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## POSITION DESCRIPTION

# Associate Professor/Professor(Discipline Lead Pharmacy) Teaching & Research

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Faculty/Division	Medicine and Health
Classification Level	Academic D
Hours & Span (Category)	ACADEMIC POSITION full time
Position number	00204205
Original document creation	19 April 2024

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### Position Summary

An Associate Professor/Professor (Level D/E) is expected to provide academic leadership and foster excellence in research, innovative teaching, and engagement activities in their area of expertise. As Discipline Lead Pharmacy you will inspire your team to develop, innovate and progress programs in your discipline. The Associate Professor/Professor will play a key role in school leadership and be responsible for ensuring the accreditation of the pharmacy programs in the School of Health Sciences. This includes responsibilities for engagement with other disciplines and working with the Indigenous Health Education team.

The role of Associate Professor/Professor reports to the Head of School of Health Sciences and has direct reports from the Discipline of Pharmacy.

### Accountabilities

*Specific accountabilities for leadership of the discipline (at Level D or E) include:*

- Leadership of the Discipline of Pharmacy across teaching, research and community engagement.
- In collaboration with the Head of School and Faculty Leadership, liaise with the Australian Pharmacy Council in relation to all accreditation matters.
- Provide high-level strategic leadership and develop appropriate strategic and operational plans for the Discipline that align with those from the School & Faculty.
- Engage with academic, professional, and international organisations relevant to the objectives of the School and Faculty
- Report professionally on key Discipline activities and responsibilities, including on service quality and academic outcomes.
- Liaise with the Head of School to consider efficient use of financial resources, in accordance with university policies and relevant legislation.
- Play a coordinating role in the recruitment, selection and induction of academic and professional staff for the Discipline, and where relevant senior positions within the School.
- Facilitate and promote mentoring and performance development of academic and support staff within the Discipline.

### ***General Accountabilities***

#### Level D

- Applying a well-defined teaching philosophy and a critically reflective teaching practice that inspires student learning; administering and coordinating courses; designing learning resources and delivering learning activities; assessing and giving feedback to students.
- Engage in peer review and disseminate best-practice in education including knowledge of professional accreditation requirements.
- Contribute to support strategies for learning progression that enable positive outcomes for students.
- Contribute to the review, development and/or design of curriculum and manage curriculum administration as Course Authority, including academic quality assurance as required.
- Carry out original/innovative research, actively contributing to the advancement of knowledge in the relevant subject area/s, including making contributions to the discipline which are recognised at a national level with emerging international impact, may include scholarship of learning and teaching.
- Make a positive contribution by leading School and Faculty meetings and seminars and be a member of School, Faculty and University committees as required.
- Provide administrative leadership at School and/or University level, including coordination of courses, departmental and/or faculty meetings, open days and student recruitment activities.
- Work collaboratively with peers across the school, faculty and UNSW and contribute to national dialogues in teaching and learning, advancing cooperation, developing partnerships and informing practice.

- Engage with academic, professional, and international organisations relevant to the objectives of the School and Faculty.
- Undertake independent research in discipline or related area and through professional practice and expertise, make an independent contribution that expands knowledge or practice in discipline area.
- Establish a distinguished program of research at UNSW and build research groups in area of specialist expertise, including an established record of substantial research income, consistent with that of a national leader in their field of research in leading universities.
- Achieve peer recognition at national level (and some at international level) and establish research network/s (based on the norms of the discipline) at an international level.
- Mentor and guide students, group and colleagues and supports and mentor post-doctoral fellows.
- Recruit HDRs based on research reputation and supervise HDRs to timely completion as primary supervisor.
- Align with and actively demonstrate the [UNSW Values in Action: Our Behaviours](#) and the [UNSW Code of Conduct](#)
- Ensure hazards and risks psychosocial and physical are identified and controlled for tasks, projects, and activities that pose a health and safety risk within your area of responsibility.

#### **Level E (in addition to above)**

- Engage, lead and foster a culture of excellence in research and deliver outstanding research of international significance including attainment of significant competitive government and industry research funding and publication of outcomes in high quality research outlets, may include scholarship of teaching and learning.
- Secure substantial research income for UNSW, primarily as a grant application leader, consistent with that of a national leader in field of research in leading universities and in terms of impact on the end users of research. This may include leadership of commercialisation of research outcomes.
- Chair and contribute to School, Faculty, University and sector-wide committees, working groups and projects as well as other administrative functions as required.
- Make an independent contribution through professional practice and expertise which expands knowledge or practice in discipline area, including maintaining research groups in area of specialist expertise.
- Participate and provide leadership in community affairs in professional, commercial and industrial sectors.
- Recruit HDRs based on research reputation and supervise to timely completion as primary supervisor.
- Lead knowledge exchange activities and engage with research end users to generate research income.

#### **Skills and Experience**

## Level D and E

- A PhD in Pharmacy or other related health / medical disciplines
- Registration with AHPRA as a pharmacist in Australia (or eligibility and willingness to achieve registration)
- Demonstrated high level experience in leading strategy and teams, across both curriculum development, and development of research strategy.
- Significant track record in research leadership with outcomes of high quality and high international impact with clear evidence of the desire and ability to continually achieve research excellence and deliver research leadership, including recruitment of HDR students.
- Extensive experience in teaching and learning design using a range of pedagogical approaches and technologies, development and delivery of courses and programs, at undergraduate and/or postgraduate level.
- Evidence of teaching effectiveness and passion for educational excellence and fostering this in others with the ability to advance and lead an inclusive culture of excellence in learning and teaching.
- High level experience with industry or work-integrated learning with demonstrated leadership in building engagement and partnerships with the profession and industry.
- Evidence of highly developed interpersonal and organisational skills.
- Evidence of ability to support and inspire students from diverse backgrounds and support student equity diversity and inclusion initiatives.
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health & safety (psychosocial and physical) responsibilities and commitment to attending relevant health and safety training.

## Level E (in addition to the above)

- Evidence of leadership (including Chairing of groups) School, Faculty, University and sector-wide committees, working groups and projects as well as other administrative functions as required.
- Evidence of original/innovative research at the highest level, including strong peer recognition at an international level.
- A history of engagement and influence of learning and teaching agendas at a national and international level to ensure the ongoing advancement of the discipline
- Mentorship of students, groups and colleagues including early career academics and postdoctoral fellows.

## **Pre-employment checks required for this position**

- Verification of qualifications

### **About this document**

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.