UNSW is currently implementing a ten-year strategy to 2025 and our ambition for the next decade is nothing less than to establish UNSW as Australia’s global university. We aspire to this in the belief that a great university, which is a global leader in discovery, innovation, impact, education and thought leadership, can make an enormous difference to the lives of people in Australia and around the world.

Following extensive consultation in 2015, we identified three strategic priority areas. Firstly, a drive for academic excellence in research and education. Universities are often classified as ‘research intensive’ or ‘teaching intensive’. UNSW is proud to be an exemplar of both. We are amongst a limited group of universities worldwide capable of delivering research excellence alongside the highest quality education on a large scale. Secondly, a passion for social engagement, which improves lives through advancing equality, diversity, open debate and economic progress. Thirdly, a commitment to achieving global impact through sharing our capability in research and education in the highest quality partnerships with institutions in both developed and emerging societies. We regard the interplay of academic excellence, social engagement and global impact as the hallmarks of a great forward-looking 21st century university. To achieve this ambition, we are attracting the very best academic and professional staff to play leadership roles in our organisation.

VALUES IN ACTION: OUR UNSW BEHAVIOURS
UNSW recognises the role of employees in driving a high-performance culture. The behavioural expectations for UNSW are below.

- **Demonstrates Excellence**: Delivers high performance and demonstrates service excellence.
- **Drives Innovation**: Thinks creatively and develops new ways of working. Initiates and embraces change.
- **Builds Collaboration**: Works effectively within and across teams. Builds relationships with internal and external stakeholders to deliver on outcomes.
- **Embraces Diversity**: Values individual differences and contributions of all people and promotes inclusion.
- **Displays Respect**: Treats others with dignity and empathy. Communicates with integrity and openness.
OVERVIEW OF RELEVANT AREA AND POSITION SUMMARY

UNSW Medicine is a national leader in learning, teaching and research, with close affiliations to a number of Australia’s finest hospitals, research institutes and health care organisations. With a strong presence at UNSW Kensington campus, the faculty have staff and students in teaching hospitals in Sydney as well as regional and rural areas of NSW including Albury/Wodonga, Wagga Wagga, Coffs Harbour and Port Macquarie.

The School of Medical Sciences (SoMS) is the largest School within UNSW Medicine, and one of the largest at UNSW. The School is based largely within the Wallace Wurth (Medicine) Building on the Kensington campus, but also includes the Museum of Human Disease in the Samuels Building and the UNSW Lifestyle Clinic on Botany Street, Randwick.

The Department of Exercise Physiology is responsible for the Exercise Physiology Program which is vocationally specific. Students studying Exercise Physiology receive professional training in areas such as lifestyle change, exercise rehabilitation, health promotion, exercise testing and exercise prescription.

The position of Exercise Physiology Practicum Coordinator is a combined administrative, clinical and supervisory role, responsible for duties within the Exercise Physiology Program. The role includes quality control and coordination of all student practicum placements and supervisor engagement and training at all placement sites, (including the UNSW Medicine Lifestyle Clinic).

The role of Exercise Physiology Practicum Coordinator reports to the Head, Department of Exercise Physiology, and takes day to day supervision and direction from the Lead Practicum Convenor. The role of Exercise Physiology Practicum Coordinator has no direct reports.

RESPONSIBILITIES

Specific responsibilities for this role include:

- Ensure UNSW Workplace Integrated Learning (WIL) policies and procedures are adhered to, including the preparation of students and supervisors for practicum placements, incident management and regular communication with all stakeholders to a high standard.
- Organise and monitor Exercise Physiology student practicums including liaison within the School (students and staff) and practicum supervisors.
- Provide co-supervision/support of practicum students undertaking their clinical practicum placement at all placements (including UNSW Medicine Lifestyle Clinic).
- Develop progressive links and promote the areas of Exercise Physiology and the other disciplines within the School of Medical Sciences both within the University and to external agencies, including schools (e.g. UNSW ASPIRE Program).
- Contribute to training sessions for clinical supervisors of current and future exercise physiology students.
- Cooperate with all health and safety policies and procedures of the University and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

SELECTION CRITERIA

- Bachelor of Exercise Physiology or equivalent plus current accreditation with Exercise and Sports Science Australia (ESSA) as an Accredited Exercise Physiologist.
- Proven analytical, organisational and problem-solving skills with an ability to meet tight deadlines.
- Proven experience delivering primary and secondary prevention services, and a demonstrated capacity to supervise students and evaluate the services via outcome-based research relating to exercise physiology.
• Ability to work cooperatively within a small team, as well as independently with minimal supervision.
• Excellent interpersonal, oral and written communication skills including demonstrated capacity to maintain effective professional relationships with a variety of stakeholders and from diverse backgrounds.
• Extensive experience in using data management systems and good working knowledge of the Microsoft Office Suite particularly Word, Excel and PowerPoint.
• Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

It is not the intention of the position description to limit the scope or accountabilities of the position but to highlight the most important aspects of the position. The aspects mentioned above may be altered in accordance with the changing requirements of the role.