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POSITION DESCRIPTION

Lecturer

Education focused

Position Level	Level B
Faculty/Division	Medicine & Health
Position Number	00190322
Original document creation	30/11/ 2021

Position Summary

UNSW's Education Focused roles (EF) enable academics to specialise in education and devote their time to delivering high-quality teaching and pursuing initiatives to enhance the educational experience of our students. Those who are appointed to this prestigious specialism will be expected to successfully drive educational excellence within the university's teaching and learning communities.

The Lecturer position will be committed to delivering high quality teaching (theory and practice) and to undertake research leading to publication in high quality journals and the possibility of securing external research grants.

The role of Lecturer reports to the Program Authority of the Orientation and Mobility Program and the Director of Teaching and Learning within the School of Optometry and Vision Science and has no direct reports.

Accountabilities

Specific accountabilities for this role include:

- Develop, prepare, and deliver lectures, seminars, and/or tutorials using a range of modes as required; face-to-face, blended and online.
- Support the progress of students; provide consultation to students; mark assignments, mid-session and final examinations as allocated by the School.

- Manage course administration, course co-ordination, provision of course related advice to students, and conduct assessments.
- Support the Orientation and Mobility Programme Authority in operational matters related to delivering the graduate diploma in Orientation and Mobility.
- Provide support for orientation and mobility practical teaching and techniques supervision as required.
- Develop and maintain collaborations with external orientation and mobility agencies and professionals.
- Supervise undergraduate and postgraduate student projects.
- Make a positive contribution to School meetings and seminars and be a member of School/Faculty committees.
- Undertake administrative duties as specified by the Head of School and participate in School, Faculty and/or University committees as required.
- Align with and actively demonstrate the [UNSW Values in Action: Our Behaviours](#) and the [UNSW Code of Conduct](#).
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience

- Postgraduate Qualification (e.g., PhD and Master) in orientation and mobility OR other vision science- related discipline.
- Extensive professional and practical experience in orientation and mobility.
- Experience in teaching (theory and practice) orientation and mobility.
- Certified as COMS or capacity for certification by Academy for Certification of Vision Rehabilitation and Educational Professionals is desirable.
- Demonstrated evidence of effective engagement with external orientation and mobility agencies and professionals.
- Evidence of effective teaching experience and engagement.
- Demonstrated success or capacity in conducting high quality research, and ability to collaborate and contribute to existing School research programs.
- A record, or demonstrated ability, of success in external research funding.
- Capacity to supervise student research projects in PhD, Honours, Masters, and Orientation and Mobility programmes.
- Excellent verbal and written communication skills.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training

Pre-employment checks required for this position

- Verification of qualifications

About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.

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