Maridulu Budyari Gumal (SPHERE) Program Manager – Innovation & Development

Position Level
Faculty/Division
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Position Summary
Maridulu Budyari Gumal - Sydney Partnership for Health, Education, Research and Enterprise (SPHERE) is one of Australia’s Advanced Health Research and Translation Centres (AHRTC), bringing into partnership the research, innovation and education ‘engine rooms’ in leading universities, health services and medical research institutes with the ‘front-line’ of healthcare delivery in our local health districts and health networks. SPHERE’s aim is to accelerate clinical research and innovation and rapidly translate new knowledge to improve health outcomes for patients, families and the broader community.

The Program Manager – Innovation and Development is responsible for supporting the Executive Director and Deputy Director in achieving the strategic objectives for SPHERE. The Program Manager – Innovation and Development, will manage the development of selected cross-CAG/Platform programs of work and special initiatives intended to build research capacity and capability across the Partnership and increase success in leveraging new funding from a range of sources. There will be a particular focus on developing stronger links with industry and identifying opportunities to facilitate commercialisation of research arising from SPHERE investments. The Program Manager will play a key role in the preparation of grant applications, drafting submissions and reports, as well as providing high level support and coordination for SPHERE’s involvement in State-wide and national initiatives. The role requires the development of strong and effective relationships with internal and external stakeholders.

The role of the Program Manager – Innovation and Development, reports to the SPHERE Executive Director and has no direct reports.
Accountabilities

Specific accountabilities for this role include:

- Oversee and lead the implementation of selected new programs and initiatives to support the delivery of the SPHERE strategic plan 2022-2026 with a particular focus on innovation, development, digital health technology and data driven health care.
- Proactively identify opportunities for SPHERE to develop stronger links with industry and to facilitate commercialisation of research arising from SPHERE investments.
- Provide high level leadership in the development of grant applications to funding bodies including NSW Ministry of Health, NHMRC, MRFF and possible future/ongoing Rapid Applied Research Translation (RART) bids where appropriate and manage funder relationships and reporting requirements.
- Take a lead role in the drafting of policy documents and business cases relevant to SPHERE special initiatives.
- Actively engage with, participate in, and coordinate selected priority projects across the three NSW Translation Centres (SPHERE, Sydney Health Partners and NSW Regional Health Partners) and AHRA by providing high level program management.
- Identify gaps and opportunities to inform SPHERE strategy including expertise in integrated data systems, implementation science, health economics and practice improvement methodology.
- Engage and influence through communicating effectively and transparently across SPHERE so current and future opportunities in the strategic plan are known to relevant SPHERE stakeholders.
- Influence and leverage appropriate key resources within SPHERE to respond to opportunities for innovation capture and development.
- Actively play a pivotal role in managing effective and efficient strategic initiatives both across the SPHERE Partnership and in conjunction with the other NSW Translation Centres and other Australian Health Research Alliance members.
- Consult on special projects and other tasks as directed by the SPHERE Executive Director.
- Align with and actively demonstrate the **UNSW Values in Action: Our Behaviours** and the **UNSW Code of Conduct**.
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience

- Tertiary qualifications in a relevant field with advanced program management experience and a track record of success in a university, government, hospital or medical research institute setting (or equivalent).
- Substantial knowledge of the health and medical research sector with a focus on innovation, integrated data systems, workforce capacity building, knowledge translation and healthcare improvement.
- Excellent stakeholder management skills, with proven ability to influence senior stakeholders and secure resources.
- Excellent program management skills and ability to consistently deliver on performance targets.
Superior communication skills (written and verbal), with a strong ability to consult as well as negotiate with key stakeholders at all levels.

High level organisational and project management skills, with the ability to think strategically and have a focus on achieving positive results.

Demonstrated ability to provide leadership and guidance to a team tasked with meeting competing priorities and deadlines and to train, inspire and motivate colleagues.

Highly developed networking, negotiation, and conflict resolution skills, including the ability to manage projects involving diverse interest groups/stakeholders, while exercising tact and discretion.

Demonstrated experience in writing grant applications, preparing reports and submissions, and developing business cases and policies.

An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.

Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

Pre-employment checks required for this position

- Verification of qualifications

About this document
This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.