## Position Summary

The role of Psychologist is responsible for the provision of psychology and wellness services for UNSW Canberra at Australian Defence Force Academy (ADFA).

The position works within the Psychology and Wellness Team sitting in the Learning and Teaching Group (LTG). The team plays a pivotal role, ensuring UNSW students can balance the demands of their academic studies and other priorities. This may include military obligations and training or work, life and family commitments.

The LTG portfolio includes educational design/development, educational technology, student experience, Maths/Physics support, Academic Language and Learning, and Psychology and Wellness.

The role reports to the Manager, Academic Support and has no direct reports. The incumbent will work closely with other Learning and Teaching Group staff, Defence and colleagues at the UNSW Campuses.

## Accountabilities

Specific accountabilities for this role include:

* Provide counselling and therapeutic interventions for enrolled students for any needs they present with. This includes personal goals, support academic progress, and psychosocial adjustment to the demands of University and military life where applicable.
* Provide Psychology and Wellness services in accordance with both University and Defence Policy and Procedure.
* Adhere to privacy, confidentiality and other professional requirements.
* Work both independently and collaboratively with the Learning and Teaching Group Team and other stakeholders to deliver a high standard of services and support to all enrolled students.
* Provide a range of professional support services including, but not limited to, the development of psychology and wellness policy and protocol, and represent the University at relevant committees and meetings.
* Respond to crisis and emergency situations.
* Ensure psychology and wellness deliverables meet contractual obligations between UNSW Canberra and Defence.
* Collate data and maintain student records according to professional and service standards and report on cases, incidents, service level and procedural arrangements upon request.
* Engage with professional development activities to maintain relevant registrations and uphold professional ethical standards.
* Provide information and advice to the Manager, Academic Support concerning current and emerging student issues and service delivery.
* Design, develop and deliver effective training and workshops for staff and students.
* Align with and actively demonstrate the [Code of Conduct and Values](https://www.unsw.edu.au/governance/policy/policy-hub/codeofconductandvalues)
* Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the psychosocial or physical health and safety of yourself or others.
* Ensure hazards and risks psychosocial and physical are identified and controlled for tasks, projects, and activities that pose a health and safety risk within your area of responsibility.

Skills and Experience

* A relevant degree, full and current registration as a psychologist with the Psychologists' Registration Board Australia (AHPRA), plus demonstrated extension of psychological theories principles and practice gained through substantial and relevant postgraduate work experience and supervision.
* Demonstrated competence in assessment, counselling and psychotherapy for adults of different ages and backgrounds.
* Demonstrated professional practice in accordance with State/Territory legislation, relevant professional standards and awareness of current professional issues.
* Demonstrated interpersonal skills and empathy for, and understanding of, the issues and concerns exhibited by students undertaking university level studies.
* Demonstrated capacity to design and effectively deliver, training and workshops.
* Strong skills in report writing and ability to liaise with relevant stakeholders if required.
* An understanding of and commitment to UNSW’s aims, objectives and values in action, together with relevant policies and guidelines.
* Knowledge of health & safety (psychosocial and physical) responsibilities and commitment to attending relevant health and safety training.

Pre-employment checks required for this position

* Verification of qualifications
* Criminal History Check
* Identification Check
* Australian Work Rights Check

**About this document**

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.