POSITION DESCRIPTION

Lecturer – Phase 1
Education Focused

Position Level
Level B

Faculty/Division
Medicine & Health

Position Number
00094125

Original Document creation
10/06/2021

Position Summary
UNSW’s Education Focussed (EF) roles enable academics to specialise in education and devote their time to delivering high-quality teaching and pursuing initiatives to enhance the educational experience of our students. Those who are appointed to this prestigious specialism will be expected to successfully drive educational excellence within the university’s teaching and learning communities.

The role of Lecturer, Phase 1 will be committed to high quality teaching in the undergraduate medicine program with a strong focus on Phase 1 Biomedical Sciences and interest in rural health education contributing to the development and support of student Independent Learning Projects and local hospital and community rural health outcomes.

The Lecturer Phase 1 Education Focussed reports to the Director of Medical Education at the identified rural campus location and has no direct reports.

Accountabilities
Specific accountabilities for this role include:

- Demonstrate and continuously develop a well-defined teaching philosophy that inspires student learning and encourages student immersion in the local rural medical environment

- Contribute to teaching and mentoring in the undergraduate medicine program including conducting classes, assessing learning achievements, marking and examining and supporting student progression using a range of suitable approaches and learning environments
• Teach biomedical science components of the course including basic anatomy, physiology, genetics, biochemistry, introductory histology, microscopy, research methodology and statistics, as required
• Conduct associated laboratory and practical components of the medicine program including set-up and assisting students with experiments, preparing chemical solutions and ensuring appropriate processes and safety procedures are maintained in practical classes
• Maintain laboratory equipment and hardware including the coordination of repairs and replacement and ensuring appropriate stock and resourcing
• Supervise and mentor students, monitor their progress and provide appropriate consultation
• Actively contribute towards research in areas that are consistent with the existing or future direction and strengths of the Rural Clinical School
• Pursue opportunities for innovation that will enhance the student experience in line with the objectives of the Rural Clinical School within the rural environment
• A range of administrative functions the majority connected with the subject matter being taught
• Attendance at departmental and/or faculty meetings and/or membership of a number of committees
• Align with and actively demonstrate the UNSW Values in Action: Our Behaviours and the UNSW Code of Conduct.
• Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health & safety of yourself or others

Skills and Experience
• Undergraduate degree in a relevant field
• Higher degree in biomedical sciences, or equivalent relevant professional expertise
• Evidence and maintenance of professional development in pedagogy, disciplinary knowledge and professional accreditation requirements
• Demonstrated professional experience and teaching effectiveness in biomedical sciences and laboratory procedure and a strong commitment to rurally focussed teaching
• Demonstrated experience in laboratory management and maintenance including setup and equipment acquisition
• Experience using educational technologies and online delivery methods
• Emerging research interest with a track record in peer-reviewed publications and grant success desirable
• Excellent written and verbal communication and interpersonal skills and evidence of solid achievement contributing to administration in academic and professional environments
• Ability and capacity to implement required UNSW health and safety policies and procedures.

Pre-Employment checks required for this Position
• Verification of qualifications
This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.