RESEARCH ASSOCIATE

POSITION SUMMARY

A Research Associate (Level A) is expected to contribute towards the research effort of UNSW and the ‘BestSTART’ child health academic unit based at Liverpool and to develop their research expertise through the pursuit of defined projects relevant to their particular field of research.

The role of Research Associate reports to the Professor and has no direct reports.

ACCOUNTABILITIES

Specific accountabilities for this role include:

- Contribute independently or as a team member in collaborative research with a focus to enhance the quality of research outcomes in the discipline area.
- Conduct research (as per the norms of the discipline) and/or enable research teams to create scholarly output that is recognised by peers.
- Undertake specific research project/s under the guidance of a research leader and contribute to development of research activities.
- Support the dissemination of research outcomes through appropriate channels and outlets.
- Undertake discipline-appropriate research activities, e.g. surveys, literature reviews, data gathering and/or recording of results using appropriate research methods.
- Participate in and/or present at conferences and/or workshops relevant to the project as required.
- Assist with the supervision of research students in the research area where required.
- Provide analytical research support and contribute to report/funding writing within the research project teams.
- Contribute to conducting mixed methods research in quantitative and qualitative methods as well as systematic reviews.
• Maintain database and facilitate data management for project studies utilising Excel /SPSS and National database, and organise data and ensure quality control.
• Contribute to the writing of ethics applications, research protocols, and grant applications, including budgets.
• Liaise regularly with key stakeholders about information the relations to their projects and participates in meeting and discussions as required.
• Perform other duties as requested by your supervisor.
• Align with and actively demonstrate the UNSW Values in Action: Our Behaviours and the UNSW Code of Conduct.
• Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

SKILLS AND EXPERIENCE

• A PhD in a related discipline, and/or relevant work experience.
• Proven commitment to proactively keeping up to date with discipline knowledge and developments.
• Demonstrated ability to undertake high quality academic research and conduct independent research with limited supervision.
• Demonstrated track record of publications and conference presentations relative to opportunity. Proven documented research and/or experience in child health will be highly regarded.
• Demonstrated skills in quantitative and qualitative data collection and analysis and experience of conducting rapid and or systematic literature reviews.
• Demonstrated ability to work independently and in a team, collaborate across disciplines and build effective relationships.
• Evidence of highly developed interpersonal skills.
• Demonstrated ability to communicate and interact with a diverse range of stakeholders and students.
• Demonstrated capacity to maintain effective relationships with patients and families, using well-developed interpersonal skills to establish and maintain professional relationships with colleagues and a variety of external stakeholders.
• Align with and actively demonstrate the UNSW Values in Action: Our Behaviours and the UNSW Code of Conduct.
• Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

PRE-EMPLOYMENT CHECKS REQUIRED FOR THIS POSITION

• Verification of qualifications

ABOUT THIS DOCUMENT

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.