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POSITION DESCRIPTION

Research Associate/ Post-doctoral Fellow

Position Level	A
Faculty/Division	Medicine & Health
Position Number	00189957
Original document creation	July 2023

Position Summary

A Research Associate/Post-Doctoral Fellow (Level A) is expected to contribute towards the research effort of the Centre for Future Health Systems at UNSW and to develop their research expertise through the pursuit of defined projects relevant to their particular field of research in collaboration with other researchers in the Centre.

The role of Research Associate/Post-Doctoral Fellow reports to the Director of the Centre for Future Health Systems and has no direct reports.

Accountabilities

Specific accountabilities for this role include:

- Contribute independently, and as a team member, in collaborative research leading to quality research outcomes in aspects of future health systems.
- Conduct research to create scholarly outputs, including research publications, that are recognised by peers.

- Undertake specific research activities and projects under the guidance of the Director of the Centre for Future Health Systems and contribute to development of research activities.
- Maintain a strong linkage to researchers in the Faculty of Arts, Design & Architecture.
- Contribute to the development of applications for competitive funding under the guidance of senior colleagues.
- Participate as a co-investigator or chief investigator in competitive grant applications, or show evidence of active participation in research collaborations funded by competitive grants.
- Support the dissemination of research outcomes through appropriate channels and outlets.
- Undertake discipline-appropriate research activities, e.g. rapid evidence synthesis, surveys, literature reviews, data gathering and/or recording of results using appropriate research methods.
- Participate in and/or present at conferences and/or workshops as required.
- Assist with the supervision of research students where required.
- Align with and actively demonstrate the [UNSW Values in Action: Our Behaviours](#) and the [UNSW Code of Conduct](#).
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience

- A PhD in a related discipline, and/or relevant work experience.
- Proven commitment to proactively keeping up to date with knowledge and developments in future health systems.
- Demonstrated ability to undertake high quality academic research, including literature reviews and rapid evidence synthesis ,and conduct independent research with limited supervision.
- Demonstrated track record of publications and conference presentations relative to opportunity.
- Demonstrated ability to work in a team, collaborate across disciplines and build effective relationships.
- Evidence of highly developed interpersonal skills.
- Demonstrated ability to communicate and interact with a diverse range of stakeholders and students.
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

Pre-employment checks required for this position

- Verification of qualifications

About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.



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POSITION DESCRIPTION

Senior Research Associate / Post-doctoral fellow

Position Level	B
Faculty/Division	Medicine & Health
Position Number	00189957
Original document creation	July 2023

Position Summary

A Senior Research Associate/Post-Doctoral Fellow (Level B) is expected to carry out both independent and collaborative team research on aspects of future health systems.

The role of Senior Research Associate/Post-Doctoral Fellow reports to the Director of the Centre for Future Health Systems and has no direct reports.

Accountabilities

Specific accountabilities for this role include:

- Engage in individual research, and as a team member in collaborative research, with a focus on quality research outcomes in aspects of future health systems.
- Create scholarly impact, including research publications, which is recognised by peers in the advancement of knowledge about aspects of future health systems.
- Conduct research/scholarly activities under limited supervision, both independently and as a member of research teams within the Centre for Future Health Systems.
- Establish a personal research portfolio and develop independent research proposals as part of the work of the Centre for Future Health Systems.
- Maintain a strong linkage to researchers in the Faculty of Arts, Design & Architecture.

- Contribute to the development of applications for competitive funding under the guidance of senior colleagues.
- Participate as a co-investigator or chief investigator in competitive grant applications, or show evidence of active participation in research collaborations funded by competitive grants.
- Design research projects.
- Mentor and guide students and colleagues and develop the next generation of academics through involvement in supervision of HDRs
- Support the dissemination of research outcomes through appropriate channels and outlets.
- Undertake discipline-appropriate research activities, e.g. rapid evidence synthesis, surveys, literature reviews, data gathering and/or recording of results using appropriate research methods.
- Participate in and/or present at conferences and/or workshops as required.
- Align with and actively demonstrate the [UNSW Values in Action: Our Behaviours](#) and the [UNSW Code of Conduct](#).
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience

- A PhD in a related discipline, and/or relevant work experience.
- Proven commitment to proactively keeping up to date with discipline knowledge and developments in future health systems.
- Demonstrated track record in research with outcomes of high quality and high impact with clear evidence of the desire and ability to continually achieve research excellence as well as the capacity for research leadership.
- A track record of significant involvement with the health profession and/or health-related industries.
- High level communication skills and ability to network effectively and interact with a diverse range of students and staff from different research disciplines.
- Demonstrated ability to work in a team, collaborate across disciplines and build effective relationships.
- Evidence of highly developed interpersonal and organisational skills.
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

Pre-employment checks required for this position

- Verification of qualifications

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

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