POSITION DESCRIPTION

Industry & Innovation Manager

Position Level | Level 9
Faculty/ Division | Engineering
Position Number | 00103568
Original document creation | 07/06/2021

Position Summary

UNSW has ambitious goals and targets for realising impact globally. This impact will be realised through a range of partner organisations in industry and elsewhere. The Industry & Innovation Manager is responsible for developing and fostering strong relationships with industry and other impact partners on behalf of UNSW Engineering, facilitating effective engagement and collaboration between the Faculty and its partners.

Working as a part of a small team of Industry & Innovation Managers, the role works collaboratively with a broad range of external and internal stakeholders within UNSW Engineering and university-wide to achieve objectives. The aim of these roles is ultimately to provide strategic support and assistance at the School level to facilitate and enhance relationships with the School’s industry partners, with the aim of increasing research and industrial training opportunities for the Faculty.

The role of Industry & Innovation Manager reports to the Deputy Dean – Industry Engagement, Innovation and Research (DDIEIR), UNSW Engineering.

Accountabilities

Specific responsibilities for the role include:

- Identify and execute key strategic initiatives to maximise the Faculty's engagement with industry, end users and other translational impact partners.
- Identify and deliver major new industry engagement activities involving multiple schools within the Faculty, other faculties within UNSW, and other collaborating universities.
- Play a lead role in the development and implementation of the Faculty strategy in relation to increasing industry engagement and participation.
• Play a lead role in up-skilling the Faculty’s academic staff in industry engagement, including through training activities and leadership-by-example.

• Design and implement a detailed annual operational plan and budget to achieve industry engagement objectives within area of responsibility, provide analysis and reporting on progress, identifying issues early and implementing resolutions promptly.

• Design, initiate and manage a portfolio of programs, projects and events for industry engagement in line with the operational plan.

• Provide expert advice to the Faculty and Schools on global best practice in university engagement with industry.

• Collaborate broadly with key stakeholders and teams across the Faculty and UNSW-wide to achieve UNSW Engineering’s industry objectives, acting as a conduit for relevant information coming in to the Faculty, contributing to similar objectives in other areas of the university and influencing continuous improvement and best practice in this area.

• Establish, grow and maintain extensive networks of contacts in relevant industry sectors both within Australia and internationally.

• In partnership with the Divisions of External Engagement, and Research and Enterprise, raise the profile of UNSW Engineering as the industry partner of choice within relevant industry sectors; devise and implement broad-ranging and innovative marketing and communications initiatives and resources.

• Support the Schools in securing industry partner involvement in funded research activities and Faculty initiatives, including identifying new opportunities and establishing key partnerships with industries and other impact partners that align with relevant Schools’ research capabilities and strengths.

• Assist the DDIEIR and the Division of Enterprise in engaging networks of industry partners in Knowledge Exchange, Entrepreneurship and Innovation Programs.

• Develop and maintain effective policy and procedural documents related to industry engagement, ensuring that all judgments are aligned with, and all decisions are made in accordance with, relevant rules, policies and procedures of the Faculty and University.

• Perform a range of duties to ensure the service requirements of the Schools and Faculty are met; including providing back-up for periods of leave for other members of the Industry and Innovation team.

• Align with and actively demonstrate the UNSW Values in Action: Our Behaviours and the UNSW Code of Conduct.

• Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

**Skills and Experience**

• A degree in a relevant field and extensive relevant experience in industry engagement, ideally in an Engineering Faculty in a leading, research-intensive university.
• A commitment to high quality university engagement with industry, with an understanding of global best practice and associated engagement models for relevant industry sectors, and a proven ability to contribute to the development of associated strategy.

• High level interpersonal and verbal communications skills, with demonstrated ability to build effective partnerships and consortia involving multiple industry and academic partners, and to collaborate effectively with a broad range of stakeholders.

• Demonstrated understanding of the cultural and professional differences and similarities between universities and industrial enterprises, and an understanding of the value of these organisations engaging in the various possible collaborative activities.

• Established networks of contacts within relevant industry sectors.

• Demonstrated ability to work autonomously to develop and implement operational plans and budgets, with extensive project management experience and the ability to achieve objectives and report on outcomes.

• High level written communication skills, with demonstrated ability to interpret and communicate complex information, and to develop and deliver external relations materials with successful results.

• An understanding of and commitment to UNSW’s aims, objectives and values in action, together with relevant policies and guidelines.

• Ability and capacity to implement required UNSW health and safety policies and procedures.

PRE EMPLOYMENT CHECKS REQUIRED FOR THIS POSITION

Verification of qualifications