POSITION DESCRIPTION

Casual Industry Specialists - CSC

Position Level | Multiple
Faculty/Division | UNSW Canberra (ADFA)
Position Number | ADMIN ONLY
Original document creation | 02/11/2021

Position Summary

The Industry Specialist position is a position within the Capability Systems Centre, within the School of Engineering and Information Technology (SEIT). The Industry Specialist provides specialist technical/industry-based skills and expertise within the broad area of capability systems. The engagement of Industry specialist is usually linked with technical requirements under Academic projects and/or professional education requirements. The Industry Specialist positions allow UNSW Canberra to create quality and unique relationships and partnerships with industry to achieve academic outcomes for UNSW Canberra.

Accountabilities

Specific accountabilities for this role include:

- Assist with reducing the theory/practice gap and foster collaboration between academics and practitioners.
- Advise on the applicability and implications of research to government and industry.
- Contribute specialist skill and capability to enhance CSC workshops.
- In a professional capacity author and contribute to academic journal and conference articles.
- Establish and maintain memberships, links and partnerships with academic, industry and professional communities.
- Assist in generating funding opportunities by engaging with industry and government networks.
- Assist in facilitating CSC workshops and working groups.
- Assist in the developing Capability Life Cycle artefacts.
• Evaluate and report on project activities.
• Manage CSC client expectations.
• Align with and actively demonstrate the UNSW Values in Action: Our Behaviours and the UNSW Code of Conduct.
• Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience
• Provide specialist domain knowledge pertinent to their expertise.
• Analyse operational requirements.
• Provide independent verification and validation of contractor software design and development.
• Consult and act as a subject matter expert in accordance with their specialisation(s).
• An understanding of and commitment to UNSW’s aims, objectives and values in action, together with relevant policies and guidelines.
• Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training

Pre-employment checks required for this position
• Verification of Qualifications
• Australian Work Rights Check
• Identification Check
• Must hold a current NV1 or above Security Clearance

About this document
This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.