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POSITION DESCRIPTION

Lecturer
Teaching & Research

Position Level	B
Faculty/Division	Business
Position Number	00080273
Original document creation	16 Nov 2021

Position Summary

UNSW is currently implementing a ten-year 2025+ strategy and our ambition for the next decade is nothing less than to establish UNSW as Australia's global university. We aspire to this in the belief that a great university, which is a global leader in discovery, innovation, impact, education and thought leadership, can make an enormous difference to the lives of people in Australia and around the world. For further information see: https://www.2025.unsw.edu.au/.

The Business School's reputation is built on its outstanding staff, students and alumni and a cultural diversity which ensures an international focus. It also has a long history of deep industry engagement and takes pride in the impact it has through its educational and research activities. For further information see UNSW Business School 2021+ faculty statement.

The School of Risk & Actuarial Studies has an established international reputation for excellence in its undergraduate and postgraduate programs in Actuarial Studies, its courses in risk management and superannuation and pensions and its supervision of Honours, MPhil and PhD students. The School's reputation is built on outstanding staff, students and alumni, a strong international research profile and well developed local and international linkages with academics, industry and government.

A Lecturer (Level B) is expected to carry out activities to develop their scholarly research and professional activities both nationally and internationally and to contribute significantly to achieving the teaching and service missions of the School and Faculty.

The role of Lecturer reports to Head of School and has no direct reports.

Accountabilities

Specific accountabilities for this role include:

- Demonstrate and continuously develop a well-defined teaching philosophy that inspires student learning.

- Conduct classes, assess student learning achievements and support students in postgraduate and undergraduate courses in line with UNSW policy.

- Design and develop learning activities and resources, and provide assessment and feedback using a range of suitable approaches and learning environments.

- Initiate the development of experimental approaches to teaching and learning with the support of more senior academics.

- Support learning progression with students as individuals (through such activities as one-to-one consultation) and as a cohort (through general course related advice) to achieve positive learning and employability outcomes for students.

- Manage course administration as Course Authority, including academic quality assurance.

- Maintain professional development in pedagogy, disciplinary knowledge and minimum professional accreditation requirements (where relevant).

- Make a positive contribution to School meetings and seminars and be a member of School/Faculty committees as required.

- Engage in individual and/or collaborative research in a manner consistent with disciplinary practice.

- Create scholarly impact which is recognised by peers in the advancement of disciplinary knowledge.

- Conduct research/scholarly activities under limited supervision, either independently or as a member of a team (as per the norms of the discipline) and design research projects.

- Contribute to the development of applications for competitive funding under the guidance of senior colleagues, including participating as co-investigator or chief investigator in competitive grant applications.

- Mentor and guide students and colleagues and develop the next generation of academics through involvement in supervision of HDRs (as per the norms of the discipline).

- Promote responsible management education, including business ethics, and reflect principles in course and program learning outcomes, as well as assurance of learning processes.

- Adopt responsible research principles to make a difference in our understanding and practice of business, including sustainable business.

- Adopt responsible and inclusive practices, as well as sustainable technologies and environments to be a Business School for a better future.

- Align with and actively demonstrate the [UNSW Values in Action: Our Behaviours](#) and the [UNSW Code of Conduct](#)

- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience

- A PhD in actuarial studies or a related discipline (or expected to complete their degree requirements by mid-2022).

- Proven commitment to proactively keeping up to date with discipline knowledge and developments.

- Capability to contribute to and build on the schools research and teaching profile in risk and actuarial studies, including (but not limited to) areas such as AI/ML analytics for actuarial applications, climate risk management, and/or behavioural insights and policy in insurance and superannuation.

- Demonstrated experience in teaching and learning design, development and delivery at undergraduate and/or postgraduate level.

- Experience using and/or designing with educational technologies and online delivery methods.

- Evidence of teaching effectiveness and passion for educational excellence (e.g. relevant discipline-based curriculum design and development at a variety of levels and scales).

- Demonstrated knowledge of industry or experience of work-integrated learning (desirable).

- Evidence of ability to support and inspire students from diverse backgrounds and support student equity, diversity and inclusion initiatives.

- Demonstrated track record in research with outcomes of high quality and high impact with clear evidence of the desire and ability to continually achieve research excellence as well as the capacity for research leadership.

- A track record of significant involvement with the profession and/or industry.
- To hold or have almost obtained an professional actuarial qualifications such as Associateship of the Actuaries Institute (or equivalent). (desirable)

- High level communication skills and ability to network effectively and interact with a diverse range of students and staff.

- Demonstrated ability to work in a team, collaborate across disciplines and build effective relationships.

- Evidence of highly developed interpersonal and organisational skills.

- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.

- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

Pre-employment checks required for this position

- Verification of qualifications

About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.