

Dear Applicant,

Thank you for considering our Early Learning Centre as a future place of employment. The available position is for an Early Childhood degree trained teacher working a five day fortnight, Thursday, Friday and alternate Wednesdays. The successful candidate will be responsible, in conjunction with their teaching partner, for planning and implementing a high quality program for the 22 children in their class. They must have a sound knowledge of the Early Years Learning Framework and also the National Quality Standards.

Our Centre has a very friendly atmosphere where every staff member feels valued and accepted in a positive way. We are all part of the team working to maintain a nurturing and fun environment where children can engage and take risks in their learning, knowing they are safe and cared for. It is therefore essential that any applicant can work as part of a team, both within the classroom environment, and also within the context of the Early Learning Centre as a whole, as we strive to provide excellence with our curriculum and learning environment.

Please provide a detailed covering letter of no more than two pages outlining your strengths and reasons why you feel you will be the best candidate for this position.

I look forward to reading your application,

Kind regards,

Clare Addinell

Director