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POSITION DESCRIPTION

Post-Doctoral Fellow

Faculty/Division	Medicine & Health
Classification Level	Academic B
Hours & Span (Category)	ACADEMIC POSITION NO SPAN
Position number	00203470
Shiftwork status	NOT SHIFTWORKER
Allowances	N/A
On call arrangements	N/A
Original document creation	19 September 2024

Position Summary

A Post-Doctoral Fellow (Level B) is expected to carry out independent and/or team research within the field in which they are appointed and to carry out activities to develop their research expertise relevant to their particular field of research.

The role of Post-Doctoral Fellow reports to the Senior Lecturer and has no direct reports.

Accountabilities

Specific accountabilities for this role include:

- Engage in individual and/or collaborative research in a manner consistent with disciplinary practice.
- Create scholarly impact in the discipline which is recognised by peers in the advancement of disciplinary knowledge.
- Conduct research/scholarly activities under limited supervision, either independently or as a member of a team (as per the norms of the discipline).
- Establish a personal research portfolio and start developing independent research proposals.

- Contribute to the development of applications for competitive funding under the guidance of senior colleagues.
- Participate as co-investigator or chief investigator in competitive grant applications, or show evidence of active participation in research collaborations funded by competitive grants.
- Design research projects.
- Mentor and guide students and colleagues and develop the next generation of academics through involvement in supervision of HDRs (as per the norms of the discipline).
- Coordinate the co-design of interventions and development of resource materials; pilot and refine the intervention; roll-out the intervention as part of a demonstration program; assist with evaluation of implementation fidelity and program outcomes; and develop and promulgate tools for taking the programs to scale.
- Work with expert advisory group, including consumer representatives.
- When studying and implementing interventions, the researcher will work closely with participating Primary Healthcare Networks and General Practices
- Work with the project qualitative research lead, to better understand the implementation context, and with the project health economist to measure costs and benefits associated with program implementation
- Align with and actively demonstrate the [UNSW Values in Action: Our Behaviours](#) and the [UNSW Code of Conduct](#).
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience

- A PhD in a relevant discipline such as a clinical discipline, psychology or a social science
- Demonstrated understanding of the Australian health system
- Experience in primary healthcare and/or paediatric care
- Demonstrated ability to undertake quantitative and/or qualitative data collection and analysis in support of intervention implementation
- Demonstrated track record in research with outcomes of high quality and high impact with clear evidence of the desire and ability to continually achieve research excellence as well as the capacity for research leadership.
- Demonstrated capacity to present papers at conferences and workshops
- Demonstrated capacity to lead formal literature reviews
- Experience of multi-stakeholder teamwork and capacity to work with a range of healthcare stakeholders including consumers, clinicians, managers and policy makers
- Proven commitment to proactively keeping up to date with discipline knowledge and developments.

- High level communication skills and ability to network effectively and interact with a diverse range of students and staff.
- Demonstrated ability to work in a team, collaborate across disciplines and build effective relationships.
- Evidence of highly developed interpersonal and organisational skills.
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

Desirable criteria:

Pre-employment checks required for this position

- Verification of qualifications

About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.