeping up to date with discipline knowledge and developments.

- Demonstrated experience in teaching and learning design, development and delivery at undergraduate and/or postgraduate level.
- Experience using and/or designing with educational technologies and online delivery methods.
- Evidence of teaching effectiveness and passion for educational excellence (e.g. relevant discipline-based curriculum design and development at a variety of levels and scales).
- Demonstrated knowledge of industry or experience of work-integrated learning (desirable).
- Evidence of ability to support and inspire students from diverse backgrounds and support student equity, diversity and inclusion initiatives.
- Demonstrated track record in research with outcomes of high quality and high impact with clear evidence of the desire and ability to continually achieve research excellence as well as the capacity for research leadership.
- A track record of significant involvement with the profession and/or industry.
- High level communication skills and ability to network effectively and interact with a diverse range of students and staff.
- Demonstrated ability to work in a team, collaborate across disciplines and build effective relationships.
- Evidence of highly developed interpersonal and organisational skills.
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

Lecturer (Level C)

- In addition to the criteria outlined above:
- Demonstrated success in initiating curriculum development and improvement.
- Demonstrated track record in research with outcomes of high quality and high impact with clear evidence of the desire and ability to continually achieve research excellence as well as the capacity for research leadership.
- Experience in successfully recruiting and supervising high calibre students.
- Demonstrated ability to interact with the profession and industry and attract funding for research, learning and teaching initiatives

Pre-employment checks required for this position

- Verification of qualifications

About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.