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POSITION DESCRIPTION

Director Societal Impact and Evaluation

Faculty/Division	Division of Soc Imp, Eq & Eng
Classification Level	Professional TFR
Hours & Span (Category)	G - Administrative, Clerical, Computing, Professional & Research Staff
Position number	Click or tap here to enter text.
Shiftwork status	NOT SHIFTWORKER
Allowances	Click or tap here to enter text.
On call arrangements	Click or tap here to enter text.
Original document creation	Click or tap to enter a date.

Position Summary

The UNSW Division of Societal Impact, Equity and Engagement (DSIEE) leads UNSW's efforts to make a positive and lasting impact on society, promoting equity and social justice, and driving engagement activities which enhance UNSW's reputation as a key contributor to society through its research, teaching, and community engagement.

This role drives the development of strong partnerships and influential relationships with key organisations, communities, and university stakeholders to advance the profile and reputation as a sector leader in societal impact, supporting a University-wide agenda to drive effective change and engagement.

The Director Societal Impact and Evaluation, will play a pivotal role in developing strategy, aligning and integrating the university's efforts towards societal impact, sustainability, community engagement. This senior level position will be responsible for coordinating and reporting on the university's Societal Impact Framework, the United Nations Development Goals (UN SDGs) Program, and other national and international frameworks and rankings related to SDGs, community engagement, and Environmental, Social, and Governance (ESG) activities.

They work with a diverse range of internal stakeholders including senior leaders, Deans, Heads of Schools, Executive Directors and professional staff managers, as well as students and community members.

Accountabilities

Specific accountabilities for this role include:

- Lead the development and implementation of the Sustainability and Societal Transformation strategy, aligning the UNSW Societal Impact Framework, the SDG Programme and other internal and external strategic initiatives that contribute to UNSW's broader vision and strategy.
- Establish and monitor program logic and performance metrics to assess the effectiveness of societal transformation initiatives and provide analysis of the university's progress against national and international frameworks and rankings as relevant to the social transformation portfolio. Work with stakeholders to develop action plans for remedial action.
- Design, foster and enhance community engagement scholarship and initiatives, ensuring they align with the university's societal impact goals and the Carnegie Community Engagement Classification.
- Developing and coordinate ESG-related reporting and initiatives within the Office of the Pro Vice-Chancellor, working closely with other university teams to ensure reporting aspirations and obligations are met
- Oversee the design and implementation of initiatives, programs, and partnerships that drive and enhance the University's contribution and reputation an exemplar of Societal Transformation and Community Engagement. Represent UNSW in internal and external forums at a sector level, providing expert input.
- Align with and actively demonstrate the [Code of Conduct and Values](#)
- Ensure hazards and risks psychosocial and physical are identified and controlled for tasks, projects, and activities that pose a health and safety risk within your area of responsibility.

Skills and Experience

- Postgraduate qualifications and/or extensive work experience in managing concurrent interdependent projects and programs.
- Outstanding communication, negotiation and influencing skills with an ability to build relationships with key internal and external stakeholders, including government, relevant professions, regional, national and international networks, and the wider community that result in measurable benefits and outcomes for the University.
- Strong analytical and problem-solving skills, to drive results in a complex and dynamic organisational setting.
- Proven leadership experience with the ability to inspire and motivate teams.
- Extensive experience in strategic planning, reporting, and stakeholder engagement, preferably within a higher education or non-profit context.

- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health & safety (psychosocial and physical) responsibilities and commitment to attending relevant health and safety training.

Pre-employment checks required for this position

- Verification of qualifications

About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.

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