Head of School in the School of Business Recruitment Campaign

Candidate Pack
2024
Thank you for considering UNSW

UNSW Canberra’s vision
UNSW Canberra aims to deliver UNSW’s strategic vision: to improve lives globally, through innovative research, transformative education and commitment to a just society.

UNSW Canberra’s mission is to support lifelong learning through innovation and engagement whilst leveraging our location to build meaningful relationships across Defence, industry, government and academia. We aim to create inclusive communities focused on solving real-world problems by supporting our people in leadership and research excellence.

Our commitment to these objectives aligns with UNSW’s Strategy.
The UNSW 2025 Strategy

Strategic Priorities

• Academic Excellence
  Quality research driving new discovery, and excellent teaching – coupled with a well-rounded and inspiring student experience. Our programs deliver the workforce-ready graduates and upskilled workers required in our modern world.

• Innovation and Engagement
  Enterprise, partnership and the exchange of knowledge between universities and the broader community creating new opportunities for job creation.

• Social Impact
  Improving the quality of life for people, in Australia and around the world, through partnerships, thought leadership and engagement with decision makers, sustainable development and a commitment to equity, diversity and inclusion.
Objective

To establish a second world-class education, research and innovation campus.

UNSW Canberra City will allow UNSW to expand on its current delivery of programs and advance our 50-year relationship with Defence.

Campus Locations

UNSW Canberra locations on the edge of the Parliamentary Triangle and at the centre of Canberra’s defence and innovation corridor.
School of Business

The School of Business is a multidisciplinary school committed to quality research and preparing students for employment in defence, academia and industry.

- Draws on the research and educational excellence of UNSW to co-design high quality and innovative education products and services with the Canberra community across university, government and industry.

- Committed to preparing students for success in a number of fields.

- Offer relevant and agile academic programs which reflect the needs of the modern workforce, while producing graduates who are job ready and capable of leadership and professional practice both for Canberra and a broader global community.

- Offer professional education courses that include a range of flexible masterclasses tailored to the needs of business.
Employee Value Proposition

People are at the core of everything we do. We recognise that it is the contributions of our staff that make UNSW one of the best Universities in Australia, and among the Top 20 Universities worldwide.

Superannuation

The high level of superannuation provided is one of our signature benefits. Employees receive 17% employer superannuation contributions.

Leave Loading

Our staff receive an additional end of year payment, made at 17.5% of four weeks base pay (pro-rata for new hires during the year) up to a specified cap.

Corporate Provided Discounts

- Qantas Club and Virgin Club Lounge Membership
- Health Insurance Discount
- GoGet Membership
- Office365 Subscription
- Adobe Creative Cloud Subscription
- KX Pilates Discount

Lifelong Learning

We know that no two academic careers look the same. At UNSW, you will have the opportunity to carve out your own path.

We value teaching and research, and support you to focus on either path, while Scientia fellowships and PhD scholarships offer unprecedented support to accelerate your research career.

Health & Wellbeing

- Employee Assistance Program & myCoach
- Finance Wellness Support
- UNSW Counselling and Psychological Sciences
- Global Challenge
- UNSW Health Services
- Recharge Week

Flexible Working & Leave

- University Holidays
- Family & Parental Leave
- Family Facilities
- Sick Leave / Carer’s Leave
- Purchase Additional Leave
- Study and Examination Leave
Living in Canberra

“Canberra brims with culture and art. We host some of the country’s top cultural attractions. This includes the National Gallery of Australia and Australia’s National Museum, and many more.”

Great community feel
Canberra is a great place to build a new life or raise a family. Our city offers accessible outdoor and natural spaces, a safe environment and an outstanding education system. Canberra gives you back time to do the things you choose. Because you don’t spend hours in traffic, you gain time to be with those you love most. Work life balance is the real deal here. We’re the most physically active community in Australia. Sport and recreational activities are a highly prized part of our lifestyle. Our extensive network of cycleways and footpaths make getting outdoors enjoyable and safe.

Close to everything
All you need for a comfortable life is within easy reach. You’re only ever 30 minutes’ drive from the city and each of the suburban town centres is lively with cafes, shops and services. We’re lucky to be just a short drive from coastlines, ski-fields and big-city bustle when an escape is needed.

Living in Canberra gives you easy access to:
• The picturesque Brindabella mountains to our west.
• Sydney, an easy three-hour drive to our north.
• Ski-fields and the stunning Snowy Mountains region to our south.
• Stunning coastline and NSW south Coast beaches two hours east.

Welcoming and multicultural
We welcome people from across Australia and all around the world. More than 26% of Canberrans are from overseas. One in four speaks a language other than English. This is a city where everyone belongs and can participate.
Vacancy

Head of School in the School of Business at UNSW Canberra

The Head of School (HoS) of the School of Business is a senior academic leadership position within UNSW Canberra with overall responsibility for the strategic and operational leadership of the School. In collaboration with Heads of Schools and Centres across UNSW Canberra and the broader University, the HoS will be responsible for developing and enhancing the profile of UNSW in teaching and research as well as championing innovative teaching practice. This will include building relationships with the key stakeholders, which include the government, education, research and business sectors, including UNSW, in a collaborative effort to develop the innovation, education and research capabilities in the region.
How to Apply

Once you hit ‘Apply Now’ in the job ad, you will be directed to our online application portal to collect your details and supporting documentation.

Once you are at our online application portal:

1. Please enter the required details in each section of the online application
2. Upload the following documents separately as PDF documents:
   - 2-page pitch addressing the Skills and Experience outlined in the Position Description.
   - CV
3. Once you have completed all required sections, click ‘Submit Application’. An automated response will be emailed to you to confirm receipt of your application.
4. Once the position closes (midnight on the advertised closing date), the selection committee will meet to review all applications and form a shortlist of candidates they would like to meet for an interview.

Generally, the shortlist process takes approximately 2-3 weeks.

If you have any questions about the roles we are offering or would like to find out more about the University, the School or the work that you will be contributing to, please contact:

Any questions about the application process or the positions advertised - please email Teegan Coyle.

Please note: applications will not be accepted if sent to the contact listed.

Contact:
Teegan Coyle
E: unswcanberra.recruitment@unsw.edu.au

Thank you for your interest in our Schools. We look forward to receiving your application and learning more about you!
University Diversity

UNSW values the diverse social, economic, cultural and religious backgrounds of its employees and promotes this by providing an accessible campus environment, flexible work practices for those with families and other responsibilities or with disabilities, including training on diversity management and cross-cultural communication.

As a UNSW employee you will be able to enjoy a safe and non-discriminatory environment and have the same opportunities to benefit from employment as other employees. In relation to employment equity, staff can access work opportunities such as staff development and training, promotion and re-evaluation, higher duties and a suitable and safe working environment.